

*Santa Ana Unified School District
Board of Education*

Board Meeting Agenda

**Tuesday, October 28, 2014
6:00 p.m.**

**Board Room
1601 E. Chestnut Avenue
Santa Ana**



**José Alfredo Hernández, J.D.
Vice President**

**Audrey Yamagata-Noji, Ph.D.
President**

**Rick Miller, Ph.D.
Secretary /
Superintendent**

**John Palacio
Member**

**Rob Richardson
Clerk**

**Cecilia "Ceci" Iglesias
Member**

If special assistance is needed to participate in the Board meeting, please contact Board Recording Secretary, at (714) 558-5515. Please call prior to the meeting to allow for reasonable arrangements to ensure accessibility to this meeting, per the Americans with Disabilities Act, Title II.

Mission Statement

The Santa Ana Unified School District is dedicated to high academic achievement, in a scholarly and supportive environment, ensuring that all students are prepared to accomplish their goals in life.

BOARD OF EDUCATION MEETING INFORMATION

Role of the Board

The Governing Board is elected by the community to provide leadership and citizen oversight of the District's schools. The Board works with the Superintendent to fulfill its major role, including:

1. Setting a direction for the District.
2. Providing a basic organizational structure for the SAUSD by establishing policies.
3. Ensuring accountability.
4. Providing community leadership on behalf of the District and public education.

Agenda Items provided to the Board of Education that include the description of items of business to be considered by the Board for approval at Board Meetings. These items contain recommendations; the Board may exercise action they believe is best for the SAUSD.

Board Meeting Documentation

Any and all supporting materials are made available to the public by the Public Communication Office. They may be reached from 8:00 a.m. – 4:30 p.m. at (714) 558-5555.

Public Comments at Board Meetings

The agenda shall provide members of the public the opportunity to address the Board regarding agenda items before or during the Board's consideration of the item. The agenda also provides members of the public an opportunity to testify at regular meetings on matters which are not on the agenda but which are within the subject matter jurisdiction of the Board.

Individual speakers are allowed three minutes to address the Board on agenda or nonagenda items. The Board may limit the total time for public input on each item to 20 minutes. With the Board's consent, the Board President may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The Board President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add.

The Board urges that complaints and derogatory remarks against a District employee be made in writing on forms available in the Office of the Superintendent. This allows the District and the Board to examine more carefully the complaint and to initiate the appropriate investigation.

Persons wishing to address the Board on an item on the agenda or an item of business in the Board's jurisdiction are requested to complete a card. This card is to be submitted to the Recording Secretary. The *Request to Address the Board of Education* cards are located on the table in the foyer.

Televised Meeting Schedule

The Regular Board of Education meetings are broadcast live on the second and fourth Tuesdays of each month on Channel 31. The meeting is replayed on Tuesdays at 6:00 p.m. and Saturdays at 3:00 p.m., following the Board of Education meeting.

Agenda and Minutes on District Website at <http://www.sausd.us>

BOARD OF EDUCATION
REGULAR MEETING

SANTA ANA UNIFIED SCHOOL DISTRICT
1601 EAST CHESTNUT AVENUE
SANTA ANA, CA 92701

TUESDAY
OCTOBER 28, 2014
6:00 PM

AGENDA

CALL TO ORDER

5:00 P.M. RECESS TO CLOSED SESSION

- See Closed Session Agenda below for matters to be considered at this time.

- A. With respect to every item of business to be discussed in Closed Session pursuant to Education Code Sections 35146 and 48918:

STUDENT EXPULSIONS AND DISCIPLINE ISSUES

- B. With respect to every item of business to be discussed in Closed Session pursuant to Subdivision (a) and (b) of Government Code Section 54956.9:

CONFERENCE WITH LEGAL COUNSEL — EXISTING LITIGATION: Claim No. 13-12250 RV

- C. With respect to every item of business to be discussed in Closed Session pursuant to Government Code Section 54957:

PUBLIC EMPLOYEE APPOINTMENT: Director of Extended Learning Programs

- D. With respect to every item of business to be discussed in Closed Session pursuant to Government Code Section 54947.6:

CONFERENCE WITH LABOR NEGOTIATOR: SAEA, CSEA, CWA, SASPOA Bargaining Units Mr. Mark A. McKinney, District Negotiator

The Board may exercise discretion to adjourn to Closed Session at any time during this meeting to instruct its representatives regarding negotiations with represented and unrepresented employees.

RECONVENE REGULAR MEETING AND REPORT ACTION TAKEN IN CLOSED SESSION THAT IS REQUIRED TO BE REPORTED OUT AT THIS MEETING.

RECONVENE REGULAR MEETING

6:00 P.M. MEETING

PLEDGE OF ALLEGIANCE

HIGH SCHOOL STUDENT AMBASSADORS

- Century - Sofia Tam; Chavez - Fallin Akbari; Saddleback - Giselle Cervantes; Segerstrom - Geovanna Medel; Valley - Leilani McDonald

RECOGNITIONS / ACKNOWLEDGMENTS

- Senator Lou Correa's Service to Education and SAUSD
- Certificated Employee of the Month for October 2014, Jennifer Taylor
- Classified Employee of the Month for October 2014, Marilyn Morales

SUPERINTENDENT'S REPORT

PUBLIC PRESENTATIONS (Pursuant to Government Code 54954.3)

- Individuals or groups may make presentations or bring matters to the Board's attention that is within the Board's subject matter jurisdiction. Individual speakers are allowed three minutes to address the Board on agenda or non-agenda items.

1.0 APPROVAL OF CONSENT CALENDAR

- 1.1 Approval of Minutes of Regular Board Meeting - October 14, 2014
- 1.2 Summarized Data of Williams Settlement First Quarterly Report
- 1.3 Approval of Extended Field Trip(s) in Accordance with Board Policy (BP) 6153 – School-Sponsored Trips and Administrative Regulation (AR) 6153.1 – Extended School-Sponsored Trips
- 1.4 Approval for Acceptance of Orange County Teacher Pathways Partnership Grant for Career Technical Education/Regional Occupational Program at Century High School for 2015-18 School Years
- 1.5 Approval of Acceptance of Carl D. Perkins Career and Technical Education Improvement Act of 2006 Grant for Career Technical Education/Regional Occupational Program for 2014-15 School Year

- 1.6 Acceptance of Orange County Arts Education Collaborative Grant Funding for 2014-15 School Year
- 1.7 Approval of Memorandum of Understanding with Orange County United Way for Continued Participation in Destination Graduation Initiative Grant for High Schools for 2014-15 School Year
- 1.8 Approval of Memorandum of Understanding with Orange County United Way for Continued Participation in Destination Graduation Initiative Grant for Intermediate Schools for 2014-15 School Year
- 1.9 Approval of Renewal of Agreement with Amplify Education, Inc., for Development and Creation of Assessments for 2014-15 School Year
- 1.10 Approval of Head Start Certification of Governance and Leadership Capacity and Health and Safety Screenings
- 1.11 Ratification of Authorization to Obtain Request for Proposals for After-School Enrichment Partners
- 1.12 Approval of Expulsion of Students for Violation of California Education Code Sections 48900, 48900.2, 48900.3, 48900.4, 48900.7, and/or 48915(c) According to Board Policy 5144.1
- 1.13 Ratification of Participation in Supervised Fieldwork and Student Teaching Agreement with Chapman University for 2014-19 School Years
- 1.14 Ratification of Purchase Order Summary and Listing of Orders \$25,000 and Over for Period of September 24, 2014 through October 14, 2014
- 1.15 Ratification of Expenditure Summary and Warrant Listing for Period of September 24, 2014 through October 14, 2014
- 1.16 Approval/Ratification of Listing of Agreements/Contracts with Santa Ana Unified School District and Various Consultants Submitted for Period of September 24, 2014 through October 14, 2014
- 1.17 Consideration of Application for Leave to File Late Claim under Government Code 911.4 and Approval of Rejection of Government Code §910 and §910.2 Claim Against Santa Ana Unified School District – File Number: 14-17554 JT
- 1.18 Acceptance of Completion of Contract for Bid Package No. 1 Additional Parking Lots and Site Work at Carver and Washington Elementary School

- 1.19 Authorization to Utilize California Multiple Award Schedule Agreement with AkinsIT, Inc., for Purchase of Wireless Network Equipment
- 1.20 Approval of Revised Job Description: Associate Superintendent of Business Services
- 1.21 Approval of Personnel Calendar Including the Transition of Specific Staff Members with such Topics as: Hiring, Promotions, Transfers, Resignations, Retirements, and Leaves
- 1.22 Acceptance of Gifts in Accordance with Board Policy 3290 – Gifts, Grants, and Bequests

Items removed from Consent Calendar for discussion and separate action:

ANNOUNCEMENT

- The Board will recognize particular personnel and gifts.

PUBLIC HEARING

- Charter Petition for Vista Heritage Charter Middle School

PRESENTATIONS

- Common Core State Standards Implementation Update
- Local Control Accountability Plan (LCAP) Update
- Equal Opportunity Audit and Blueprint for Action

REGULAR AGENDA - ACTION ITEMS

- 2.0 Ratification for Submission of Orange County United Way Childhood Obesity Prevention Grant Application for District's K-12 Schools for 2014-15 School Year
- 3.0 Authorization to Award Contract for Bid Package Increment 1 of 2 - Grading and Ground Utilities at SAUSD Sports Complex
- 4.0 Approve or Deny Charter Petition for Proposed 21st Century Global Academy Charter School and if Denied Adopt Resolution No. 14/15-3032 - Effectuating that Action
- 5.0 Authorization to Award Contracts for Kitchen Equipment for Nutrition Services

- 6.0 Approval of New Job Description: Position Control Supervisor
- 7.0 Adoption of Resolution No. 14/15-3034 – Local Reserves Cap SB 858, Section 27/California Education Code 42127.01

BOARD REPORTS

- Board Reports/Activities

ADJOURNMENT

FUTURE MEETING - The next Regular Meeting of the Board of Education will be held on Tuesday, November 18, 2014, at 6:00 p.m.

AGENDA ITEM BACKUP SHEET
October 28, 2014

Board Meeting

TITLE: Senator Lou Correa's Service to Education and SAUSD

ITEM: Recognition

SUBMITTED BY: Richard L. Miller, Ph.D., Superintendent

PREPARED BY: Deidra Powell, Chief Communications Officer

BACKGROUND INFORMATION:

The purpose of this agenda item is to recognize Senator Lou Correa for serving our State for 12 years as a member of the State Assembly and the State Senate and always being a staunch advocate for education and the Santa Ana Unified School District.

RATIONALE:

Senator Correa will conclude his term this November leaving a legacy that will ensure all students have access to a quality education that successfully prepares them for success in college and the workforce with the skills to be lifelong learners and effective, contributing members of society.

FUNDING:

Not Applicable

RECOMMENDATION:

To recognize Senator Lou Correa for his commitment and dedication to our community.

RLM/dp

AGENDA ITEM BACKUP SHEET
October 28, 2014

Board Meeting

TITLE: **Certificated Employee of the Month for October 2014, Jennifer Taylor**

ITEM: **Recognition**

SUBMITTED BY: **Mark A. McKinney, Associate Superintendent, Human Resources**

PREPARED BY: **Mark A. McKinney, Associate Superintendent, Human Resources**

BACKGROUND INFORMATION:

The purpose of this agenda item is to recognize the Certificated Employee of the Month for October 2014.

RATIONALE:

A selection committee, consisting of certificated employees, has reviewed nominees and selected the Certificated Employee of the Month for October 2014. The members have selected Jennifer Taylor, Special Education Teacher, Adams Elementary School.

FUNDING:

Not Applicable

RECOMMENDATION:

Recognize Jennifer Taylor as Certificated Employee of the Month for October 2014.



MAM:nr:ca

AGENDA ITEM BACKUP SHEET
October 28, 2014

Board Meeting

TITLE: Classified Employee of the Month for October 2014, Marilyn Morales

ITEM: Recognition

SUBMITTED BY: Mark A. McKinney, Associate Superintendent, Human Resources

PREPARED BY: Mark A. McKinney, Associate Superintendent, Human Resources

BACKGROUND INFORMATION:

The purpose of this agenda item is to recognize the Classified Employee of the Month for October 2014.

RATIONALE:

A selection committee, consisting of classified employees, has reviewed nominees and selected the Classified Employee of the Month for October 2014. The members have selected Marilyn Morales, Site Clerk, Davis Elementary School.

FUNDING:

Not Applicable

RECOMMENDATION:

Recognize Marilyn Morales as Classified Employee of the Month for October 2014.


MAM:nr:ca

Santa Ana Unified School District
1601 E. Chestnut Avenue
Santa Ana, California 92701

MINUTES

REGULAR MEETING
SANTA ANA BOARD OF EDUCATION

October 14, 2014

CALL TO ORDER

The meeting was called to order at 5:22 p.m. by Board President Yamagata-Noji. Other members in attendance were Mr. Hernández, Mr. Richardson, Mr. Palacio and Ms. Iglesias.

Cabinet members present were Dr. Phillips, Dr. Haglund, Mr. McKinney, Ms. Lohnes, Mr. Dixon, Ms. Miller and Dr. Rodriguez; Dr. Miller not in attendance.

CLOSED SESSION PRESENTATIONS

Dr. Yamagata-Noji asked those wishing to address the Board in matters pertaining to Closed Session to step to the lectern.

There were no individuals wishing to address the Board.

RECESS TO CLOSED SESSION

The Regular Board meeting was immediately recessed at 5:22 p.m. to consider legal issues, personnel matters, and negotiations.

RECONVENE OPEN MEETING

The Regular Board meeting reconvened at 6:15 p.m.

PLEDGE OF ALLEGIANCE

The meeting was opened with the Pledge of Allegiance led by Denise Paredes, Senior at Lorin Grist Academy.

HIGH SCHOOL STUDENT AMBASSADORS

Middle College - Pablo Jimenez; Lorin Grist Academy - Sindy Lopez; Santa Ana - Hanna Galvan

Students' provided the Board with current events, information, and activities at their respective school sites.

RECOGNITION / ACKNOWLEDGMENT

Annual Hope Alive! Concert Fundraiser for Music Programs at Santa Ana High School and Willard Intermediate School

Dr. Phillips introduced the Santa Ana High School Jazz Band. They played a Motown tune followed by Reverend Chineta Goodjoin, founding pastor of New Hope Presbyterian Church. Reverend Goodjoin invited all to the Hope Alive Return to Motown, a benefit concert to keep music alive in schools, on Sunday, November 2, 2014 at 5:00 p.m., at the Bill Medley Auditorium - Santa Ana High School.

SUPERINTENDENT'S REPORT

Dr. Phillips opened her report by providing an update on Dr. Miller's health. She mentioned the Walk to School Day last week, and the pleasure she had walking in the neighborhood of Franklin Elementary with students, administrators, SAUSD Police Chief Rodriguez and City of Santa Ana Police Chief Rojas. She also mentioned the unexpected visit by Young the Giant, a popular indie rock band; the group made a special surprise visit to Godinez Fundamental, and presented a \$20,000 donation on behalf of the Taco Bell Foundation for Teens. Dr. Phillips announced the Local Control Accountability Plan (LCAP) meetings for SAUSD team members followed by the series of parent and community meetings throughout the district over the duration of the school year. Another announcement was the Christmas in October Book Drive during the period of October 13 through October 30; books will be provided to every child participating in the annual CENA Celebration held December 24, 2014, at Valley High School. She shared that SAUSD will partner with the Santa Ana Public Schools Foundation at the Superintendent's State of the District and Partnership Breakfast, Friday, November 14, at 7:00 a.m. at Godinez Fundamental High School. Dr. Phillips concluded her remarks by highlighting Dr. Yamagata-Noji's 25 years of service to SAUSD and the celebration in her honor, scheduled on November 20th at Santa Ana High School.

PUBLIC PRESENTATIONS

Dr. Yamagata-Noji asked those wishing to address the Board on matters related to agenda items to step to the lectern. Susana Sandoval addressed the Board related to the proposed homeless shelter/Normandy Place. Randy Barth and Marylynn Coffee addressed the Board related to the extended learning program. Connie Hamilton provided an announcement related to a public forum at the union hall. David Cadena, Camelia Cruz, Eduardo Palma, and Francisca Santos addressed the Board related to THINK Together.

Change in Order of Agenda

DISCUSSION

Proposed Homeless Shelter/Normandy Place

Board members discussed the placement of a proposed homeless shelter and the impact to SAUSD students and parents. After further discussion, the Board provided direction to administration to correspond with the Orange County Board of Supervisors and Santa Ana City Councilmembers.

RECESS TO CLOSED SESSION

The Regular Board meeting was immediately recessed at 7:28 p.m. to consider legal issues, personnel matters, and negotiations.

RECONVENE OPEN MEETING

The Regular Board meeting reconvened at 8:15 p.m.

1.0 APPROVAL OF CONSENT CALENDAR

The following items were removed from the Consent Calendar for discussion and separate action:

- 1.3 Approval of Agreement with Active Learning Program for 2014-15 School Year
It was moved by Mr. Richardson, seconded by Mr. Palacio, and carried 4-0, Ms. Iglesias out of room, to approve the remaining items on the Consent Calendar as follows:
 - 1.1 Approval of Minutes of Regular Board Meeting - September 23, 2014
 - 1.2 Approval of Extended Field Trip(s) in Accordance with Board Policy (BP) 6153 - School-Sponsored Trips and Administrative Regulation (AR) 6153.1 - Extended School- Sponsored Trips
 - 1.4 Approval of Agreement with Orange County Department of Education to Participate in Inside The Outdoors Field Program for 2014-15 School Year
 - 1.5 Approval of Expulsion of Students for Violation of California Education Code Sections 48900, 48900.2, 48900.3, 48900.4, 48900.7, and/or 48915(c) According to Board Policy 5144.1
 - 1.6 Approval of Continuing Master Contracts and/or Individual Service Agreements with Nonpublic Schools and Agencies for Students with Disabilities for 2014-15 School Year
 - 1.7 Approval of Payment and Reimbursement of Costs Incurred for Related Services for Students with Disabilities for 2014-15 School Year

- 1.8 Approval to Continue Interagency Agreement with Orange County Department of Education for 2014-15 School Year
- 1.9 Approval of Memorandum of Understanding with Kaiser Permanente
- 1.10 Approval of Clinical Affiliation Agreement with California State University, Dominguez Hills
- 1.11 Ratification of Purchase Order Summary and Listing of Orders \$25,000 and Over for Period of September 10, 2014 through September 23, 2014
- 1.12 Ratification of Expenditure Summary and Warrant Listing for Period of September 10, 2014 through September 23, 2014
- 1.13 Approval/Ratification of Listing of Agreements/Contracts with Santa Ana Unified School District and Various Consultants Submitted for Period of September 10, 2014 through September 23, 2014
- 1.14 Approval of Rejection of Government Code §910 and §910.2 Claim Against Santa Ana Unified School District - File Numbers: 14-17844 MH and 14-17922 MH
- 1.15 Acknowledgement of Receipt of Vista Heritage Charter Middle School Charter Petition
- 1.16 Acceptance of Completion of Contract for Bid Package No. 13 Parking Lot ADA Upgrades at Greenville Fundamental Elementary School Under Modernization Program
- 1.17 Acceptance of Completion of Contract for Bid Package No. 2 Site Fencing at Lathrop Intermediate School Under Modernization Program
- 1.18 Authorization to Obtain Bids for Replacement of Fencing at Monte Vista Elementary School
- 1.19 Authorization to Obtain Bids for Segerstrom Aquatic Center Classroom
- 1.20 Approval of Revised Job Description: Assistant Principal IV
- 1.21 Approval of Personnel Calendar Including the Transition of Specific Staff Members with such Topics as: Hiring, Promotions, Transfers, Resignations, Retirements, and Leaves
- 1.22 Acceptance of Gifts in Accordance with Board Policy 3290 - Gifts, Grants, and Bequests

ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION AND SEPARATE ACTION:

- 1.3 Approval of Agreement with Active Learning Program for 2014-15 School Year

It was moved by Mr. Palacio, seconded by Mr. Richardson, and carried 3-2, Dr. Yamagata-Noji and Ms. Iglesias dissenting, to approve the agreement with Active Learning for the 2014-15 school year.

ANNOUNCEMENT

Dr. Yamagata-Noji acknowledged a District retiree and gifts.

PUBLIC HEARING

Review Statement of Assurance for Sufficiency of Pupil Textbooks and Instructional Materials for 2014-15 School Year, per Education Code Sections 60119 and 60422

Dr. Yamagata-Noji declared the Public Hearing open. She asked those wishing to address the Board to step to the lectern.

After hearing no comments, Dr. Yamagata-Noji declared the Public Hearing closed.

PRESENTATIONS

District Extended Learning Program - Engage 360°

Dr. Yamagata-Noji called Dr. Rodriguez, Assistant Superintendent, Elementary Education to the lectern. Dr. Rodriguez provided overall program requirements, structure, staffing, and budget.

SAUSD Sports Complex Update

Dr. Yamagata-Noji called Mr. Dixon, Assistant Superintendent, Facilities and Governmental Relations to the lectern. He provided a construction timeline, wall of fame advertisement, and the usage of funds.

Marketing Plan to Tell SAUSD's Story

Dr. Yamagata-Noji called Deidra Powell, Chief Communications Officer to the lectern. She provided video highlights of a comprehensive marketing plan.

Change in Order of Agenda

8.0 APPROVAL OF NEW JOB DESCRIPTION: DIRECTOR OF EXTENDED LEARNING PROGRAMS

It was moved by Dr. Yamagata-Noji, seconded by Mr. Hernández, and carried 4-1, Ms. Iglesias dissenting, to approve the new job description of Director of Extended Learning Programs.

Mr. Hernández left Board meeting.

REGULAR AGENDA - ACTION ITEMS

- 2.0 ADOPTION OF RESOLUTION NO. 14/15-3027 - STATEMENT OF ASSURANCE FOR SUFFICIENCY OF PUPIL TEXTBOOKS AND INSTRUCTIONAL MATERIALS FOR 2014-15 SCHOOL YEAR

It was moved by Mr. Richardson, seconded by Mr. Palacio, and carried 4-0, to adopt Resolution No. 14/15-3027 to review the Statement of Assurance for Sufficiency of Pupil Textbooks and Instructional materials for the 2014-15 School Year.

- 3.0 APPROVAL OF SUBMISSION OF SPECIALIZED SECONDARY PROGRAMS GRANT APPLICATION FOR SANTA ANA HIGH SCHOOL FOR 2014-15 SCHOOL YEAR

It was moved by Mr. Palacio, seconded by Mr. Richardson, and carried 4-0, to approve the submission of the Specialized Secondary Programs grant application for Santa Ana High School for the 2014-15 school year.

- 4.0 APPROVAL OF AGREEMENT WITH THE LEARNING TOGETHER COMPANY FOR 2014-15 SCHOOL YEAR

It was moved by Mr. Palacio, seconded by Mr. Richardson, and carried 3-0-1, Ms. Iglesias dissenting, to approve the agreement with The Learning Together Company for the 2014-15 school year.

- 5.0 RATIFICATION OF MEMORANDUM OF UNDERSTANDING FOR SPECIAL SCHOOLS PROGRAM WITH ORANGE COUNTY DEPARTMENT OF EDUCATION FOR 2014-15 SCHOOL YEAR

It was moved by Mr. Richardson, seconded by Mr. Palacio, and carried 4-0, to ratify the Memorandum of Understanding for Special Schools Program with the Orange County Department of Education for the 2014-15 school year.

- 6.0 AUTHORIZATION TO OBTAIN BIDS FOR LOW VOLTAGE AND CLASSROOM TECHNOLOGY AT VARIOUS SITES

It was moved by Dr. Yamagata-Noji, seconded by Mr. Palacio, and carried 3-0-1, Ms. Iglesias dissenting, authorizing staff to obtain bids for low voltage and classroom technology at various sites.

- 7.0 ADOPTION OF RESOLUTION 14/15-3033 AUTHORIZATION OF FOURTH AMENDMENT TO STANDARDIZE DISTRICT FACILITY COMPONENTS

It was moved by Mr. Palacio, seconded by Mr. Richardson, and carried 4-0, to adopt Resolution 14/15-3033 authorizing the fourth amendment to Standardize District Facility Components.

BOARD AND STAFF REPORTS/ACTIVITIES

Mr. Palacio

- Announced the 21st Hispanic Education Endowment Fund (HEEF) Anniversary Gala Awards Dinner, November 6 at the Anaheim Hilton;
- Announced the League of United Latin American Citizens (LULAC) Awards, November 8.

Mr. Richardson

- Attended the Santa Ana Boys and Girls Club "Be Great Gala" celebrating 60 years of service.

Ms. Iglesias

- Attended the Guaranty Chevrolet Pancake Breakfast;
- Attended the Santa Ana Boys and Girls Club dinner last Saturday.

Dr. Yamagata-Noji

- Announced the Second Annual Santa Ana Public Schools Foundation Superintendent's/Business Partners Breakfast on Friday, November 14, 2014.

RECESS TO CLOSED SESSION

The Regular Board meeting was immediately recessed at 9:42 p.m. to consider legal issues, personnel matters, and negotiations.

RECONVENE OPEN MEETING

The Regular Board meeting reconvened at 10:22 p.m.

REPORT OF ACTION TAKEN IN CLOSED SESSION

By a vote of 3-0, the Board took action to approve the Workers' Compensation Compromise and Release, in the amount of \$315,000.00 for former certificated employee, as named in Closed Session - Claim No. SUSD-001885.

Moved: Yamagata-Noji ___ Hernández ___ Richardson ___ Palacio X Iglesias ___
Seconded: Yamagata-Noji ___ Hernández ___ Richardson X Palacio ___ Iglesias ___
Ayes: Yamagata-Noji X Hernández ___ Richardson X Palacio X Iglesias ___
Noes: Yamagata-Noji ___ Hernández ___ Richardson ___ Palacio ___ Iglesias ___
Final Vote: Ayes 3 Noes 0 Abstain ___ Absent 2

By a vote of 3-0, the Board took action to approve the settlement and release agreement of permanent classified employee, as named in Closed Session - Employee ID# 13708, effective October 14, 2014.

Moved: Yamagata-Noji ___ Hernández ___ Richardson X Palacio ___ Iglesias ___

Seconded: Yamagata-Noji ___ Hernández ___ Richardson ___ Palacio X Iglesias ___

Ayes: Yamagata-Noji X Hernández ___ Richardson X Palacio X Iglesias ___

Noes: Yamagata-Noji ___ Hernández ___ Richardson ___ Palacio ___ Iglesias ___

Final Vote: Ayes 3 Noes 0 Abstain _____ Absent 2

ADJOURNMENT

There being no further business to come before the Board, Dr. Yamagata-Noji adjourned the meeting at 10:22 p.m.

The next Regular Meeting will be held on Tuesday, October 28, 2014, at 6:00 p.m.

ATTEST:

 Stefanie P. Phillips, Ed.D.
 CBO, Deputy Superintendent, Operations
 Santa Ana Unified School District



SANTA ANA UNIFIED SCHOOL DISTRICT
ASSISTANT PRINCIPAL IV – HIGH SCHOOL

JOB SUMMARY:

Under the direction of a Principal IV, direct and coordinate a major part of a high school educational program in instruction, supervision, or guidance.

DISTINGUISHING CHARACTERISTICS:

Incumbents in this classification work exclusively in high schools and report to a Principal IV. Incumbents in this classification may perform one or more elements in each of these functions.

REPRESENTATIVE DUTIES:

GENERAL:

- Administer and enforce Board policies and administrative regulations. **E**
- Work closely with the principal regarding the organization and the administration of the school. **E**
- Ensure adherence to the negotiated contract for classified and certificated staff. **E**
- Supervise and evaluate staff members according to District guidelines as assigned. **E**
- Attend and supervise school functions as assigned. **E**
- Serve on District and Division committees as appropriate. **E**
- Prepare reports as required. **E**
- Perform related duties as assigned.

INSTRUCTION:

- Supervise the instructional staff in implementation of curriculum and application of course of study; participate on District development committees. **E**

ASSISTANT PRINCIPAL IV – HIGH SCHOOL (CONTINUED)**REPRESENTATIVE DUTIES:** (Continued)**INSTRUCTION:** (Continued)

- Help in the development of the school's master schedule; designate room assignments; supervise the teaching process; conduct staff in-service meetings; evaluate assigned staff and substitutes. **E**
- Assign, monitor and evaluate student teachers; select and assign instructional assistants; organize and conduct new staff orientation and training. **E**
- Supervise federal and state projects; supervise and monitor the regular, Special Education, and GATE programs. **E**
- Report to District administration regarding present and projected curricular needs; participate in development and evaluation of the curriculum; coordinate school-level committee activities. **E**
- Coordinate field trips and conferences. **E**
- Coordinate textbook evaluation; order textbooks; administer textbook budget; supervise textbook inventory, collection and distribution. **E**
- Coordinate school activities pertaining to publications of student handbooks, course offerings, accreditation reports, etc. **E**
- Assist in the development of the school educational plan, including leadership on site committees.
- Perform related duties as assigned.

SUPERVISION:

- Supervise and control student behavior and discipline during the regular school day and at school activities; ensure proper disciplinary action in accordance to Board policy. **E**
- Meet with students, parents and teachers regarding discipline, attendance issues and related problems; attempt to resolve the underlying problems; follow up with the students and parents as necessary; maintain contact with District staff regarding the disposition of student discipline problems. **E**
- Coordinate campus security; supervise security staff; coordinate with police department as necessary. **E**

ASSISTANT PRINCIPAL IV – HIGH SCHOOL (CONTINUED)

REPRESENTATIVE DUTIES: (Continued)

SUPERVISION: (Continued)

- Coordinate procedures dealing with student suspensions, expulsions, and adjustment transfer requests. **E**
- Coordinate fire and earthquake drills; serve on safety committee for the school. **E**
- Administer the equipment inventory program of the school; supervise the performance of an annual inventory. **E**
- Supervise daily plant operations, campus activities, and bell scheduling. **E**
- Monitor attendance and prepare weekly reports as required. **E**
- Perform related duties as assigned.

GUIDANCE:

- Coordinate daily operation of the Counseling Center and staff; assist in updating spring schedules. **E**
- Coordinate maintenance of all student records including graduation status records and the graduation checklist of seniors; certify seniors for graduation. **E**
- Organize and supervise registration of students. **E**
- Organize and supervise testing procedures; schedule and administer tests and disseminate results. **E**
- Coordinate scholarship program including dissemination of materials, scheduling of interviews, and maintaining records for commencement and awards ceremonies. **E**
- Prepare enrollment and registration reports. **E**
- Coordinate referrals to home teachers and act as liaison between home, teacher and school. **E**
- Coordinate all guidance activities. **E**
- Assist with curriculum and master schedule. **E**

ASSISTANT PRINCIPAL IV – HIGH SCHOOL (CONTINUED)

REPRESENTATIVE DUTIES: (Continued)

GUIDANCE: (Continued)

- Conduct follow-up studies of graduates and dropouts. **E**
- Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

Knowledge of:

- Problem-solving techniques
- Disciplinary skills
- Modern office practices, procedures and equipment
- Record-keeping techniques
- Principles and practices of administration, supervision and training
- Health and safety regulations
- Reading and writing communication skills
- School District organization, operations and objectives
- Oral and written communications skills
- Technical aspects of field of specialty
- District policies and regulations
- City and community cultures
- Applicable federal, state, local laws and Education Code
- Student needs of differing socioeconomic and ethnic backgrounds
- Technology
- State standards and assessments

Ability to:

- Organize, plan and supervise work
- Train and supervise personnel
- Work cooperatively with others
- Communicate effectively with others
- Establish and maintain effective working relationships with others
- Work confidentially with discretion
- Communicate effectively orally and in writing in English and when appropriate in Spanish
- Maintain records and prepare reports
- Function within appropriate line-staff relationships

ASSISTANT PRINCIPAL IV – HIGH SCHOOL (CONTINUED)

KNOWLEDGE AND ABILITIES: (Continued)

Ability to: (Continued)

- Work effectively with administrators, staff, parents and community and in multicultural and bilingual environments
- Effectively interpret and analyze data and/or assessments
- Perform the essential functions of the job

EDUCATION AND EXPERIENCE:

Master's degree and a minimum of three years of successful teaching and/or school administration and/or counseling experience at the secondary level.

LICENSES OR OTHER REQUIREMENTS:

- California Administrative Credential authorizing service at the secondary level; valid California Teaching Credential
- Valid California driver's license
- Pupil Personnel Services credential preferred for assignment in guidance

WORKING CONDITIONS:

Environment:

- High school campus environment
- Irregular or extended work hours
- Meeting deadlines with severe time constraints and numerous interruptions
- Driving a vehicle to conduct work

Physical Abilities:

- Hearing and speaking accurately to exchange information and make presentations
- Seeing to view school activities, make presentations and drive a vehicle
- Sitting, standing or walking for extended periods of time
- Bending, stooping, dexterity of fingers and use of arms
- Lifting or moving objects, normally not exceeding forty (40) pounds

Reasonable accommodation may be made to enable a person with a disability to perform the essential functions of the job with or without reasonable accommodation.

Board Approved: October 14, 2014 (2/84 10/89 11/89 1/93 2/01 5/01)

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
 Board Meeting - October 14, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
NEW HIRES/RE-HIRES 2014-15					
Luong, Julie	Teacher	Lathrop	September 17, 2014		New Hire - Probationary I
CHANGE IN STATUS					
Dixon, Joseph	Teacher	Davis	August 27, 2014		From Intern to Probationary II
EXTRA DUTY 2014-15					
Eastly, Nicole	Teacher	Lathrop	September 2, 2014	June 18, 2015	Extra Period
Van Dusen, Kathy	Teacher	Middle College	January 26, 2015	June 12, 2015	Extra Period
Vaughan, Jason	Teacher	Lathrop	September 2, 2014	June 18, 2015	Extra Period
You, Hahnuel	Teacher	Middle College	August 25, 2014	June 12, 2015	Extra Period
FAMILY CARE AND MEDICAL LEAVE ABSENCE (3 to 20 duty days) - Paid with Benefits					
Cardinal, Antoinette	Teacher	Chavez	October 6, 2014	October 31, 2014	Statutory
Maldonado, Angela	Teacher	Segerstrom	August 27, 2014	September 22, 2014	Statutory
FAMILY CARE AND MEDICAL LEAVE ABSENCE (3 to 20 duty days) - Without Pay with Benefits					
Do, Anh	Teacher	Segerstrom	September 18, 2014	September 26, 2014	Statutory

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
Board Meeting - October 14, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Paid with Benefits					
Beaumont, Loretta	Teacher	Kennedy	September 19, 2014	December 19, 2014	Statutory
Mrs, Katherine	Nurse	Pupil Support Services	August 20, 2014	November 13, 2014	Statutory
CALIFORNIA FAMILY RIGHTS ACT (3 to 20 duty days) - Paid with Benefits					
Cardinal, Antoinette	Teacher	Chavez	October 6, 2014	October 31, 2014	Statutory
CALIFORNIA FAMILY RIGHTS ACT (3 to 20 duty days) - Without Pay with Benefits					
Do, Anh	Teacher	Segerstrom	September 18, 2014	September 26, 2014	Statutory
CALIFORNIA FAMILY RIGHTS ACT (21 duty days or more) - Paid with Benefits					
Beaumont, Loretta	Teacher	Kennedy	September 19, 2014	December 19, 2014	Statutory
Mrs, Katherine	Nurse	Services	August 20, 2014	November 13, 2014	Statutory
EXTENSION ON FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Paid with Benefits					
Miller, Christopher	Teacher	Walker	August 27, 2014	September 30, 2014	Statutory
EXTENSION ON CALIFORNIA FAMILY RIGHTS ACT (21 duty days or more) - Paid with Benefits					
Miller, Christopher	Teacher	Walker	August 27, 2014	September 30, 2014	Statutory

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
 Board Meeting - October 14, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
CORRECTION ON FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Paid with Benefits					
Huestis, Mindy	Teacher	Child Development	September 16, 2014	September 29, 2014	Statutory
EXTRA DUTY 2014-15					
Cady, Cynthia	Retired Nurse	Pupil Support Services	August 18, 2014	June 19, 2015	Retired Flat Rate
Contreras, Juan C.	Teacher	Saddleback	September 2, 2014	June 18, 2015	Extra Period
Dallas, Thomas	Century	Teacher	September 5, 2014	June 18, 2015	Extra Period
Gipson, Nancy	Teacher	McFadden	September 3, 2014	June 18, 2015	Extra Period
Mc Lean, Gayle	Retired Nurse	Pupil Support Services	August 18, 2014	June 19, 2015	Retired Flat Rate
Mitchell, Laura	Teacher	Segerstrom	September 11, 2014	June 30, 2015	Extra Period
Napier, Rodney	Teacher	McFadden	September 3, 2014	June 18, 2015	Extra Period
Pate, Bonnie	Retired Nurse	Pupil Support Services	August 18, 2014	June 19, 2015	Retired Flat Rate
Young, Jeffrey	Century	Teacher	September 5, 2014	June 18, 2015	Extra Period
CO-CURRICULAR 2014-15					
Benavente, Viridiana		Carr	2014-15		Student Government Advisor
Brown, Sandra J.		Carr	2014-15		Vocal Music
Crawford, Brian		Carr	2014-15		Yearbook
LaBare, Heather		Carr	2014-15		Drama Production

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

**Personnel Calendar
 Board Meeting - October 14, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
CO-CURRICULAR 2014-15 (Continued)					
Solares, Elizabeth		Carr	2014-15		Instrumental Music Band, Instrumental Music Orchestra
Akamine, Brian		Century	2014-15		Vocal Music
Alvarado, Joaquin		Century	2014-15		Activities Director
Bojorquez, Linsey		Century	2014-15		Print Yearbook
Bush, Mark		Century	2014-15		Broadcast Journalism
Devoe, Richard		Century	2014-15		Instrumental Music Band, Instrumental Music Orchestra
Do, Kim		Century	2014-15		Senior Class Advisor
Fidel, Brianna		Century	2014-15		Pep Squad
Goodrich, Nathan		Century	2014-15		Print Journalism
Oveson, James		Century	2014-15		Peer Court
Shepherd, Christine		Century	2014-15		Drama
Silverman, Lynn		Century	2014-15		Dance Team
Maldonado, Gloria		Chavez	2014-15		Senior Class Advisor
Brenneman, Robert		Godinez	2014-15		Video Yearbook
Feuerborn, Joyce		Godinez	2014-15		Print Journalism

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

**Personnel Calendar
 Board Meeting - October 14, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
CO-CURRICULAR 2014-15 (Continued)					
Hernandez, Marissa		Godinez	2014-15		Print Yearbook
Marting, Richard		Godinez	2014-15		Drama
Mc Mahon, Jeanette		Godinez	2014-15		Vocal Music
Prado, Hilda		Godinez	2014-15		Tall Flags
Sotelo, Laura		Godinez	2014-15		Dance Team
Vismantas, Eric		Godinez	2014-15		Instrumental Music Band, Instrumental Music Orchestra
Eastly, Nicole		Lathrop	2014-15		Instrumental Music Band, Instrumental Music Orchestra, Vocal Music
Wolff, Amanda		Lathrop	2014-15		Yearbook
Balma, Violette		MacArthur	2014-15		Vocal Music
Celestino, Gregory		MacArthur	2014-15		Journalism, Yearbook
Holdcroft, Althea		MacArthur	2014-15		Instrumental Music Band, Instrumental Music Orchestra
Kotler, Holly		MacArthur	2014-15		Drama Production
Vicario, Maria		MacArthur	2014-15		Student Government Advisor

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
 Board Meeting - October 14, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
CO-CURRICULAR 2014-15 (Continued)					
Boyer, Gregory		McFadden	2014-15		Instrumental Music Band
Devine, Anne		McFadden	2014-15		Journalism, Yearbook
Ellis, Gregory		McFadden	2014-15		Vocal Music
Espinoza Onofre, Danelia		McFadden	2014-15		Drill Team/Pep Squad (sharing)
Garriott, Krista		McFadden	2014-15		Drill Team/Pep Squad (sharing)
Jarvis, Sarah		McFadden	2014-15		Drama Production
Kirkby, William		McFadden	2014-15		Student Government Advisor
Olzak, Karen		McFadden	2014-15		Instrumental Music Orchestra
Axtell, Aaron		Mendez	2014-15		Instrumental Music Band, Instrumental Music Orchestra
Cabrera, Cassandra		Mendez	2014-15		Student Government Advisor
Davis, Bryan		Mendez	2014-15		Journalism
Radford, David		Mendez	2014-15		Drama Production
Rubio, Sandra		Mendez	2014-15		Yearbook

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
 Board Meeting - October 14, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
CO-CURRICULAR 2014-15 (Continued)					
Peterson, Kathleen		Middle College	2014-15		Print Journalism (sharing)
Ramos, Rafael		Middle College	2014-15		Activities Director
Storms, Tamara		Middle College	2014-15		Print Journalism (sharing)
Valenzuela, Edward		Middle College	2014-15		Print Yearbook
Christensen, Matthew		Saddleback	2014-15		Drill Team
Corr, Sandra		Saddleback	2014-15		Dance Team
Davenport, Patricia		Saddleback	2014-15		Drama
Fields, Jennie		Saddleback	2014-15		Print Yearbook
Harlan, Dylan		Saddleback	2014-15		Instrumental Music Band
Titus, Timothy		Saddleback	2014-15		Print Journalism
Turner, Rosalind		Saddleback	2014-15		Senior Class Advisor, Activities Director
Whittington, Cheryl		Saddleback	2014-15		Pep Squad
Cobb-Woll, Kathryn		Santa Ana	2014-15		Vocal Music
De Los Santos, Victor		Santa Ana	2014-15		Instrumental Music Band, Tall Flags
Enloe, Elizabeth		Santa Ana	2014-15		Print Journalism, Print Yearbook

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
Board Meeting - October 14, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
	CO-CURRICULAR 2014-15 (Continued)				
Kaye, Joseph		Santa Ana	2014-15		Instrumental Music Orchestra
Noel, Barbara		Santa Ana	2014-15		Drill Team, Dance Team
Schwinge, Terrence		Santa Ana	2014-15		Drama
Tang, Andy		Santa Ana	2014-15		Activities Director
Altamirano, Lillian		Segerstrom	2014-15		Print Journalism
Bates, Jamie		Segerstrom	2014-15		Drill Team and Pep Squad (sharing), Dance Team (sharing), Senior Class Advisor, Activities Director
Garcia, Raul		Segerstrom	2014-15		Instrumental Music Band, Instrumental Music Orchestra, Tall Flags
Han, Grace		Segerstrom	2014-15		Vocal Music
Handley, Stephanie		Segerstrom	2014-15		Print Yearbook
Maldonado, Angela		Segerstrom	2014-15		Drill Team and Pep Squad (sharing), Dance Team (sharing)
Mitchell, Laura		Segerstrom	2014-15		Drama

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
 Board Meeting - October 14, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
CO-CURRICULAR 2014-15 (Continued)					
Barolet, Anne		Sierra	2014-15		Drama Production
Buckley, Brianne		Sierra	2014-15		Journalism
Contreras, Michael		Sierra	2014-15		Yearbook
Rodriguez, Richard III		Sierra	2014-15		Pep Squad
Tory, Susan		Sierra	2014-15		Instrumental Music Band, Instrumental Orchestra
Turf, Michael		Sierra	2014-15		Student Government Advisor
Darrow, Krystal		Spurgeon	2014-15		Student Government Advisor
Holland, Caran		Spurgeon	2014-15		Vocal Music
Ruvalcaba, Jorge		Spurgeon	2014-15		Instrumental Music Band, Instrumental Music Orchestra
Ayon, William		Valley	2014-15		Drama
Bluel, Karen		Valley	2014-15		Vocal Music, Tall Flags
Duong, Karen		Valley	2014-15		Print Journalism
Guilkey, Rachel		Valley	2014-15		Activities Director

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
 Board Meeting - October 14, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
CO-CURRICULAR 2014-15 (Continued)					
Hernandez, Joaquin		Valley	2014-15		Instrumental Music Band, Instrumental Music Orchestra
Lee, Michelle		Valley	2014-15		Pep Squad
Quach, Linh		Valley	2014-15		Print Yearbook
Torres, Brenda		Valley	2014-15		Dance Team
Alvarez, Guillermo		Villa	2014-15		Instrumental Music Band, Instrumental Music Orchestra, Vocal Music
Nguyen, An T.		Villa	2014-15		Journalism
Owens, Sarah		Villa	2014-15		Drama Production
Streckfus, Anne Marie		Villa	2014-15		Yearbook
Velasco, Alfonso		Villa	2014-15		Student Government Advisor
Beltran, Ammy		Willard	2014-15		Instrumental Music Band, Vocal Music
Donovan, Dan		Willard	2014-15		Yearbook
O'Neill, Kellie		Willard	2014-15		Student Government Advisor (sharing)

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
Board Meeting - October 14, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
CO-CURRICULAR 2014-15 (Continued)					
Wambaugh, Kelly		Willard	2014-15		Student Government Advisor (sharing)
DEPARTMENT CHAIRS 2014-15					
Benavides, Emily-Anne		Carr	2014-15		AVID (sharing), English (sharing)
Brincks, Mark		Carr	2014-15		Special Education (sharing)
Crawford, Brian		Carr	2014-15		Science
Galvan, Rogelio		Carr	2014-15		Mathematics
Kassaei, Dana		Carr	2014-15		English (sharing)
Mitchell, Melvin		Carr	2014-15		Physical Education
Nobel, Shannon		Carr	2014-15		Social Studies
Pearson, Noel		Carr	2014-15		AVID (sharing)
Solares, Elizabeth		Carr	2014-15		Music
Wedekind, Patricia		Carr	2014-15		Special Education (sharing)
Kungl, Aimee		Century	2014-15		Special Education (sharing)
Benporat, Haya		Chavez	2014-15		Science
Lemus, Devora		Chavez	2014-15		Art

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
 Board Meeting - October 14, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
DEPARTMENT CHAIRS 2014-15 (Continued)					
Malagon, Arnulfo		Chavez	2014-15		Business, Physical Education
Phillips, Charles		Chavez	2014-15		Social Studies
Shelton, Arlyn		Chavez	2014-15		English
Steele-Hasen, Lisa		Chavez	2014-15		Special Education
Umansky, Frank		Chavez	2014-15		Mathematics
Urrea, Gustavo		Chavez	2014-15		Foreign Language
Blash, Megan		Godinez	2014-15		Social Studies
Conner, Christy		Godinez	2014-15		Mathematics (sharing)
Gharda, Roene		Godinez	2014-15		English (sharing)
Gonzalez, Graciela		Godinez	2014-15		Foreign Language
Henderson, Sara		Godinez	2014-15		Physical Education
Jacovides, Alexis		Godinez	2014-15		Special Education
Mc Mahon, Jeanette		Godinez	2014-15		Art, Music
Morgan, Lisa		Godinez	2014-15		Science
Morgan, Robert		Godinez	2014-15		AVID
Pruden, Suzanne		Godinez	2014-15		English (sharing)
Snyder, William		Godinez	2014-15		Mathematics (sharing)
Boyce, Haley		Lathrop	2014-15		English (sharing)
DeShazer, Nicole		Lathrop	2014-15		Science (sharing)

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
Board Meeting - October 14, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
DEPARTMENT CHAIRS 2014-15 (Continued)					
Dyas, Gary		Lathrop	2014-15		Mathematics (sharing)
Eastly, Nicole		Lathrop	2014-15		Music
Groothuis, Carol		Lathrop	2014-15		Physical Education
Gutierrez, Fernando		Lathrop	2014-15		Mathematics (sharing)
Hammer, Heather		Lathrop	2014-15		English (sharing)
Heuberger, Terri		Lathrop	2014-15		Special Education
Leal, Heather		Lathrop	2014-15		Art
Medina, Anthony		Lathrop	2014-15		Reading
Oswandel, Elizabeth		Lathrop	2014-15		Social Studies (sharing)
Perry, David		Lathrop	2014-15		Social Studies (sharing)
Polydoros, Lori		Lathrop	2014-15		AVID (sharing), English (sharing)
Reyes-Mandujano, Alejandro		Lathrop	2014-15		Mathematics (sharing)
Shenkman, Michael		Lathrop	2014-15		Social Studies (sharing)
Sullivan, Lory		Lathrop	2014-15		AVID (sharing), Science (sharing)
Warffuel, Mark		Lathrop	2014-15		Science (sharing)

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
 Board Meeting - October 14, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
DEPARTMENT CHAIRS 2014-15 (Continued)					
Brambila, Martha		McFadden	2014-15		ELD/Bilingual (sharing)
Cano, Michelle		McFadden	2014-15		Mathematics (sharing)
Dowd, Arica		McFadden	2014-15		Art
Ellis, Gregory		McFadden	2014-15		Music
Gallegos, Kim		McFadden	2014-15		Social Science
Hetherington-Schwartz, Tami		McFadden	2014-15		English
Holte, Matthew		McFadden	2014-15		Science
McDonald-Van Dyke, Jennifer		McFadden	2014-15		Mathematics (sharing)
Napier, Rodney		McFadden	2014-15		Physical Education
Rice, Rae		McFadden	2014-15		Special Education
Romo, Maria D.		McFadden	2014-15		ELD/Bilingual (sharing)
Sotolongo, Mildred		McFadden	2014-15		AVID
Axtell, Aaron		Mendez	2014-15		Music
Cabrera, Lizette		Mendez	2014-15		Science
Carney, Jann		Mendez	2014-15		Special Education
Diaz, Jose		Mendez	2014-15		Mathematics (sharing)
Holte, Amy		Mendez	2014-15		AVID

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
Board Meeting - October 14, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
DEPARTMENT CHAIRS 2014-15 (Continued)					
Kroyer, Kristine		Mendez	2014-15		Physical Education (sharing)
Lubba, Marcus		Mendez	2014-15		Mathematics (sharing)
Miraglia, Christian		Mendez	2014-15		Social Studies
Peat, Cheryl		Mendez	2014-15		Art
Rubio, Sandra		Mendez	2014-15		English
Wozniak, Jeffrey		Mendez	2014-15		Physical Education (sharing)
Camacho, Octavio		Middle College	2014-15		Mathematics (sharing)
Espinosa, Velina		Middle College	2014-15		AVID
Kaneko, Norio		Middle College	2014-15		Mathematics (sharing)
Nguyen, Thu		Middle College	2014-15		English
Valenzuela, Edward N.		Middle College	2014-15		Physical Education
Contreras, Juan C.		Saddleback	2014-15		Foreign Language (sharing)
Corr, Sandra		Saddleback	2014-15		Physical Education
Dallazen, Marcia-Deloi		Saddleback	2014-15		Special Education (sharing)
Foster, Steve		Saddleback	2014-15		Art, Business
Iwamoto, Dianne		Saddleback	2014-15		Mathematics

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
Board Meeting - October 14, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
DEPARTMENT CHAIRS 2014-15 (Continued)					
Lawrence, George		Saddleback	2014-15		Social Studies (sharing)
O'Connell, James		Saddleback	2014-15		Special Education (sharing)
Prothero, James		Saddleback	2014-15		English (sharing)
Robinson, Margaret		Saddleback	2014-15		Science
Runyan, Charlotte		Saddleback	2014-15		Home Economics
Turner, Rosalind		Saddleback	2014-15		Social Studies (sharing)
Vicari, Elva		Saddleback	2014-15		Foreign Language (sharing)
Volmer, Susan		Saddleback	2014-15		English (sharing)
Whittington, Cheryl		Saddleback	2014-15		AVID
Bandaras, Andrew		Valley	2014-15		Social Studies (sharing)
Berger, Michael		Valley	2014-15		Social Studies (sharing)
Bluel, Karen		Valley	2014-15		Art, Music
Collins, Michael		Valley	2014-15		AVID
Corradino, Damian		Valley	2014-15		English, ELD/Bilingual
Elizondo-Rodriguez, Leslie		Valley	2014-15		Special Education (sharing)
Fitch, James		Valley	2014-15		Science (sharing)

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
Board Meeting - October 14, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
DEPARTMENT CHAIRS 2014-15 (Continued)					
Gabaldon, Robert		Valley	2014-15		Special Education (sharing)
Garcia, Reuben		Valley	2014-15		Science (sharing)
Hagan, Kathryn		Valley	2014-15		Physical Education
Landrian, Ana		Valley	2014-15		Foreign Language
Vazquez, Jose		Valley	2014-15		Mathematics
FALL SPORTS 2014-15					
Crego, Ted	Assistant Coach	Century	2014-15		Football
Greer, William	Assistant Coach	Century	2014-15		Tennis (Girls)
Lapic, Andrew	Head Coach	Century	2014-15		Football
Marzilli, Gregory	Assistant Coach	Century	2014-15		Football
Molina, Fausto Jr.	Assistant Coach	Century	2014-15		Football
Munoz, Liana	Head Coach	Century	2014-15		Volleyball (Girls)
Pueblos, Daniel	Assistant Coach	Century	2014-15		Football
West, Jeffrey	Head Coach	Century	2014-15		Tennis (Girls)
Coaches					
Brito, Lucio	Head Coach	Godinez	2014-15		Cross Country
Cannata, Ernie	Assistant Coach	Godinez	2014-15		Volleyball (Girls)
Cortez, Heriberto	Head Coach	Godinez	2014-15		Tennis (Girls)
Falkenstein, Daniel	Assistant Coach	Godinez	2014-15		Football
Fedele, Stephen	Assistant Coach	Godinez	2014-15		Cross Country
Kaye, Aron	Head Coach	Godinez	2014-15		Football
Koeler, James	Head Coach	Godinez	2014-15		Volleyball (Girls)

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
 Board Meeting - October 14, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
FALL SPORTS 2014-15 (Continued)					
Lee, Torrence	Assistant Coach	Godinez	2014-15		Water Polo (Boys)
Morris, Jessica	Head Coach	Godinez	2014-15		Water Polo (Boys)
Parga, Regina	Assistant Coach	Godinez	2014-15		Tennis (Girls)
Romo, Ignacio III	Assistant Coach	Godinez	2014-15		Football
Sanchez, Rogelio	Assistant Coach	Godinez	2014-15		Cross Country
Watts, Matthew	Assistant Coach	Godinez	2014-15		Football
Carpenter, Rory	Assistant Coach	Saddleback	2014-15		Football
Gregory, Susan	Assistant Coach	Saddleback	2014-15		Volleyball (Girls)
Mc Cord, Derek	Head Coach	Saddleback	2014-15		Water Polo (Boys)
Pesak, Rod	Assistant Coach	Saddleback	2014-15		Football
Silva, Meliton	Head Coach	Saddleback	2014-15		Cross Country
Thompson, Robert	Head Coach	Saddleback	2014-15		Football
Erikson, Tom	Head Coach	Santa Ana	2014-15		Tennis (Girls)
Gutierrez, David	Assistant Coach	Santa Ana	2014-15		Football
Johnson, Lara	Head Coach	Santa Ana	2014-15		Volleyball (Girls)
Mitchell, Glenn	Assistant Coach	Santa Ana	2014-15		Tennis (Girls)
Perez Jimenez, Gonzalo	Assistant Coach	Santa Ana	2014-15		Football
Ramirez, Robert	Assistant Coach	Santa Ana	2014-15		Tennis (Girls)
Tayco, Lance	Assistant Coach	Santa Ana	2014-15		Football
TeGantvoort, Charles	Head Coach	Santa Ana	2014-15		Football
Canzone, Nick	Assistant Coach	Seegerstrom	2014-15		Football
Cohen, Jason	Head Coach	Seegerstrom	2014-15		Volleyball (Girls)

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
Board Meeting - October 14, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
FALL SPORTS 2014-15 (Continued)					
Echaves, Michael	Assistant Coach	Segerstrom	2014-15		Football
Fairley, Megan	Assistant Coach	Segerstrom	2014-15		Tennis (Girls)
Flores, Nancy	Assistant Coach	Segerstrom	2014-15		Tennis (Girls)
Fredericksen, Timothy	Head Coach	Segerstrom	2014-15		Water polo (Boys)
Kimmons, Herbert III	Head Coach	Segerstrom	2014-15		Tennis (Girls)
Maceranka, Michael	Head Coach	Segerstrom	2014-15		Football
Salway, Andrew	Assistant Coach	Segerstrom	2014-15		Water Polo (Boys)
Stevenson, Neil	Assistant Coach	Segerstrom	2014-15		Cross Country
Tagalao, Joseph	Assistant Coach	Segerstrom	2014-15		Football
Vu, Lan	Assistant Coach	Segerstrom	2014-15		Football
Wolfe, Michael	Assistant Coach	Segerstrom	2014-15		Football
Bird, Gary	Assistant Coach	Valley	2014-15		Tennis (Girls)
Castaneda Alvarez, Paul	Assistant Coach	Valley	2014-15		Football
Conover, Matthew	Head Coach	Valley	2014-15		Golf (Girls)
Corradino, Damian	Head Coach	Valley	2014-15		Volleyball (Girls)
DeMent, Russell	Assistant Coach	Valley	2014-15		Football
Fausto, David	Assistant Coach	Valley	2014-15		Football
Mohr, Lawrence	Head Coach	Valley	2014-15		Football
Moore, Aimee	Head Coach	Valley	2014-15		Tennis (Girls)
Sanchez, Jose C.	Head Coach	Valley	2014-15		Cross Country
Terwilliger, Erik	Assistant Coach	Valley	2014-15		Water Polo (Boys)

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
 Board Meeting - October 14, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
GRADE LEVEL LEADERS 2014-15					
Evans, Jessica		Carver	2014-15		
McGeeney, Heather		Carver	2014-15		
Nuno, Marisela		Carver	2014-15		
Vilalta, Anna		Carver	2014-15		
Wakely, Alyssa		Carver	2014-15		
Avalos-Gurrola, Luz		Davis	2014-15		
Contreras, Linda		Davis	2014-15		
Garner-Marcelo, Sonta		Davis	2014-15		
Lawson, Christa		Davis	2014-15		
Matsuda, Maricela		Davis	2014-15		
Ruvalcaba-Yaghoubi, Sandra		Davis	2014-15		
Torres, Vanessa G.		Davis	2014-15		
Arias, Otila		Edison	2014-15		
Dascanio, Ana		Edison	2014-15		
Diaz, Diana		Edison	2014-15		
Garcia, Angie		Edison	2014-15		
Jackson, Betty		Edison	2014-15		
Perez, Daniel		Edison	2014-15		
Cervantes, Jennifer		Esqueda	2014-15		
Chandler, Sharon		Esqueda	2014-15		
Galvis, Sandra		Esqueda	2014-15		

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
Board Meeting - October 14, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
GRADE LEVEL LEADERS 2014-15 (Continued)					
Goodis, Debbie		Esqueda	2014-15		
Kawaguchi, Robin		Esqueda	2014-15		
Kiwerski, Pamela		Esqueda	2014-15		
Mitchell, Theresa		Esqueda	2014-15		
Ponce, Maria I.		Esqueda	2014-15		
Puich, Jill		Esqueda	2014-15		
Boyd, Victoria		Franklin	2014-15		
Sanchez, Tomasa		Franklin	2014-15		
Timmerman, Judith		Franklin	2014-15		
Whitmire, Donna		Franklin	2014-15		
Winnie, Patricia		Franklin	2014-15		
Yusuff, Zakaria		Franklin	2014-15		
Aldrich, Nichole		Garfield	2014-15		
Enriquez-Carrillo, Maria		Garfield	2014-15		
Maddox, Shannon		Garfield	2014-15		
Morales, Leticia		Garfield	2014-15		
Nguyen-Lee, Cyndy		Garfield	2014-15		
Olivas, Desiree		Garfield	2014-15		
Padilla, Debbie		Garfield	2014-15		
Silvestre, Ricardo		Garfield	2014-15		
Copenhaver, Jennifer		Harvey	2014-15		
Ferrey, Marylin		Harvey	2014-15		

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
 Board Meeting - October 14, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
GRADE LEVEL LEADERS 2014-15 (Continued)					
Irwin, Pamela		Harvey	2014-15		
Mc Donald, Amy		Harvey	2014-15		
Rosen, Judy		Harvey	2014-15		
Schoedel, Todd		Harvey	2014-15		
Torres, Josue J.		Harvey	2014-15		
Fisher, Teresa		Heroes	2014-15		
Flores-Munoz, Suzanne		Heroes	2014-15		
Franco, Veronica		Heroes	2014-15		
Jimenez, Gabriela		Heroes	2014-15		
Lopez, Edith		Heroes	2014-15		
Mullis, Mark		Heroes	2014-15		
Christensen, Alicia		Hoover	2014-15		
De Aragon, Ann		Hoover	2014-15		
Gonzales, Aaron		Hoover	2014-15		
Hoolihan, Kathleen		Hoover	2014-15		
Ryan, Lisa		Hoover	2014-15		
Sentner, Carolyn		Hoover	2014-15		
Wence, Denise		Hoover	2014-15		
Eastman, Judith		Lincoln	2014-15		
Guerrero-Duenas, Maria		Lincoln	2014-15		
Joslin, Kim		Lincoln	2014-15		
Kruse, Tracy		Lincoln	2014-15		

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
Board Meeting - October 14, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
GRADE LEVEL LEADERS 2014-15 (Continued)					
Rubio, Lorena		Lincoln	2014-15		
Villaverde, Elaine		Lincoln	2014-15		
Anderson, Craig		Martin	2014-15		
Elstead, Maureen		Martin	2014-15		
Lemus, Maria		Martin	2014-15		
Norwood, Tricia		Martin	2014-15		
Pappas, Mercedes		Martin	2014-15		
Venegas, Lucia		Martin	2014-15		
Westergard, Pamela		Martin	2014-15		
Flink, Christine		Monte Vista	2014-15		
Garcia, Eneida		Monte Vista	2014-15		
Harney, Jamie		Monte Vista	2014-15		
Hogan, Barbara		Monte Vista	2014-15		
Kearney, Robin		Monte Vista	2014-15		
Kusiak, Vivian		Monte Vista	2014-15		
La Grand, Carolyn		Monte Vista	2014-15		
Boukather, Jan		Muir	2014-15		
Krill, Suzanne		Muir	2014-15		
Nailon, Janine		Muir	2014-15		
Noriega, Belinda		Muir	2014-15		
Stepanski, Karen		Muir	2014-15		
Tonti, Susan		Muir	2014-15		

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
 Board Meeting - October 14, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
GRADE LEVEL LEADERS 2014-15 (Continued)					
Abascal, Aida		Remington	2014-15		
Coes, Patrick		Remington	2014-15		
Dennis, Denise		Remington	2014-15		
Hagmann, Jennifer		Remington	2014-15		
Leventhal, Elliot		Remington	2014-15		
Sixtos, Maria		Remington	2014-15		
Boehmke, Chris		Roosevelt	2014-15		
Casanova, Blanca		Roosevelt	2014-15		
Greenwood, Joy		Roosevelt	2014-15		
Hammit, Wendy		Roosevelt	2014-15		
Newland, Taia		Roosevelt	2014-15		
Opp, Bonnie		Roosevelt	2014-15		
Rossmann, Erik		Roosevelt	2014-15		
Andersen, Sylvia		Santiago	2014-15		
Burgos, Leticia		Santiago	2014-15		
Gensler, Marilyn		Santiago	2014-15		
La Russo Jones, Rachel		Santiago	2014-15		
Reese, Kathleen		Santiago	2014-15		
Sandhu, Gretchen		Santiago	2014-15		
Santana, Richard		Santiago	2014-15		
Yusi, Christopher		Santiago	2014-15		

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
Board Meeting - October 14, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
GRADE LEVEL LEADERS 2014-15 (Continued)					
Andaya, Maribel		Sepulveda	2014-15		
Delgadillo, Jose		Sepulveda	2014-15		
Gupta, Deepika		Sepulveda	2014-15		
Sarantis, Cheryl		Sepulveda	2014-15		
Shepherd, Ronald		Sepulveda	2014-15		
Valencia, Gisela		Sepulveda	2014-15		
Yastrov, Carol		Sepulveda	2014-15		
Brubaker, Kristi		Thorpe	2014-15		
Cummings, Tricia		Thorpe	2014-15		
Grajeda, Elvia		Thorpe	2014-15		
Herrema, Shelley		Thorpe	2014-15		
Palomino, Carina		Thorpe	2014-15		
Tincup, Alisa		Thorpe	2014-15		
Ball, Rosemary		Walker	2014-15		
Bello, Keri		Walker	2014-15		
Eggena, Marylou		Walker	2014-15		
Espinoza, Carolina		Walker	2014-15		
Ly, Alyssa		Walker	2014-15		
Miller, Linda		Walker	2014-15		
Pelosi, Carol		Walker	2014-15		

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
 Board Meeting - October 14, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
GRADE LEVEL LEADERS 2014-15 (Continued)					
Chino, Brenda		Washington	2014-15		
Globus, Timothy		Washington	2014-15		
Hofmayer, Patricia		Washington	2014-15		
Marushok, Maureen		Washington	2014-15		
Olivares, Alma		Washington	2014-15		
Parker, Catherine		Washington	2014-15		
Zamarripa, Eva		Washington	2014-15		
Carey, Stephanie		Wilson	2014-15		
Katje Blue, Karen		Wilson	2014-15		
Leinen, Paula		Wilson	2014-15		
Morris, Zena		Wilson	2014-15		
Van Sky, Cathleen		Wilson	2014-15		
Washburn, Melinda		Wilson	2014-15		
ELEMENTARY STUDENT GOVERNMENT/COUNSEL ADVISOR					
Kohls, Laurie		Edison	2014-15		
Rodriguez Olanda, Arianna		Edison	2014-15		
Rhone, Cynthia		Garfield	2014-15		
Palomino, Dana		Heroes	2014-15		

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
 Board Meeting - October 14, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
ELEMENTARY STUDENT GOVERNMENT/COUNSEL ADVISOR (Continued)					
Su, Katy		Martin	2014-15		
Fettes, Sue		Monte Vista	2014-15		
Kramer, Angela		Santiago	2014-15		
Stickles, Lisa		Sepulveda	2014-15		
ELEMENTARY SUPERVISION 2014-15					
Perez, Linda		Harvey	2014-15		
Giles, Angelica		Thorpe	2014-15		
Grajeda, Elvia		Thorpe	2014-15		
APPROVAL TO REQUEST WAIVER FOR SPEECH LANGUAGE PATHOLOGY SERVICES FOR SPECIAL EDUCATION 2014-15					
Crandall, Mary					
Metz, Jennifer					
SUMMER SCHOOL COUNSELORS					
Espinosa, Velina					

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
 Board Meeting - October 14, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
HOME TEACHERS 2014-15					
Cifuentes, Adolfo		Pupil Support Services	September 2, 2014	June 18, 2015	If and as needed basis
Vazquez, Hugo		Pupil Support Services	September 2, 2014	June 18, 2015	If and as needed basis
ADMINISTRATIVE SUBSTITUTES					
Almager, Stephanie	Administrative Substitute	Various sites	July 1, 2014	June 30, 2015	As-Needed-Basis
Bass, Donald	Administrative Substitute	Various sites	July 1, 2014	June 30, 2015	As-Needed-Basis
Bratcher, Roger	Administrative Substitute	Various sites	July 1, 2014	June 30, 2015	As-Needed-Basis
Bruno, Raquel	Administrative Substitute	Various sites	July 1, 2014	June 30, 2015	As-Needed-Basis
Bryan, Carol	Administrative Substitute	Various sites	July 1, 2014	June 30, 2015	As-Needed-Basis
Butcher, Robert	Administrative Substitute	Various sites	July 1, 2014	June 30, 2015	As-Needed-Basis
Byfield, Frances	Administrative Substitute	Various sites	July 1, 2014	June 30, 2015	As-Needed-Basis
Champion, Melanie	Administrative Substitute	Various sites	July 1, 2014	June 30, 2015	As-Needed-Basis
De Berry, Robert	Administrative Substitute	Various sites	July 1, 2014	June 30, 2015	As-Needed-Basis

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
Board Meeting - October 14, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
ADMINISTRATIVE SUBSTITUTES (Continued)					
Diaz-Miller, Nancy	Administrative Substitute	Various sites	July 1, 2014	June 30, 2015	As-Needed-Basis
Machado, Patricia	Administrative Substitute	Various sites	July 1, 2014	June 30, 2015	As-Needed-Basis
Miller, Bruce	Administrative Substitute	Various sites	July 1, 2014	June 30, 2015	As-Needed-Basis
Odom, Freda	Administrative Substitute	Various sites	July 1, 2014	June 30, 2015	As-Needed-Basis
Salcedo, Daniel	Administrative Substitute	Various sites	July 1, 2014	June 30, 2015	As-Needed-Basis
Solomon, Stephen	Administrative Substitute	Various sites	July 1, 2014	June 30, 2015	As-Needed-Basis
Weaver, Cheryl	Administrative Substitute	Various sites	July 1, 2014	June 30, 2015	As-Needed-Basis
Williams, Johnny	Administrative Substitute	Various sites	July 1, 2014	June 30, 2015	As-Needed-Basis
ROP TEACHERS 2014-15					
Garcia, Jose M.					
Garcia, Saul					
ROP SUBSTITUTE 2014-15					
Garcia, Jose M.					
Garcia, Saul					

Mark A. McKinney, Associate Superintendent, Human Resources

**AGENDA ITEM REQUESTS
 CERTIFICATED
 2014-15**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
2014-15 After School Grades 6-8 Intramural Sports Cross Country - Certificated (Ratification)	Special Projects	ASES - After School Program	\$30,000	September 10, 2014
2014-15 After School Grades 6-8 Intramural Sports Flag Football & Girls Volleyball - Certificated (Ratification)	Special Projects	ASES - After School Program	\$18,000	September 10, 2014
2014-15 After School Grades 6-8 Intramural Sports Program - Certificated (Ratification)	Special Projects	ASES - After School Program	\$110,000	September 10, 2014
Academic Pentathlon Coaches	Mendez	General Funds	\$6,600	October 29, 2014
After School CAHSEE Tutoring	Spurgeon	CAHSEE	\$7,000	October 15, 2014
After School Enrichment Tutoring For Long-Term English Learners	English Learner Programs and Student Achievement	Title III	\$400,000	October 15, 2014
Central Detention	Segerstrom	General Funds	\$5,000	October 15, 2014
Cheer Camp (Ratification)	Saddleback	Cheer Team ASB Donations	\$2,300	June 23, 2014
Common Core Unit Trainings For Social Science And Math	Educational Services	Title I	\$7,500	October 15, 2014
Global Business Academy Program Planning	Valley	Global Business Academy	\$6,373	October 15, 2014
Instructional Leadership Team	Walker	Title I	\$1,000	October 15, 2014
Light House Academy Program Planning	Valley	Light House Academy	\$4,477	October 15, 2014
Program Planning - Teachers (Ratification)	Middle College	WASC-Program Planning/Teachers Extra Salary	\$5,000	July 23, 2014

**Board Meeting
 October 14, 2014**

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - October 14, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
RETIREMENTS						
Conti, Norma	Interpreter/Translator Sp. Ed.	Sp. Ed.	December 2, 2014			25 years, 11 months
Nelson, Myrna	Activity Supervisor	Chavez	October 2, 2014			12 years
RESIGNATIONS						
Barcelo, Jesus	Fd. Svc. Spvr. Elem.	Muir	June 20, 2014			Personal - 11 years, 5 months
Bejarno, Luz	Instr. Asst. Sp. Ed.	Monroe	September 15, 2014			Personal - 16 years, 2 months
Chakradeo, Parinita	Instr. Asst. Computer	Jefferson	August 5, 2014			Personal - 2 years, 11 months
Cueto, Rosa	Fd. Svc. Wkr.	Carr	July 29, 2014			Personal - 5 years, 11 months
Diaz, Esther	Activity Supervisor	Jackson	September 23, 2014			Personal - 17 years, 7 months
Marion, Arminda	SSP Sp. Ed.	Franklin	September 23, 2014			Personal - 1 year
Mendoza, Emelda	SSP Sp. Ed.	Godinez	July 18, 2014			Personal - 4 months
Snoddy, Jason	Library Media Tech.	Adams	October 24, 2014			Personal - 6 year, 8 months

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar
Board Meeting - October 14, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
RESIGNATIONS (Continuation)						
Zavala, Cecilia	Licensed Vocational Nurse	PSS	October 8, 2014			Personal - 10 months
RESCIND TERMINATION						
ID# 27103	Head Start Teacher	Head Start	September 23, 2014			
ABSENCES (3 to 20 duty days) - Without Pay						
Jaques, Sophia	Autism Paraprofessional	Mitchell	October 6, 2014	October 31, 2014		Personal
Mora, Maria	Autism Paraprofessional	Mitchell	September 24, 2014	October 21, 2014		Personal
CFRA (California Family Rights Act) (3 to 20 duty days) - Without Pay						
Sosa, Maria	Preschool Teacher	ECE	October 8, 2014	October 21, 2014		Statutory Leave
EXTENSION OF FAMILY CARE & MEDICAL LEAVE (3 to 20 duty days) - Paid						
Berber, Veronica	Parent Trainer	ECE	September 15, 2014	October 3, 2014		Statutory Leave
Sosa, Maria	Preschool Teacher	ECE	September 24, 2014	October 7, 2014		Statutory Leave

Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - October 14, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
EXTENSION OF FAMILY CARE & MEDICAL LEAVE (21 duty days or more) - Paid						
Vargas, Laura	Headstart Teacher	Child Dev.	September 22, 2014	October 6, 2014		Statutory Leave
FAMILY CARE & MEDICAL LEAVE/CFRA (California Family Rights Act) (3 to 20 duty days) - Paid						
Chavez, Mirella	Senior Secretary	ECE	September 22, 2014	September 26, 2014		Statutory Leave
Harris, Brian	School Police Supervisor/Sergeant	School Police	September 23, 2014	October 3, 2014		Statutory Leave
Perez, Juan	Custodian	Bldg. Svcs.	August 18, 2014	September 8, 2014		Statutory Leave
Tran, Hahn	Network Technician	ITC	August 22, 2014	September 5, 2014		Statutory Leave
FAMILY CARE & MEDICAL LEAVE/CFRA (California Family Rights Act) (3 to 20 duty days) - Without Pay						
Chavez, Mirella	Senior Secretary	ECE	September 29, 2014	October 3, 2014		Statutory Leave
EXTENSION OF FAMILY CARE & MEDICAL LEAVES/CFRA (California Family Rights Act) (3 to 20 duty days) - Paid						
Martinez, Ricardo	Electronic Equipment Tech.	Bldg. Svcs.	August 11, 2014	August 26, 2014		Statutory Leave
FAMILY CARE & MEDICAL LEAVE/CFRA (California Family Right Act) (21 duty days or more) - Paid						
Grubbs, Juanita	Data Entry Tech.	ECE	September 30, 2014	November 12, 2014		Statutory Leave

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - October 14, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
EXTENSION OF FAMILY CARE & MEDICAL LEAVE/CFRA (California Family Right Act)						
(21 duty days or more) - Paid						
Flores, Frank	Maint. Wkr. II	Bldg. Svcs.	October 1, 2014	October 31, 2014		Statutory Leave
Morales, Gabriella	Sch. Acct. Clk.	Godinez	October 14, 2014	October 22, 2014		Statutory Leave
EXTENSION OF FAMILY CARE & MEDICAL LEAVE/CFRA (California Family Right Act)						
(21 duty days or more) - Without Pay						
Hanna, Jacqueline	SELPA Secretary	Sp. Ed.	August 20, 2014	November 5, 2014		Statutory Leave
Morales, Gabriella	Sch. Acct. Clk.	Godinez	August 26, 2014	August 29, 2014		Statutory Leave
Morales, Gabriella	Sch. Acct. Clk.	Godinez	October 23, 2014	October 24, 2014		Statutory Leave
Vargas, Laura	Headstart Teacher	Child Dev.	October 7, 2014	January 21, 2015		Statutory Leave
LEAVE (21 duty days or more) - Without Pay						
Lopez, Ernesto	Rv. Ld. Custodian		August 31, 2014	February 28, 2015		Personal
PROBATIONARY APPOINTMENTS						
Arana, Johan	Site Clerk	Lincoln	October 15, 2014		24/1	
Ariaz, Ashlee	SSP Sp. Ed.	Mitchell	September 22, 2014		19/1	
Castro, Mario	Instr. Asst. Computer	Kennedy	September 26, 2014		26/1	
Chavez, Maria	Site Clerk	Heninger	September 24, 2014		24/1	
Costa, Tina	Site Clerk	PSS	October 15, 2014		24/1	
Garcia, Maria	Site Clerk	Monte Vista	September 24, 2014		24/1	
Hernandez, David Jr.	Instr. Asst. Sev. Dis.	McFadden	September 22, 2014		20/1	

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - October 14, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
PROBATIONARY APPOINTMENTS (Continuation)						
Jimenez, Veronica	Risk Mgt. Tech.	Risk Management	November 3, 2014		33/1	
Mizar, Courtney	SSP Sp. Ed.	Saddleback	September 15, 2014		16/1	
Moran, Maribel	Site Clerk	Heninger	September 24, 2014		24/1	
Quezada, Xylon	Instr. Asst. Computer	Jefferson	September 24, 2014		26/1	
Ramos Mendoza, Marcia	SLPA	Speech Dept.	September 29, 2014		34/1	
Salcido, Arturo	District Safety Officer	Carr	September 24, 2014		31/1	
Weathersby, Brandon	District Safety Officer	Spurgeon	September 24, 2014		31/1	
PROMOTIONAL APPOINTMENTS						
Bazurto, Enrique	Groundskeeper	Bldg. Svcs.	October 29, 2014		24/6	
Ramirez, Elizabeth	Autism Paraprofessional	Edison	October 16, 2014		24/1	
Vega, Pedro	Instr. Asst. Computer	Greenville	October 15, 2014		26/5	
REASSIGNMENT (change of site)						
Felix, Rocio	Autism Paraprofessional	Sp. Ed.	September 29, 2014		24/6	
TEMPORARY ASSIGNMENTS						
Diaz, Jaime	Attendance Tech.	Willard	September 19, 2014	September 26, 2014	24/2	

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - October 14, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
TEMPORARY ASSIGNMENTS (Continuation)						
Hernandez, Alvaro	Plant Custodian Elem.	Bldg. Svcs.	September 15, 2014	September 19, 2014	28/5	
Macias, Alfredo	Sr. Groundskeeper	Bldg. Svcs.	September 15, 2014	October 31, 2014	30/5	
Pusateri, Maria	Mgr. of Fd. Svcs.	Nutrition	September 10, 2014	November 28, 2014	37/4 + \$10 a day	
	Operations	Services				
Quintero Rodelo, Roberto	Mgr. of Custodial Svcs.	Bldg. Svcs.	September 2, 2014	September 30, 2014	28/6 + Diff. + \$10 a day	
Ramirez, Amarilis	Sch. Off. Mgr. Elem.	Heninger	August 19, 2014	August 21, 2014	28/5	
Reyes Tenopala, Luis	Sch. Off. Mgr. Elem.	Martin	August 25, 2014	September 5, 2014	28/4	
Sanchez, Eva	Budget Technician	Business Svcs.	October 1, 2014	October 31, 2014	39/4	
		Bldg. Svcs.	May 9, 2014	August 12, 2014	25/6 + Diff.	
ACTIVITY SUPERVISORS						
Briones, Thalia	Activity Supervisor	Taft	September 24, 2014		10/1	
		Godinez	September 29, 2014		10/1	
Devia, Marvin	Activity Supervisor	Century	October 1, 2014		10/1	
Duque, Lidia	Activity Supervisor	Lincoln	September 29, 2014		10/1	
Macias, Adriana	Activity Supervisor	Monte Vista	September 24, 2014		10/1	
Garcia-Quintana, Grecia	Activity Supervisor	Lincoln	September 24, 2014		10/1	
Martinez, Jane	Activity Supervisor	Greenville	September 24, 2014		10/1	
Mejia, Ana	Activity Supervisor	Jackson	September 24, 2014		10/1	
Mendoza, Carmen	Activity Supervisor	Santiago	September 29, 2014		10/1	
Moreno, Jesse	Activity Supervisor	Greenville	September 24, 2014		10/1	

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - October 14, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
ACTIVITY SUPERVISORS (Continuation)						
Pantoja De Rosales, Fredesvinda	Activity Supervisor	Jefferson	September 29, 2014		10/1	
Perez, Jennifer	Activity Supervisor	Muir	October 1, 2014		10/1	
Rauda Loza, Genoveba	Activity Supervisor	Muir	September 24, 2014		10/1	
Rodriguez Gutierrez, Sonia	Activity Supervisor	Segerstrom	September 16, 2014		10/1	
Tapia Jimenez, Maria	Activity Supervisor	Wilson	September 29, 2014		10/1	
Wakayama, Kyle	Activity Supervisor	Esqueda	September 24, 2014		10/1	
HOURLY APPOINTMENTS						
Alonso, Andrea	Instructional Provider	Segerstrom	September 29, 2014		16/1	
Armenta, Israel	Instructional Provider	Godinez	September 29, 2014		16/1	
Dorantes, Amanda- Marie	Instructional Provider	Segerstrom	September 30, 2014		16/1	
Hernandez Lopez, Adrian	Instructional Provider	Mendez	September 29, 2014		16/1	
Luviano, Genesis	Instructional Provider	Valley	September 18, 2014		16/1	
Mendez, Giselle	Instructional Provider	McFadden	September 22, 2014		16/1	
Nguyen, Peter	Instructional Provider	Segerstrom	September 30, 2014		16/1	
Peña, Jessica	Instructional Provider	Villa	September 29, 2014		16/1	
Quijas, Ana	Instructional Provider	Segerstrom	September 29, 2014		16/1	
Salazar, Estela	Instructional Provider	Valley	September 30, 2014		16/1	
Ugalde, Susana	Instructional Provider	McFadden	September 15, 2014		16/1	

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - October 14, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
SUBSTITUTES						
Uribe, Jose Jr.	Instructional Provider	Lathrop	October 1, 2014		16/1	
Yoshida, Andrew	Instructional Provider	Segerstrom	September 29, 2014		16/1	
Zamora, Rosemary	Instructional Provider	Century	September 30, 2014		16/1	
Aceves, Claudia	Preschool Teacher		September 25, 2014		\$105	
Almendarez, Susana	Fd. Svc. Wkr.		September 22, 2014		11/1	
Bonilla, Omar	Fd. Svc. Wkr.		September 29, 2014		11/1	
Chavez, Maria	Fd. Svc. Wkr.		September 29, 2014		11/1	
Espidio Oliman, Sergio	Fd. Svc. Wkr.		September 22, 2014		11/1	
Gonzalez, Carmen	Fd. Svc. Wkr.		September 22, 2014		11/1	
Isais, Orlando	SSP Sp. Ed.		September 25, 2014		19/1	
Kuplast, Landon	Alarm/Monitor					
Lopez, Patricia	Dispatcher		September 23, 2014		22/1	
Lucas, Henry	Fd. Svc. Wkr.		September 22, 2014		11/1	
Mase, Alicia	Fd. Svc. Wkr.		September 29, 2014		11/1	
Nemati, Homa	Fd. Svc. Wkr.		September 22, 2014		11/1	
Pichardo, Cristina	Fd. Svc. Wkr.		September 29, 2014		11/1	
Ramirez, Jose	Fd. Svc. Wkr.		September 22, 2014		11/1	
Soto, Angelica	Child Dev. Teacher		September 25, 2014		\$105	
Valencia, Graciela	Fd. Svc. Wkr.		September 22, 2014		11/1	

Minutes
October 14, 2014

**AGENDA ITEMS REQUESTS
CLASSIFIED
2014-15 School Year**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
2014-15 After School Grades 6-8 Intramural Sports - Classified (Ratification)	Office of Special Projects	ASES - After School Program	\$10,000	September 10, 2014
2014-15 After School Grades 6-8 Intramural Sports - Cross Country - Classified (Ratification)	Office of Special Projects	ASES - After School	\$3,000	September 10, 2014
2014-15 After School Grades 6-8 Intramural Sports Flag Football & Girls Volleyball - Classified (Ratification)	Office of Special Projects	ASES - After School	\$10,000	September 10, 2014
2014-15 Intermediate After School Sports Program for Tournaments - Classified	Office of Special Projects	ASES - After School	\$7,000	October 1, 2014
AVID Instructional Providers (Ratification)	McFadden	LCFF	\$22,632	September 22, 2014
AVID Tutors	Mendez	AVID	\$3,754	October 29, 2014
AVID Tutors	Spurgeon	LCPA - AVID Secondary Division - LCFF Supplemental/Conce ntration	\$21,000	October 15, 2014
CAHSEE Clerical	Chavez	General Fund	\$350	October 31, 2014
CAHSEE Clerical	Godinez	General Fund	\$700	October 29, 2014
CAHSEE Clerical	Independent Studies Program	General Funds	\$250	November 3, 2014
CAHSEE Clerical	Lorin Griset	General Funds	\$500	October 29, 2014
CAHSEE Clerical	Saddleback	General Funds	\$900	October 27, 2014
CAHSEE Clerical	Santa Ana	General Funds	\$700	November 4, 2014
CAHSEE Clerical	Valley	General Funds	\$500	November 4, 2014
Cheer Camp (Ratification)	Saddleback	Cheer Team ASB	\$2,300	June 23, 2014
Classified Extra Duty Assignments (Ratification)	Wilson	Donations Fund 14	\$1,600	July 1, 2014

**AGENDA ITEMS REQUESTS
CLASSIFIED
2014-15 School Year**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
Computer Technician (Ratification)	CTE-ROP	ROP	\$3,000	August 26, 2014
Extra Duty - Classified	PSS/Health Services	Classified Support	\$8,000	October 14, 2014
Extra Duty - Classified (Ratification)	PSS	Salaries - Extra Duty PSS	\$5,000	July 1, 2014
Extra Duty Custodial (Ratification)	Educational Services - Secondary	General Funds	\$2,500	August 28, 2014
Extra Duty Groundskeeper (Ratification)	Educational Services - Secondary	General Funds	\$2,500	August 28, 2014
Global Business Academy Clerical Support	Valley	Global Business Academy	\$3,000	October 15, 2014
New Comer Program Instructional Providers (Ratification)	McFadden	General Fund	\$22,500	September 2, 2014
Parent & Student Technology Access & Instruction	Garfield	Title I	\$2,000	October 15, 2014
Playworks Training	Educational Services	Common Core Block Grant	\$5,000	October 15, 2014
School Wide Events	Valley	SIG	\$9,500	October 15, 2014
School Wide Events	Valley	SIG	\$10,000	October 15, 2014
Technical Support	Heninger	General Funds	\$6,000	October 15, 2014
Translations	Spurgeon	General Funds	\$1,500	October 15, 2014
Translation	Walker	Unrestricted Discretionary	\$500.00	October 15, 2014
Translation (Extra Parent Help)	Harvey	Unrestricted Discretionary	\$1,400.00	October 15, 2014

SANTA ANA UNIFIED SCHOOL DISTRICT
 GIFTS RECOMMENDED FOR ACCEPTANCE - October 14, 2014

School:	Gift:	Amount:	Donor:	Used for:
Adams Elementary		\$805	Adams Parent Group Mrs. Leticia Franco President Santa Ana	Field trips
Lincoln Elementary		\$1,500	CA Association for Bilingual Education Mrs. Maria Villa 16022 E. San Bernardino Road Covina	Instructional supplies and incentives
Lincoln Elementary		\$2,000	Target Corporation Ms. Lauren Banuelos P.O. Box 1296 Minneapolis, MN	Instructional supplies and incentives
Martin Elementary		\$1,500	CA Association for Bilingual Education Dr. Maria Quezada 16022 E. San Bernardino Road Covina	Instructional supplies
Saddleback High School		\$735	Target Corporation 2014 Take Charge of Education Ms. Laysha Ward President, Community Relations P.O. Box 59214 Minneapolis, MN	Instructional supplies and incentives
Santa Ana High School		\$650	Target Corporation Ms. Laysha Ward President, Community Relations 2014 Take Charge of Education P.O. Box 59214 Minneapolis, MN	Staff appreciation

School:	Gift:	Amount:	Donor:	Used for:
Segerstrom High School		\$618	Target Corporation Ms. Laysha Ward President, Community Relations 2014 Take Charge of Education P.O. Box 59214 Minneapolis, MN	Staff appreciation
Educational Services		\$500	Imagine Learning Mr. Noah Eyre 191 River Park Drive Provo, UT	Gift cards from Barnes & Noble for the Summer Family Project
October 14, 2014 donations		\$8,308		
2014 Total donations	\$191,722	\$200,030		

For purposes of determining the estimated value of a gift, the District does not perform an appraisal or other such valuation, rather simply reports the value of the gift as provided by the donor.

DH:lr

1 RESOLUTION NO. 14/15-3027

2 BOARD OF EDUCATION

3 SANTA ANA UNIFIED SCHOOL DISTRICT

4 ORANGE COUNTY, CALIFORNIA

5 Statement of Assurance for Sufficiency of Pupil

6 Textbooks and Instructional Materials for the 2014-15 School Year

7 WHEREAS, Education Code Section 60119 establishes steps and procedures to
8 ensure the availability of textbooks and instructional materials in order to be
9 eligible to receive funds for that purpose, and;

10 WHEREAS, the procedures require that school districts take appropriate
11 action to ensure the availability of textbooks and instructional materials on a
12 yearly basis, and;

13 WHEREAS, pursuant to Education Code Sections 60119 and 60422, the Board is
14 required to hold a public hearing to encourage participation by parents, teachers,
15 members of the community interested in the affairs of the School District, and
16 bargaining unit leaders, and;

17 WHEREAS, the Board is required to provide 10 days notice of the public
18 hearing or hearings, and;

19 WHEREAS, the notice shall contain the time, place, and purpose of the
20 hearing and be posted in three public places within the School District, and;

21 WHEREAS, the hearing shall be held at a time that will encourage the
22 attendance of teachers, parents, and guardians of pupils who attend schools in the
23 District and shall not take place during or immediately following school hours,
24 and;

25 WHEREAS, the governing Board of a school district, as part of the required
26 hearing, shall also make a written determination as to whether each pupil enrolled
27 in a foreign language or health course has sufficient textbooks or instructional
28 materials that are consistent with the content and cycles of the curriculum
29 frameworks adopted by the State Board for those subjects, and;

1 and content of the curriculum framework adopted by the State Board for those
2 subjects.

3 BE IT FURTHER RESOLVED, that for the 2014-15 school year, the Santa Ana
4 Unified School District has provided sufficient textbooks or instructional
5 materials, or both, that are consistent with the content and cycles of the
6 curriculum frameworks adopted by the State Board, to each pupil enrolled in a
7 foreign language or health course, and that sufficient laboratory science
8 equipment applicable to science laboratory courses offered in grades 9 to 12,
9 inclusive, is available to pupils.

10 Upon motion of Member Richardson and duly seconded, the foregoing
11 Resolution was adopted by the following vote:

12 AYES: Audrey Yamagata-Noji, Rob Richardson, John Palacio, Cecilia Iglesias

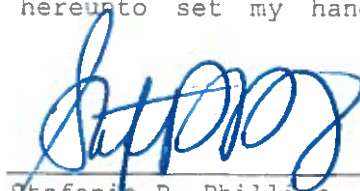
13 NOES: -

14 ABSENT: Jose A. Hernandez

15 STATE OF CALIFORNIA)
16)SS.
17 COUNTY OF ORANGE)

18 I, Stefanie P. Phillips, Ed.D., CBO, Deputy Superintendent, Operations of
19 the Santa Ana Unified School District of Orange County, California, hereby certify
20 that the above and foregoing Resolution was duly adopted by the said Board at a
21 regular board meeting thereof held on the 14th day of October, 2014, and
22 passed by a vote of 4-0 of said Board.

23 IN WITNESS WHEREOF, I have hereunto set my hand this 14 day of
24 October, 2014.

25 
26 _____
27 Stefanie P. Phillips, Ed.D.
28 CBO, Deputy Superintendent, Operations
29 Santa Ana Unified School District
30
31

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50
51
52
53
54
55
56

RESOLUTION NO. 14/15-3033
BOARD OF EDUCATION
SANTA ANA UNIFIED SCHOOL DISTRICT
ORANGE COUNTY, CALIFORNIA
FOURTH AMENDMENT TO STANDARDIZE DISTRICT FACILITY COMPONENTS
FOR THE DESIGNATION OF
SPECIFIC MATERIAL(S), PRODUCT(S), THING(S), OR SERVICE(S) ON
PUBLIC WORKS PROJECTS PURSUANT
TO PUBLIC CONTRACT CODE SECTION 3400 (c) (2)

11 **WHEREAS**, pursuant California Public Contract Code section 3400 ("PCC § 3400")
12 and other applicable law, the District wishes to, in specific instances, list
13 and/or designate in its bids or requests for proposals on its public works
14 projects, specific material(s), product(s), thing(s), or service(s);

16 **WHEREAS**, PCC § 3400 (c)(2) provides that the District may specify particular
17 material(s), product(s), thing(s), or service(s) in its specifications for bids in
18 connection with the construction, alteration, or repair of public works upon a
19 finding by the District Board that particular material(s), product(s), thing(s), or
20 service(s) are listed for the purpose of matching "other products in use on a
21 particular public improvement either completed or in the course of completion,"

23 **WHEREAS**, on the District's public works projects, the District desires to
24 list the material(s), product(s), thing(s), or service(s) listed on the attached
25 list (**Exhibit "A"**) as the only acceptable material(s), product(s), thing(s), or
26 service(s) for use on the District's construction projects, because those
27 material(s), product(s), thing(s), or service(s) "match other product(s) in use on
28 other District public improvement(s) either completed or in the course of
29 completion" (PCC § 3400 (c)(2)),

31 **WHEREAS**, although PCC § 3400 (c)(2) does not require the Board to make
32 specific findings as to why it wishes to match other products in use, the District
33 believes this action is desirable to, among other reasons, and to the extent
34 applicable to specific material(s), product(s), thing(s), or service(s), because:

36 • The District has already incurred costs to train its employees to service
37 and maintain specific current product(s) and system(s) throughout District
38 campuses.

40 • The ongoing maintenance, repair, and other work that District staff and/or
41 service providers will have to perform on those product(s) or system(s) will be
42 simplified, more efficient, and less costly if those persons do not have to service
43 different and varied product(s) and system(s).

45 • The warranties and guarantees for product(s) and system(s) will be easier
46 to coordinate, track, and call upon in the years to come if they are with the same
47 manufacturers / vendors of the particular product(s) or system(s).

49 • It would be beneficial for the entire District to reduce District costs by
50 implementing uniform system(s) and installing uniform product(s) throughout the
51 District, facilitating maintenance, engineering and overall reliability.

53 • The District anticipates future construction, alteration, modernization of
54 existing school sites to, among other things, replace and/or upgrade system(s) at
55 those sites.

1 • It would be beneficial to the District to have and use uniform parts and
2 materials throughout the system(s) in use at its sites.
3

4 **WHEREAS**, the District will endeavor to list, whenever feasible, more than one
5 product or system when more than one product or system is acceptable and has
6 already been used at improvement(s) either completed or in the course of completion
7 and the above conditions are sufficiently satisfied.
8

9 **NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE SANTA ANA**
10 **UNIFIED SCHOOL DISTRICT AS FOLLOWS:**
11

- 12 1. That the foregoing recitals are true.
- 13
- 14 2. The District has already incurred costs to train its employees to service and
15 maintain specific current product(s) and system(s) throughout District
16 campuses.
17
- 18 3. The ongoing maintenance, repair, and other work that District staff and/or
19 service providers will have to perform on those product(s) or system(s) will be
20 simplified, more efficient, and less costly if those persons do not have to
21 service different and varied product(s) and system(s).
22
- 23 4. The warranties and guarantees for product(s) and system(s) will be easier to
24 coordinate, track, and call upon in the years to come if they are with the same
25 manufacturers / vendors of the particular product(s) or system(s).
26
- 27 5. It would be beneficial for the entire District to reduce District costs by
28 implementing uniform system(s) and installing uniform product(s) throughout the
29 District, facilitating maintenance, engineering and overall reliability.
30
- 31 6. The District anticipates future construction, alteration, modernization of
32 existing school sites to, among other things, replace and/or upgrade system(s)
33 at those sites.
34
- 35 7. It would be beneficial to the District to have and use uniform parts and
36 materials throughout the system(s) in use at its sites.
37
- 38 8. The District will endeavor to list, whenever feasible, more than one product or
39 system when more than one product or system is acceptable and has already been
40 used at improvement(s) either completed or in the course of completion and the
41 above conditions are sufficiently satisfied.
42
- 43 9. That the material(s), product(s), thing(s), or service(s) listed on **Exhibit "A"**
44 are the only acceptable material(s), product(s), thing(s), or service(s) for
45 use on the District's public works projects, because those material(s),
46 product(s), thing(s), or service(s) match other product(s) in use on other
47 District public improvement(s) either completed or in the course of completion.
48
- 49 10. That the District shall list in its invitation(s) to bid, list in its other
50 contract solicitations, or directly purchase items for the District's public
51 works projects, the material(s), product(s), thing(s), or service(s) listed on
52 **Exhibit "A"** as the only acceptable material(s), product(s), thing(s), or
53 service(s) for use on the District's public works projects.
54
- 55 11. That the District's Superintendent, or the Superintendent's designee, is
56 authorized pursuant to this Resolution to take any action that is necessary to
57 complete the procedures necessary to carry out, give effect to, and comply with
58 the terms and intent of this Resolution.


1 12. This Resolution shall take effect upon its adoption.
2
3

4 **PASSED AND ADOPTED**, by the Governing Board on October 14, 2014 upon motion of
5 member **Palacio** and duly seconded, the foregoing Resolution was adopted by
6 the following vote:

7
8
9 **AYES: Audrey Yamagata-Noji, Rob Richardson, John Palacio, Cecilia Iglesias**
10 **NOES: -**
11 **ABSENT Jose A. Hernandez**
12

13
14 STATE OF CALIFORNIA)
15) ss:
16 COUNTY OF Orange)
17

18
19 I, Audrey Yamagata-Noji, Ph.D., President of the Board of Education of the Santa
20 Ana Unified School District of Orange County, California, hereby certify that the
21 above and foregoing Resolution was duly adopted by the said Board at a regular
22 meeting thereof held on October 14, 2014, and passed by a vote of 4-0 of
23 said Board.
24

25
26
27 
28 Audrey Yamagata-Noji, Ph.D., President of the
29 Governing Board for the Santa Ana Unified School
30 District
31

32
33 I, Rob Richardson, Clerk of the Board of Education of the Santa Ana Unified School
34 District of Orange County, California, hereby certify that the above and foregoing
35 Resolution was duly adopted by the said Board at a regular meeting thereof held on
36 the 14th day of October 2014, and passed by a vote of 4-0 of said Board.
37

38 
39 Rob Richardson, Clerk of the Board of Education of
40 the Santa Ana Unified School District
41
42

Exhibit "A"**A. Fire detection and alarm system(s) manufactured by the following manufacture(s):**

- Notifier (located at approximately 70% District sites currently)
- Silent Knight (located at approximately 10% District sites currently)

These systems are integral safety components at District sites. In addition to the basis in the Resolution for determining that the Board wishes to match new fire detection and alarm systems to existing systems already in use, the District is endeavoring to better coordinate the training, maintenance, and repair of these systems throughout the District. The ever-increasing cost and coordination of varied systems with a limited maintenance personnel staff and a limited budget for outside vendors, requires the District to limit variance in these types of systems to facilitate more control and cost containment in keeping those systems operational.

B. Carpeting manufactured by the following manufacture(s):

- Tandus Power Bond (located at approximately 50% District sites currently)

The make and type of carpeting dictates the maintenance and repair process for each. District staff has been trained on the repair and cleaning of the above carpet types.

C. Locksets and Cylinders manufactured by the following manufacture(s):

- Schlage (located at approximately 100% District sites currently)

These systems are integral safety components at District sites. In addition to the basis in the Resolution for determining that the Board wishes to match new lock systems to existing systems already in use, the District is endeavoring to facilitate better control over replacement parts, the "re-keying" of locks, and the replacement of lost or stolen keys.

D. Heating, Ventilation and Air-Conditioning Systems manufactured by the following manufacture(s):

- York (located at approximately 20% District sites currently)
- Carrier (located approximately 30% District sites currently)

The District is endeavoring to better coordinate the training, maintenance, and repair of these systems throughout the District. The ever-increasing cost and coordination of varied systems with a limited maintenance personnel staff and a limited budget for outside vendors, requires the District to limit variance in these types of systems to facilitate more control and cost containment in keeping those systems operational.

E. Intrusion Detection Systems manufactured by the following manufacture(s):

- Digital Monitoring Products (DMP) (located at approximately 30% District sites currently)

The District has DMP as an integral safety component for our intrusion detection systems. The Digital Monitoring Products are a critical component that completes the software requirements for our entree monitoring system that our Police Department has chosen to provide the safest campuses possible. There are multiple

1 dealers that can provide DMP panels and programming as well as our staff has
2 received training in these software programs.

3
4
5 **F. Intercom Paging System manufactured by the following manufacture(s) :**

- 6 • Bogen (located at approximately 10% District sites currently)
- 7 • ICS Rauland (located at approximately 80% District sites currently)

8
9 These systems fall in line within endeavor to better coordinate the training,
10 maintenance, and repair of these systems throughout the District. The ever-
11 increasing cost and coordination of varied systems with a limited maintenance
12 personnel staff and a limited budget for outside vendors, requires the District to
13 limit variance in these types of systems to facilitate more control and cost
14 containment in keeping those systems operational.

15
16
17 **G. Plumbing Fixtures and Component Systems manufactured by the following
18 manufacture (s) :**

- 19 • American Standard (located at approximately 70% District sites currently)
- 20 • Kohler (located at approximately 30% District sites currently)
- 21 • Falcon- Waterless Urinals (located at approximately 100% District sites
22 currently)
- 23 • Chicago Faucets (located at approximately 80% District sites currently)
- 24 • Haws- Drinking Fountains (located at approximately 80% District sites
25 currently)
- 26 • Sloan (located at approximately 80% District sites currently)
- 27 • Zurn (located at approximately 20% District sites currently)

28
29 Plumbing fixtures and systems become very unique and system coordinated when they
30 were late to the commercial industry. It is impossible to inventory the various
31 numbers of parts for the vast system differences. Standardization of the systems
32 will help alleviate over stocked items, obsolete parts and allow us the ability to
33 maintain a reasonable inventory. Our staff members have had numerous hours of
34 training on different components such as valves, cartridge replacement, re-built
35 kits, pressure setting etc.

36
37
38 **H. Network system(s) by the following manufacture(s) :**

- 39 • Cisco (located at approximately 100% District sites currently)

40
41 In addition to the basis in the Resolution for determining that the Board wishes to
42 align facilities efforts with educational goals, simplify and reuse engineering
43 services to scale, make smart decisions to maximize limited resources, and
44 consolidate infrastructure that results in maintenance and management savings, the
45 District is endeavoring to better coordinate the training, maintenance, and repair
46 of these systems throughout the District. The ever-increasing cost and
47 coordination of varied systems with a limited maintenance and technical personnel
48 staff and a limited budget for outside vendors, requires the District to limit
49 variance in these types of systems to facilitate more control and cost containment
50 in keeping those systems operational.

51
52
53 **I. IP Telephony/Voice Over IP (VoIP) System by the following manufacture(s) :**

- 54 • Cisco (located at approximately 30% District sites currently)

55
56 These systems are integral communication components at all District sites. The
57 system falls in line within endeavor to better coordinate the training,

1 maintenance, and repair of the system throughout the District. The ever-increasing
2 cost and coordination of varied systems with a limited maintenance and technical
3 personnel staff and a limited budget for outside vendors, requires the District to
4 limit variance in these types of systems to facilitate more control and cost
5 containment in keeping the system operational.
6

7
8 **J. Structured Cabling Systems by the following manufacture(s) :**

- 9 • Systemax (located at approximately 30% District sites currently)
10 • Uniprise (located at approximately 20% District sites currently)
11

12 Structured Cabling Systems become very unique and system coordinated. Enterprised
13 network infrastructure solutions need to maintain a uniform configuration; parts,
14 and installation standards, to maintain high quality, performance and 20-year
15 warranty, to protect the District's investment. It is impossible to inventory the
16 various numbers of parts for the vast system differences. Standardization of the
17 systems will help alleviate over stocked items, obsolete parts and allow us the
18 ability to maintain a reasonable inventory. Our staff members have had numerous
19 hours of training on different components.
20

21
22 **K. Solid Plastic Bathroom Partition by the following manufacturer(s) :**

- 23 • Scranton Products 1 inch solid HDPE plastic partitions (located at
24 approximately 60% of District sites currently).
25

26 Solid HDPE plastic partitions are more durable and require less maintenance than
27 other products. Standardization will help alleviate over stocked items and allow
28 us the ability to maintain a reasonable inventory. This will limit variance of
29 this type of system to facilitate better inventory and cost control.
30

31
32 **L. Door and Gate Hardware by the following manufacturers(s) :**

- 33 • Von Duprin exit hardware (located at approximately 70% of District
34 sites currently).
35 • LCN Door Closers (located at approximately 70% of District sites
36 currently).
37

38 These systems are an integral safety and accessibility component at District sites.
39 The District is endeavoring to facilitate cost control by minimizing training,
40 maintenance and inventory associated with the use of multiple products.
41 Standardization will help alleviate over stocked items and allow us the ability to
42 maintain a reasonable inventory.
43

44
45 **M. Rubberized Playground Surfacing manufactured by the following manufacturer(s) :**

- 46 • Pro-Tect Turf (located at approximately 35% of District sites
47 currently).
48

49 This fall protection system is an integral safety and accessibility component at
50 District sites. The District is endeavoring to facilitate cost control by
51 increasing longevity, minimizing training, maintenance and inventory associated
52 with the use of multiple rubberized products. Standardization will help alleviate
53 over stocked items and allow us the ability to maintain a reasonable inventory.
54
55
56
57

1 **N. Paint manufactured by the following manufacture(s):**

- 2 • Dunn Edwards (located at approximately 80% of District sites
- 3 currently).
- 4 • Sherwin Williams (located at approximately 10% of District sites
- 5 currently)
- 6 • Tnemec (all epoxy coatings)
- 7

8 The District is endeavoring to reduce the cost of stored paint and limit the
9 quantity of colors and types of paint used throughout the District.
10 Standardization will help alleviate over stocked items and allow us the ability to
11 maintain a reasonable inventory.
12

13
14 **O. Sports field lighting manufactured by the following manufacturer(s):**

- 15 • Musco Lighting - Light-Structure Green
- 16

17 The District is endeavoring to better coordinate the training, maintenance, and
18 repair of its sports field lighting systems throughout the District. The ever-
19 increasing cost and coordination of varied systems with a limited maintenance
20 personnel staff and a limited budget for outside vendors, requires the District to
21 limit variance in these types of systems to facilitate more control and cost
22 containment in keeping those systems operational.
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50
51
52
53
54
55
56
57



SANTA ANA UNIFIED SCHOOL DISTRICT
DIRECTOR OF EXTENDED LEARNING PROGRAMS

JOB SUMMARY:

This management position will report to the Deputy Superintendent, Educational Services and/or designee. It is the responsibility of the Director of Extended Learning Programs to independently plan, organize and perform a wide variety of specialized administrative and technical duties in support of the successful completion of work scope goals and deliverables for grant-funded projects and extended learning programs.

REPRESENTATIVE DUTIES:

- Responsible for leading key extended learning and related initiatives that support the District's academic programs and goals. **E**
- Supervise department staff and manage District and grant funds, as needed. **E**
- Complete reports required by the District and the State. **E**
- Responsible for the program operations, including organization, prioritization, development of timelines, and accountability for extended learning programs. **E**
- Provide supervision and support to Site Coordinators at each program site. **E**
- Work with site to design and implement the training program, supervision plan, and evaluation of the extended learning programs staff and members working in the program. **E**
- Responsible to analyze and address problems proactively, using judgment and discretion to resolve problems that may not be covered by policy. **E**
- Actively participate in the development, alteration, implementation and evaluation of the programs. **E**
- Develop appropriate contacts for program (potential partners) and for training events (potential attendees and coordinators). **E**
- Monitor project timelines and budget and recommends changes as appropriate. **E**
- Provide training and monitoring of supervising program staff to ensure successful implementation of program components. **E**

DIRECTOR OF EXTENDED LEARNING PROGRAMS (CONTINUED)

REPRESENTATIVE DUTIES: (Continued)

- Analyze technical assistance requests and coordinates the provision and evaluation of technical assistance. **E**
- Track data and prepare draft project reports, as required by funding agents. **E**
- Represent the extended learning programs Statewide through training and conference presentations. **E**
- Facilitate and monitor preparation of curriculum and staff development activities and prepare annual and on-going reports for the Deputy Superintendent. **E**
- Assist Business Services and Human Resources in preparing staffing allocations and base program recommendations. **E**
- Prepare and submit budget for assigned functions; review periodic budget reports to compare actuals against forecasts; provide for maintenance and repair of facilities and equipment authorization. **E**
- Make decisions relative to staff selection; conduct classified clerical evaluations; provide for technical direction and guidance of staff; make employment, transfer, and promotion recommendations. **E**
- Work with site principals and other management personnel in planning and implementing extended learning programs. **E**
- Arrange for the planning, coordination, facilitation, and implementation of extended learning activities in order to meet all requirements of the project and in alignment with the District's mission, vision, and goals. **E**
- Respond to questions and concerns regarding extended learning projects and programs from administrators, staff, parents, community, and outside agencies. **E**
- Maintain a professional code of ethics and a collaborative work ethic; represent the District in a variety of settings and meetings in the community. **E**
- Monitor program attendance for ADA purposes
- Prepare and disseminate enrollment projections and funding allocations as appropriate. **E**
- Perform related duties as assigned.

DIRECTOR OF EXTENDED LEARNING PROGRAMS (CONTINUED)**KNOWLEDGE AND ABILITIES:****Knowledge of:**

- Extensive knowledge in the development and implementation of high quality extended learning programs
- Thorough understanding of and experience with complex grant policies and procedures, specifically as they apply to the California Department of Education's extended learning programs, and the ability to interpret and apply them appropriately
- Developing service agreements, vendor contracts, and memoranda of understanding
- Developing and securing funding for projects
- Quality improvement and program assessment strategies and practices
- Current research regarding effective extended learning programs across the county
- Common Core State Standards, Next Generation Standards, and 21st Century skills
- Budget preparation and financial administration principals and methods

Ability to:

- Manage and monitor grant budgets and attendance requirements
- Present trainings and program information effectively
- Excellent written and verbal communication skills and to develop and maintain positive working relationships
- Work well across tasks and with multiple teams, including project staff, consultants, and funders
- Excellent Microsoft Word, Excel, and PowerPoint skills
- Attention to detail and good organizational skills

EDUCATION AND EXPERIENCE:

- Bachelor's degree in a related field or equivalent professional experience required
- Teaching Credential and/or Master's degree in a related field preferred
- A minimum of 5 years experience managing, coordinating, and budgeting for complex grant-funded projects
- Experience in managing extended learning programs is highly valued
- A minimum of 5 years experience supervising staff is preferred

LICENSES AND OTHER REQUIREMENTS:

- Valid California driver's license
- Bilingual (English/Spanish) preferred

DIRECTOR OF EXTENDED LEARNING SUPPORT (CONTINUED)

WORKING CONITIONS:

Environment:

- Office environment
- School sites
- Constant interruptions
- Driving a vehicle to conduct work

Physical Abilities:

- Dexterity of hands and fingers to operate a computer keyboard and other office equipment
- Hearing and speaking accurately to exchange information in person or on the telephone
- Seeing to read a variety of materials and drive a vehicle
- Sitting and/or standing for extended periods of time

Hazards:

- Extended viewing of computer monitor

Reasonable accommodation may be made to enable a person with a disability to perform the essential functions of the job with or without reasonable accommodation.

AGENDA ITEM BACKUP SHEET
October 28, 2014

Board Meeting

TITLE: **Summarized Data of Williams Settlement First Quarterly Report**

ITEM: **Consent**

SUBMITTED BY: **David Haglund, Ed.D., Deputy Superintendent, Educational Services**

PREPARED BY: **David Haglund, Ed.D., Deputy Superintendent, Educational Services**

BACKGROUND INFORMATION:

The purpose of this agenda item is for the Board to review quarterly information on the Williams Settlement First Quarterly Report. In order to meet the Williams Settlement Uniform Complaint Reporting requirements per Education Code Section 35186(d), staff is required to report summarized data on the nature and resolution of all complaints on a quarterly basis to the County Superintendent of Schools and the Governing Board of the school district. The complaints and written responses shall be available as public records.

RATIONALE:

Attached is a chart summarizing the first quarterly-reported complaints for Santa Ana Unified School District beginning on July 1, 2014 and ending on September 30, 2014. The form is due to the Orange County Department of Education on October 31, 2014.

FUNDING:

Not Applicable

RECOMMENDATION:

Presented for information.



2014-2015 Quarterly Report Williams Legislation Uniform Complaints

District: _____

District Contact: _____

Title: _____

- Quarter #1 July 1 to September 30, 2014 **Report due by October 31, 2014**
- Quarter #2 October 1 to December 31, 2014 **Report due by January 31, 2015**
- Quarter #3 January 1 to March 31, 2015 **Report due by April 30, 2015**
- Quarter #4 April 1 to June 30, 2015 **Report due by July 31, 2015**

Check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of the complaints.

Type of Complaint	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials			
Teacher Vacancies or Misassignments			
Facility Conditions			
CAHSEE Intensive Instruction & Services (high schools only)			
TOTALS			

Name of Superintendent: _____

Signature of Superintendent: _____ Date: _____

Please submit to: Thea Savas
Senior Administrative Assistant
200 Kalmus Drive, B-1000
P.O. Box 9050, Costa Mesa, CA 92628-9050
(714) 966-4336 or fax to: (714) 327-1366

AGENDA ITEM BACKUP SHEET
October 28, 2014

Board Meeting

TITLE: **Approval of Extended Field Trip(s) in Accordance with Board Policy (BP) 6153 – School-Sponsored Trips and Administrative Regulation (AR) 6153.1 – Extended School-Sponsored Trips**

ITEM: **Consent**

SUBMITTED BY: **Dawn Miller, Assistant Superintendent, Secondary Education**

PREPARED BY: **Dawn Miller, Assistant Superintendent, Secondary Education**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of extended field trip(s) for the school(s) listed.

RATIONALE:

The Board recognizes that school-sponsored trips are important components of student development. In addition to supplementing and enriching classroom learning experiences, such trips encourage new interests among students, make them more aware of community resources, and help students relate school experiences to the outside world. The Board believes that careful planning can greatly enhance the value and safety of such trips. All trips involving out-of-state or overnight travel shall require prior approval of the Board. Approval is contingent upon national and international safety and security at the time of the trip.

Board Policy (BP) 6153 and Administrative Regulation (AR) 6153.1 require a parent waiver for school-sponsored trips. Trained staff will be employed by the hosting organization and will provide 24-hour supervision to the students. Parents have given permission for students to attend the trip under this provision. No eligible student will be denied the opportunity to attend.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve the extended field trip(s) in accordance with Board Policy (BP) 6153 – School-Sponsored Trips and Administrative Regulation (AR) 6153.1 – Extended School-Sponsored Trips.

SANTA ANA UNIFIED SCHOOL DISTRICT - EXTENDED FIELD TRIPS
RECOMMENDED FOR APPROVAL - October 28, 2014

Date:	Schools/Location:	Funding and Cost:	Student(s):	Staff and Chaperone:
October 31-November 1, 2014 (Friday - Saturday)	Santa Ana High School NJROTC Drill & Physical Fitness Competition Lemoore High School Lemoore	\$50.00 per student (s) (cost paid by cadet & NJROTC)	40	4
April 1-3, 2015 (Wednesday - Friday)	Carr Intermediate School 7 th & 8 th Grade Science Camp Trip Channel Islands Ventura	\$160.00 per student (s) (cost paid by fundraising, donations, scholarships, & students)	20	4
June 21-26, 2015 (Sunday - Friday)	Carr Intermediate School 8 th Grade Student Tour Smithsonian Institute, Arlington Cemetery, Mount Vernon, 911 Memorial & Museum, Greenwich Village, & more. Washington DC & New York	\$2,131.00 per student (s) (cost paid by fundraising & students)	20	2

Funding and costs for participation in educational activities related to field trips are in compliance with the ACLU settlement.

Agenda Item Backup Sheet

- ITEM:** Request of extended field trip for Santa Ana High School NJROTC unit to attend the Area 11 Field Meet Qualifier at Lemoore High School in Lemoore, CA. The trip will be October 31-November 1, 2014.
- OVERVIEW:** Santa Ana High School NJROTC is requesting to have their cadets compete in the NJROTC Drill and Physical Fitness Competition at the Area 11 Field Meet Qualifier. The extended field trip will take place in Lemoore, CA.
- RATIONALE:** Cadets will be competing with 14 other NJROTC teams in drill, physical fitness, and academics in hopes of winning a position at the NJROTC State Championship to be held in February 2015.
- PARTICIPANTS:** 40 cadets and 4 chaperones (2 certificated and 2 classified).
- COSTS:** \$50.00 per student – To include tours, educational materials, lodging, meals, and travel.
- FUNDING:** Cost paid by cadet and/or NJROTC
- RECOMMENDATION:** Approve the request of the extended field trip for Santa Ana High School NJROTC cadets to compete in the Area 11 Field Meet Qualifier at Lemoore High School in Lemoore, CA on October 31-November 1, 2014.

Agenda Item Backup Sheet

- ITEM:** Request of extended field trip for Carr Intermediate School students to attend the 7th and 8th Grade Science Camp Trip to the Channel Islands (drop off to Islands is the Ventura Harbor in Ventura, CA). The trip will be April 1-3, 2015.
- OVERVIEW:** Carr Intermediate is requesting 7th and 8th grade students to participate in an extended Science Camp Trip to the Channel Islands.
- RATIONALE:** Students will be learning about ecosystems, native wild life, native cultures, team work, and self-esteem building. These topics are addressed in all aspects of the trip, from sharing in cooking/cleaning responsibilities to observing ecosystems at work while hiking, to reading about native cultures, and studying artifacts. Students gain valuable knowledge about our environment while expanding their horizons and building lasting relationships.
- PARTICIPANTS:** 20 students and 4 chaperones (4 certificated).
- COSTS:** \$160.00 per student – To include lodging, meals, and travel.
- FUNDING:** Cost paid by fundraising, donations, scholarships, and students.
- RECOMMENDATION:** Approve the request of the extended field trip for Carr Intermediate School students to attend the 7th and 8th Grade Science Camp Trip to the Channel Islands on April 1-3, 2015.

Agenda Item Backup Sheet

- ITEM:** Request of extended field trip for Carr Intermediate School students to participate in the 8th Grade Student Tour to Washington D.C. and New York. The trip will be June 21-26, 2015.
- OVERVIEW:** Carr Intermediate is requesting 8th grade students to participate in an extended field trip to Washington D.C. and New York.
- RATIONALE:** Students will get an opportunity to see their government at work in our nation's capital. Students will visit the Smithsonian Institute, Arlington Cemetery, Mount Vernon, 911 Memorial & Museum, Greenwich Village and more. This trip will help to fulfill the requirements of civic literacy and citizenship curriculum. Furthermore, the experience will enrich the lessons covered in their U.S. History, math, and language arts classes this year, promote patriotism, and leave a lasting, positive memory of their educational experience at Carr Intermediate and the District.
- PARTICIPANTS:** 20 students and 2 chaperones (2 certificated).
- COSTS:** \$2,131 per student – To include tours, educational materials, lodging, meals, and travel.
- FUNDING:** Cost paid by fundraising and students.
- RECOMMENDATION:** Approve the request of the extended field trip for Carr Intermediate School students to participate in the Carr Intermediate School 8th Grade Student Tour to Washington D.C. and New York on June 21-26, 2015.

AGENDA ITEM BACKUP SHEET
October 28, 2014

Board Meeting

TITLE: **Approval for Acceptance of Orange County Teacher Pathways Partnership Grant for Career Technical Education/Regional Occupational Program at Century High School for 2015-18 School Years**

ITEM: **Consent**

SUBMITTED BY: **Dawn Miller, Assistant Superintendent, Secondary Education**

PREPARED BY: **Don Isbell, Director, Career and Technical Education/ROP**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval for the acceptance of the Orange County Teacher Pathways Partnership (OC TPP) grant for the Career Technical Education (CTE)/Regional Occupational Program (ROP) at Century High School for the 2015-18 school years.

RATIONALE:

The District has been allocated \$220,748.00 for CTE/ROP at Century High School through funding from the OC TPP grant. The California Department of Education has granted authorization to expend the funds effective July 1, 2014 through June 30, 2018.

The OC TPP grant will provide the opportunity for the Teacher Education Academy at Century High (TEACH) to update the Academy course work, create a California Future Educators Association (CFEA) club chapter, articulate TEACH classes with Santa Ana College, and offer the opportunity for college dual enrollment for students. The TEACH Academy is a school within a school program for sophomores, juniors, and seniors who are interested in careers in teaching and is recognized as a California Partnership Academy. The mission of the program is to develop a strong foundation for college bound students who are interested in becoming educators and role models in their community.

FUNDING:

Perkins IV: \$220,748.00

RECOMMENDATION:

Approve the acceptance of the Orange County Teacher Pathways Partnership grant for the Career Technical Education/Regional Occupational Program at Century High School for the 2015-18 school year.

DM:DI:sz

GRANT SUMMARY

Title:	Orange County Teacher Pathways Partnership (OC TPP) Grant
Funding Source:	Perkins IV
Funding Duration:	Fall 2014-Spring 2018
Funding Amount:	\$220,748.00
Contact Person:	Don Isbell, Director, Career and Technical Education/ROP
Grade Level/ Target Population:	Grades 10-12
Budget Impact:	None
Personnel Impact:	Career and Technical Education administration, teachers, and classified staff are involved in the administration of the grant. District and school administrators, teachers, and classified staff who are involved in the Teacher Education Academy at Century High (TEACH).
Industry Sector Pathway	Education, Child Development, and Family Services Education
Grant/Program Description	
<p>The OC TPP grant will provide the opportunity for the TEACH Academy at Century High School to update the Academy course work, create a California Future Educators Association (CFEA) club chapter, articulate TEACH classes with Santa Ana College (SAC), and offer the opportunity for college dual enrollment for students. The TEACH Academy is a school within a school program for sophomores, juniors, and seniors who are interested in careers in teaching and is recognized as a California Partnership Academy. The mission of the program is to develop a strong foundation for college bound students who are interested in becoming educators and role models in their community.</p>	
Goals/Objectives:	<ol style="list-style-type: none"> 1) Enhance the Education Pathway at Century High School through the alignment of California State Standards, UC A-G alignment, curricula, assessments, articulation agreements, and professional development. 2) Develop/expand soft-skills training for students. 3) Offer SAC courses in human development on the Century campus for dual enrollment and purchase college textbooks for the classes. 4) Develop STEM units of study for the TEACH Academy science and math courses. 5) Hire a 19.5 hour TEACH activities director. 6) Create a chapter of California Future Educators Association (CFEA) for students at Century.
Activities:	<ol style="list-style-type: none"> 1) Students will become members of a newly established chapter of CFEA. 2) Students will attend the annual Road to Teaching Conference in the Fall and the CFEA regional conference in the Spring. 3) Teachers will participate in job shadows, CSUF workshops, and National Aeronautics and Space Administration/Jet Propulsion Laboratory (NASA/JPL) workshops. 4) Students will participate in TEACH internships within the local community. 5) Students will receive counseling and guidance services leading towards teaching careers from Century and SAC staff. 6) High School Information and Communications Technologies (ICT) students will participate in web-based mentoring. 7) Teachers will participate in county-wide ICT/Science, Technology, Engineering, and Mathematics (STEM) staff and program development.

AGENDA ITEM BACKUP SHEET
October 28, 2014

Board Meeting

TITLE: **Approval of Acceptance of Carl D. Perkins Career and Technical Education Improvement Act of 2006 Grant for Career Technical Education/Regional Occupational Program for 2014-15 School Year**

ITEM: **Consent**

SUBMITTED BY: **Dawn Miller, Assistant Superintendent, Secondary Education**

PREPARED BY: **Don Isbell, Director, Career and Technical Education/ROP**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the acceptance of the Carl D. Perkins Career and Technical Education Improvement Act of 2006 (Perkins IV) grant for the Career Technical Education (CTE)/Regional Occupational Program (ROP) for the 2014-15 school year.

RATIONALE:

The District has been allocated \$519,887.00 for CTE/ROP through funding from Perkins IV. The California Department of Education has granted authorization to expend the funds effective July 1, 2014 through June 30, 2015.

The focus of the grant will be to expand and enhance CTE college and career pathways with a focus on Science, Technology, Engineering, and Mathematics (STEM) education. In addition, funds will be allocated to promote the continuous improvement of CTE programs and services through the alignment of Common Core Standards, curricula, assessments, articulation agreements, and professional development ensuring that all students have access to CTE courses and career pathways.

FUNDING:

Perkins IV: \$519,887.00

RECOMMENDATION:

Approve the acceptance of the Carl D. Perkins Career and Technical Education Improvement Act of 2006 grant for the Career Technical Education/Regional Occupational Program for the 2014-15 school year.

DM:DI:sz

GRANT SUMMARY

Title:	Carl D. Perkins Career and Technical Education Improvement Act of 2006 grant
Funding Source:	Carl D. Perkins Career and Technical Education Improvement Act of 2006
Due Date:	May 1, 2014
Contact Person:	Don Isbell, Director, Career and Technical Education/ROP
Amount/Duration:	CA Department of Education will expend funds of \$519,887 from July 1, 2014 through June 30, 2015
Target Population (e.g., Grade Level/s):	Grades 9-12
Budget Impact:	Perkins IV Grant Award : \$519,887
Indirect Rate:	5.00%
Personnel Impact:	Career Technical Education (CTE) administration, teachers, and classified staff are involved in the administration of the grant.
Survey Questions:	<i>None without prior District approval and parent consent</i>
Grant Program Description	
<p>Carl D. Perkins Career and Technical Education Improvement Act of 2006 (Perkins IV) authorizes federal funding assistance to secondary CTE programs for the seven fiscal years beginning on July 1, 2007, and ending on June 30, 2015. As a condition of receiving these funds, eligible recipients must submit fiscal year plans that provide required descriptions and assurances related to the administration and use of the funds.</p>	
Goals/Objectives:	<p>The main goal for the 2014-15 program year is to implement a CTE program of study in the Engineering and Product Development Industry Sectors with the expansion of Science, Technology, Engineering, and Mathematics (STEM) Pathways at each comprehensive high school which:</p> <ul style="list-style-type: none"> • Incorporate secondary education and postsecondary education elements • Include academic and CTE content in a coordinated, non-duplicative progression of courses • Lead to an industry-recognized credential or certificate at the postsecondary level, an associate, or bachelor's degree
Activities:	Ensure that all students have access to CTE courses and career pathways through the alignment of Common Core State Standards, curricula, assessments, articulation agreements, and professional development.

AGENDA ITEM BACKUP SHEET
October 28, 2014

Board Meeting

TITLE: **Acceptance of Orange County Arts Education Collaborative Grant Funding for 2014-15 School Year**

ITEM: **Consent**

SUBMITTED BY: **Dawn Miller, Assistant Superintendent, Secondary Education**

PREPARED BY: **Roxanna S. Owings, Coordinator, Special Projects**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval for the acceptance of the Orange County Arts Education Collaborative grant funding for the 2014-15 school year. This funding is designed to support programs which further the efforts of any Orange County school district to expand its arts education programs. The District is an Arts Advantage district that has adopted a formal plan for implementation that addresses the areas of standards-based, sequential curriculum for all grade levels, professional development for teachers, District leadership and coordination, materials, facilities, and community partnerships.

RATIONALE:

The monies will be used to continue the work that the Visual and Performing Arts (VAPA) Professional Learning Community began three years ago in partnership with the Orange County Department of Education and The California Arts Project (TCAP) to:

- Promote and foster teacher collaboration by supporting a Professional Learning Community that works to increase student outcomes
- Define and develop lessons around essential Visual and Performing Arts standards, as well as Visual and Performing Arts benchmark assessments
- Provide additional opportunities for professional development to integrate the Common Core Standards with arts and music instruction

FUNDING:

Orange County Community Foundation: \$5,750.00

RECOMMENDATION:

Accept the Orange County Arts Education Collaborative grant funding for the 2014-15 school year.

GRANT SUMMARY

Title:	Orange County Arts Education Collaborative Fund
Funding Source:	Orange County Community Foundation and Arts Orange County
Due Date:	July 30, 2014
Contact Person:	Roxanna S. Owings, Coordinator, Special Projects
Amount/Duration:	\$5,750 for 2014-15 School Year
Grade Level/Target Population:	Grades K-12/Visual and Performing Arts Teachers
Budget Impact:	None
Indirect Rate:	N/A
Personnel Impact:	None
Survey Questions:	<i>None without prior District approval and parent consent</i>
Grant Program Description	
<p>This funding is designed to support programs which further the efforts of any Orange County school district to expand its arts education program. The Orange County Arts Education Collaborative grant will support the District's efforts to address areas of standards-based sequential arts and music curriculum for all grades, professional development for teachers, materials, and community partnerships.</p>	
Goals/Objectives:	<ul style="list-style-type: none"> • To continue the work the Visual and Performing Arts Professional Learning Community began three years ago in partnership with the Orange County Department of Education and The California Arts Project (TCAP).
Activities:	<ul style="list-style-type: none"> • Promote and foster teacher collaboration by supporting a Professional Learning Community that works to increase student outcomes. • Provide additional opportunities for professional development to integrate the Common Core Standards with arts and music instruction into teachers' daily instruction. • To create common assessments across all disciplines and District-wide, utilizing the new National Arts Standards. • Help promote that all students have access to the arts.

AGENDA ITEM BACKUP SHEET
October 28, 2014

Board Meeting

TITLE: **Approval of Memorandum of Understanding with Orange County United Way for Continued Participation in Destination Graduation Initiative Grant for High Schools for 2014-15 School Year**

ITEM: **Consent**

SUBMITTED BY: **Dawn Miller, Assistant Superintendent, Secondary Education**

PREPARED BY: **Dawn Miller, Assistant Superintendent, Secondary Education**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the Memorandum of Understanding (MOU) with the Orange County United Way for continued participation in the Destination Graduation Initiative grant at Century, Godinez Fundamental, Middle College, and Segerstrom high schools for the 2014-15 school year.

RATIONALE:

This MOU will detail the role and responsibilities of the four high schools for the 2014-15 school year implementation of the Destination Graduation Initiative grant components. This grant will highlight and validate the quality of the Advancement Via Individual Determination (AVID) program and its positive effect on student achievement at these schools. The Destination Graduation Initiative grant will continue to support existing program elements by providing resources for teacher professional development and in-class tutoring. The grant will also provide resources for activities and curriculum that explore college and career awareness.

FUNDING:

Orange County United Way Grant: \$51,500

RECOMMENDATION:

Approve the Memorandum of Understanding with the Orange County United Way for continued participation in the Destination Graduation Initiative grant for high schools for the 2014-15 school year.



2014/2015 DESTINATION GRADUATION INITIATIVE

MEMORANDUM OF UNDERSTANDING BETWEEN ORANGE COUNTY UNITED WAY AND SANTA ANA UNIFIED SCHOOL DISTRICT (HIGH SCHOOLS)

This Memorandum of Understanding outlines the continuing partnership between Orange County United Way (“OCUW”) and Santa Ana Unified School District (“SAUSD”) in regards to the implementation of OCUW’s Destination Graduation Initiative during the 2014/2015 academic year. Destination Graduation is OCUW’s education initiative designed to ensure all students graduate high school, college and career ready. To this end, OCUW is working with 11 high schools and 9 intermediate schools in Orange County to support the academic enhancement efforts of the AVID program, provide AVID students with additional college and career exposure opportunities and aid in their development of critical 21st century skills. The following outlines the opportunities made available through the Destination Graduation initiative.

1. GRANT AWARD TO SANTA ANA UNIFIED SCHOOL DISTRICT

Upon signed execution of this Memorandum of Understanding, OCUW will provide SAUSD with a grant award in the amount of \$51,300 to be distributed equally amongst the four schools identified below to fund the execution of the following AVID enhancement activities throughout the 2014/2015 academic year:

- CENTURY HIGH SCHOOL
- GODINEZ FUNDAMENTAL HIGH SCHOOL
- MIDDLE COLLEGE HIGH SCHOOL
- SEGERSTROM HIGH SCHOOL

AVID SUMMER INSTITUTE 2015 **\$11,600** (\$2,900 per high school)

Registration and incidental costs (hotel, transportation and food) for 2 teachers from each school to attend a Regional 2015 Summer Institute or registration costs for four teachers or administrators per school to attend a Local 2015 Summer Institute.

AVID TUTORS 2014/2015 SCHOOL YEAR **\$20,000** (\$5,000 per high school)

Hiring of AVID college tutors o provide student support 3-days per week

AVID MATERIALS 2014/2015 SCHOOL YEAR **\$2,100** (\$525 per high school)

Purchase of “AVID Weekly” or other similar student support materials to be used to enhance AVID learning in the classroom

AVID WORKSHOP ATTENDANCE 2014/2015 SCHOOL YEAR **\$2,400** (\$600 per high school)



Substitute teacher costs for each school to support AVID teacher attendance at AVID workshops

(SAUSD agrees to release AVID teachers to attend AVID workshops)

OFF-CAMPUS COLLEGE AND CAREER EXPLORATION FIELD-TRIP \$15,200 (\$3800 per high school)
Field Trip must be off-campus, academic and career-focused to increase student's knowledge in in-demand industries and occupations including those in information technologies, advanced manufacturing and other science, technology, engineering and math (STEM) fields. Field-Trip may also be to a college or educational institution to experience and strengthen students' post-secondary awareness and explore opportunities beyond high school. (Funds may be used to cover cost of transportation, student lunches and classroom substitute and used by September 1, 2015)

2. ADDITIONAL PROGRAM ACTIVITIES MADE AVAILABLE TO SAUSD

In addition to OCUW's grant support of the AVID program outlined above, OCUW funding will provide the following education support services to the selected schools within your district. The estimated value of these Destination Graduation program services is \$10,000 per school.

ROADTRIP NATION STUDENT CURRICULUM

OCUW is funding Roadtrip Nation to provide SAUSD AVID classrooms with enough copies of the Roadtrip Nation Experience curriculum to be implemented in two AVID grade levels as determined by AVID teachers. This exciting curriculum is designed to assist students to explore and define their academic and career interests. *(SAUSD agrees to implement Roadtrip Nation curriculum in a timely manner in two AVID grade levels)*

ON-SITE CAREER EXPLORATION

OCUW will connect corporate partner executives with AVID students through AVID classroom meet and greets. Students will learn about career opportunities from local role models. Speakers will be approved by AVID teachers. *(SAUSD AVID teachers will work with OCUW to schedule Career Exploration Days in the AVID classrooms.)*

PARENT ENGAGEMENT

OCUW has funded the printing of LEA's *Ten Commandments for Parents* and the *40 Developmental Assets* (in English and Spanish) and will provide requested copies to SAUSD through the District Parent Engagement Liaison, to compliment current parent engagement efforts at SAUSD. *(SAUSD is not required to schedule an LEA training, but is encouraged to utilize educational materials to compliment current parent engagement efforts. OCUW will work with SAUSD to explore additional parental engagement opportunities.)*

3. GRANT FUNDING CONDITIONS

SAUSD agrees to maintain the AVID program at the aforementioned schools and will support the implementation of Destination Graduation program activities as outlined above. The Purpose of the Grant is subject to modification only with OCUW's prior written approval. SAUSD must inform OCUW, in



writing, immediately, of any changes, delays and/or problems associated with implementation of the project that will jeopardize the agreed upon purpose.

4. GRANT REPORTING

SAUSD will provide OCUW with a Grant Outcome Report, via email, related to the Purpose of the Grant **by June 30, 2015**. Grant Outcome Report should include, but is not limited to the following: Number of students who received services as a result of the grant award, number of teachers who received AVID training and types of AVID trainings/workshops attended, AVID General Data and Longitudinal Reports, Field-Trip summaries, and itemized list of expenditures funded by the grant award.

IN WITNESS WHERE OF, the duly authorized representatives of the parties below have caused this Grant Agreement to be executed and considered the same to be effective as of the date written above.

BY DISTRICT:

Sign: _____ Date: _____
Print Name: _____
Title: _____
Santa Ana Unified School District Representative

BY ORANGE COUNTY UNITED WAY:

Carla Vargas Date
Senior Vice President, Community Impact

Sandra Bensworth Date
Chief Financial Officer

OCUW'S DESTINATION GRADUATION CONTACT INFORMATION

Sergio Contreras
Senior Manager, Education
(949) 263-6145
sergioc@unitedwayoc.org



Orange County United Way

949-263-61110

brandit@unitedwayoc.org

Brandi Tatman
Grants Coordinator/Administrator

AGENDA ITEM BACKUP SHEET
October 28, 2014

Board Meeting

TITLE: **Approval of Memorandum of Understanding with Orange County United Way for Continued Participation in Destination Graduation Initiative Grant for Intermediate Schools for 2014-15 School Year**

ITEM: **Consent**

SUBMITTED BY: **Dawn Miller, Assistant Superintendent, Secondary Education**

PREPARED BY: **Dawn Miller, Assistant Superintendent, Secondary Education**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the Memorandum of Understanding (MOU) with Orange County United Way for continued participation in the Destination Graduation Initiative grant to be implemented at Carr, McFadden, Mendez Fundamental, and Spurgeon intermediate schools.

RATIONALE:

This MOU will detail the role and responsibilities of the four intermediate schools in the implementation of the Destination Graduation Initiative grant components. This grant will provide supplemental resources for teacher professional development and in-class tutoring to support the intermediate schools that are implementing the Advancement Via Individual Determination (AVID) program in the 2014-15 school year. This grant will also provide resources for activities and curriculum that will explore college and career awareness.

FUNDING:

Orange County United Way Grant: \$32,100

RECOMMENDATION:

Approve the Memorandum of Understanding with the Orange County United way for continued participation in the Destination Graduation Initiative grant for intermediate schools for the 2014-15 school year.



2014/2015 DESTINATION GRADUATION INITIATIVE

MEMORANDUM OF UNDERSTANDING BETWEEN ORANGE COUNTY UNITED WAY AND SANTA ANA UNIFIED SCHOOL DISTRICT (INTERMEDIATE SCHOOLS)

This Memorandum of Understanding outlines the continuing partnership between Orange County United Way (“OCUW”) and Santa Ana Unified School District (“SAUSD”) in regards to the implementation of OCUW’s Destination Graduation Initiative in SAUSD’s intermediate schools during the 2014/2015 academic year. Destination Graduation is OCUW’s education initiative designed to ensure all students transition to and graduate from high school, college and career ready. To this end, OCUW is partnering with 11 high schools and 9 intermediate schools in Orange County to support the academic enhancement efforts of the AVID program and provide AVID students with additional college and career exposure opportunities aiding in their development of critical 21st century skills. The following outlines the opportunities made available through the Destination Graduation initiative for the following SAUSD schools.

1. GRANT AWARD TO SANTA ANA UNIFIED SCHOOL DISTRICT

Upon signed execution of this Memorandum of Understanding, OCUW will provide SAUSD with a grant award in the amount of \$36,100 to be distributed equally amongst the four intermediate schools identified below to fund the execution of the following AVID enhancement activities throughout the 2014/2015 academic year:

- **CARR INTERMEDIATE**
- **MCFADDEN INTERMEDIATE**
- **MENDEZ FUNDAMENTAL INTERMEDIATE**
- **SPURGEON INTERMEDIATE**

AVID SUMMER INSTITUTE 2015 **\$11,600** (*\$2,900 per intermediate school*)

Registration and incidental costs (hotel, transportation and food) for 2 teachers from each school to attend a Regional 2015 Summer Institute or registration costs for four teachers or administrators per school to attend a Local 2015 Summer Institute.

AVID TUTORS 2014/2015 SCHOOL YEAR **\$20,000** (*\$5,000 per intermediate school*)

Hiring of AVID college tutors to provide student support 3-days per week

AVID MATERIALS 2014/2015 SCHOOL YEAR **\$2,100** (*\$525 per intermediate school*)

Purchase of “AVID Weekly” or other similar student support materials to be used to enhance AVID learning in the classroom



AVID WORKSHOP ATTENDANCE 2014/2015 **\$2,400** (\$600 per intermediate school)
Substitute teacher costs for each school to support AVID teacher attendance at AVID workshops

(SAUSD agrees to release AVID teachers to attend AVID workshops)

2. ADDITIONAL PROGRAM ACTIVITIES MADE AVAILABLE TO SAUSD

In addition to OCUW's grant support of the AVID program outlined above, OCUW funding will provide the following education support services to the selected schools within your district. The estimated value of these Destination Graduation program services is \$10,000 per school.

ROADTRIP NATION STUDENT CURRICULUM

OCUW is funding Roadtrip Nation to provide SAUSD AVID classrooms with enough copies of the Roadtrip Nation Experience curriculum to be implemented in two AVID grade levels as determined by AVID teachers. This exciting curriculum is designed to assist students to explore and define their academic and career interests. *(SAUSD agrees to implement Roadtrip Nation curriculum in a timely manner in two AVID grade levels)*

ON-SITE PROJECT-BASED LEARNING

Discovery Science Center (DSC) will teach three one-hour guided hands-on project based learning sessions per grouping of 21-42 middle school students. The session will focus on Rockets and Parachutes. The objectives are to teach the students about Newton's Laws of Motion, Propulsion, Buoyancy, and the scientific and engineering practices and concepts associated with these topics and activities.

ON-SITE CAREER EXPLORATION

OCUW will connect corporate partner executives with AVID students through AVID classroom "meet and greets." Students will learn about career opportunities from local role models. Speakers will be approved by AVID teachers. *(SAUSD AVID teachers will work with OCUW to schedule Career Exploration Days in the AVID classrooms.)*

OCUW MOBILE STEM CAREER EXHIBITS

OCUW is funding Vital Link to deliver the Mobile Career Units to the campuses of Carr Intermediate School, McFadden Intermediate School, Mendez Fundamental School and Spurgeon Intermediate School during the 2014/2015 school year. These units will be delivered, staffed and supported for the entire school day. As a result we request that each school encourage all teachers and students (not just AVID students) to experience these interactive hands-on career exploration exhibits. *(SAUSD agrees to communicate with Vital Link to schedule the Mobile Exhibit Day)*

PARENT ENGAGEMENT

OCUW has funded the printing of LEA's *Ten Commandments for Parents* and the *40 Developmental Assets* (in English and Spanish) and will provide requested copies to SAUSD through the District Parent Engagement Liaison, to compliment current parent engagement efforts at SAUSD. *(SAUSD is not required to schedule an LEA training, but is encouraged to*



utilize educational materials to compliment current parent engagement efforts. OCUW will work with SAUSD to explore additional parental engagement opportunities.)

3. GRANT FUNDING CONDITIONS

SAUSD agrees to maintain the AVID program at the aforementioned schools and will support the implementation of Destination Graduation program activities as outlined above. The Purpose of the Grant is subject to modification only with OCUW's prior written approval. SAUSD must inform OCUW, in writing, immediately, of any changes, delays and/or problems associated with implementation of the project that will jeopardize the agreed upon purpose.

4. GRANT REPORTING

SAUSD will provide OCUW with a Grant Outcome Report, via email, related to the Purpose of the Grant **by June 30, 2015**. Grant Outcome Report should include, but is not limited to the following: Number of students who received services as a result of the grant award, number of teachers who received AVID training and types of AVID trainings/workshops attended, AVID General Data and Longitudinal Reports, and itemized list of expenditures funded by the grant award.

IN WITNESS WHERE OF, the duly authorized representatives of the parties below have caused this Grant Agreement to be executed and considered the same to be effective as of the date written above.

BY DISTRICT:

Sign: _____ Date: _____

Print Name: _____

Title: _____

Santa Ana Unified School District Representative

BY ORANGE COUNTY UNITED WAY:

Carla Vargas Date
Senior Vice President, Community Impact

Sandra Bensworth Date
Chief Financial Officer



OCUW'S DESTINATION GRADUATION CONTACT INFORMATION

Sergio Contreras
Senior Manager, Education
949-263-6145
sergioc@unitedwayoc.org

Brandi Tatman
Grant Coordinator/Administrator
949-263-61110
brandit@unitedwayoc.org

AGENDA ITEM BACKUP SHEET
October 28, 2014

Board Meeting

TITLE: Approval of Renewal of Agreement with Amplify Education, Inc., for Development and Creation of Assessments for 2014-15 School Year

ITEM: Consent

SUBMITTED BY: Michelle Rodriguez, Ed.D., Assistant Superintendent, Elementary Education

PREPARED BY: Michelle Rodriguez, Ed.D., Assistant Superintendent, Elementary Education

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the renewal of agreement with Amplify Education, Inc., to provide access to and use of assessment test banks for the development of benchmark assessment and instructional materials for the 2014-15 school year.

RATIONALE:

At the December 10, 2013 meeting, the Board of Education approved the agreement with Amplify Education, Inc., for the development and creation of assessments aligned to the Common Core State Standards (CCSS). All public school districts in the State of California are required to monitor student achievement utilizing frequently administered standards-based assessments in language arts and mathematics.

FUNDING:

Title I: \$103,187.00

RECOMMENDATION:

Approve the renewal of agreement with Amplify Education, Inc., for the development and creation of assessments for the 2014-15 school year.



55 Washington Street, Suite 900
 Brooklyn, NY 11201-1071
 T: 800.886.9126 F: 646.403.4700
www.amplify.com

Amplify Price Quote

Date: 10/02/2014

Prepared For:

Ms. Michelle Rodriguez
 Director of Student Achievement
 Santa Ana Unified School District
 Santa Ana, CA 92701-6322

Prepared By:

Terry Ingram
 Contract Manager
 (415) 287-0705
 tingram@amplify.com

On Behalf of:

Rich Watson
 Regional Vice President
 (310) 339-4217
 rwatson@amplify.com

Products & Services	Quantity	Unit Price	Total Price
Assessment Creation Service Fee [see SOW attached] <ul style="list-style-type: none"> Grades 2-5 Math and ELA (content modifications to BM1, 2, & 3) 	16	\$200.00	\$3,200.00
Assessment Creation Service Fee [see SOW attached] <ul style="list-style-type: none"> Grades 9-10 ELA (BM1 & BM2) 	4	\$500.00	\$2,000.00
Assessment Creation Service Fee [see SOW attached] <ul style="list-style-type: none"> Grades 6-8 Math and ELA (publication modifications to BM1 & 2) High School Math (publication modifications to BM1 & 2) Grades 11-12 ELA (publication modifications to BM1 & 2) Biology, Chemistry, Earth Science and Physics (publication modifications to Fall & Spring) Grades 10-11 HSS (publication modifications to Fall & Spring) Grades 6-8 Science (modifications to Fall & Spring) 	39	\$100.00	\$3,900.00
CA Beacon Bundle (Content Renewal) - Studio & Quick Checks	26,882	\$3.50	\$94,087.00
GRAND TOTAL			\$103,187.00

Scope of engagement:

- Grades: K-12
- Participating Schools: District

Duration of engagement:

- Term of product license: November 1, 2014 to October 31, 2015
- Term of Training and Professional Development: Services listed herein to be used within one year of purchase.

Other information:

- Quote ID: PQ# 130925-53819
- This Proposal is valid for thirty (30) days.
- Prices do not include sales tax, if applicable.
- The Federal Tax ID # for Amplify Education, Inc. is 13-4125483.
- Payment terms, net 30 days.
- Pricing for all software products is based on total enrollment per grade level assessed.
- Assessment kits are non-returnable. Expedited shipping is available at extra charge.
- Please visit the following website below for information about technical specifications, hardware requirements:
<http://www.amplify.com/assessment/devices>

This Price Quote is subject to the Standard Terms & Conditions of Amplify Education, Inc. Issuance of a purchase order or payment pursuant to this Price Quote shall be deemed acceptance of such Terms & Conditions.

CUSTOMER TERMS & CONDITIONS

1. **Scope.** Amplify Education, Inc. (“**Amplify**”) and Customer wish to enter into the agreement created by the price quote, proposal, order form or renewal letter associated with this purchase (the “**Quote**”) and these Customer Terms & Conditions, including any addendums hereto (this “**Agreement**”) pursuant to which Amplify will deliver one or more of the following products or services, as specified on the Quote: assessment software and content, digital and print curriculum and instructional materials, hardware devices, and professional development materials and services (collectively, the “**Products**”).

2. **License.** Subject to the terms and conditions of this Agreement, Amplify grants to Customer a non-exclusive, non-transferable, non-sublicensable license to access and use, and permit Authorized Users to access and use the Products solely in the U.S. during the Term for the number of Authorized Users specified in the Quote for whom Customer has paid the applicable fees to Amplify. “**Authorized User**” means an individual teacher or other personnel employed by Customer, or an individual student registered for instruction at Customer’s school, whom Customer permits to access and use the Products subject to the terms and conditions of this Agreement, and solely while such individual is so employed or so registered. Each Authorized User’s access and use of the Products shall be subject to Amplify’s standard Terms of Use, in addition to the terms and conditions of this Agreement, and violations of such terms may result in suspension or termination of the applicable account.

3. **Restrictions.** Customer shall access and use the Products solely for non-commercial instructional and administrative purposes of Customer’s school. Further, Customer shall not, except as expressly authorized or directed by Amplify: (a) copy, modify, translate, distribute, disclose or create derivative works based on the contents of, or sell, the Products, or any part thereof; (b) decompile, disassemble or otherwise reverse engineer the Products or otherwise use the Products to develop functionally similar products or services; (c) modify, alter or delete any of the copyright, trademark, or other proprietary notices in or on the Products; (d) rent, lease or lend the Products or use the Products for the benefit of any third party; (e) avoid, circumvent or disable any security or digital rights management device, procedure, protocol or mechanism in the Products; or (f) permit any Authorized User or third party to do any of the foregoing. Customer also agrees that any works created in violation of this section are derivative works, and, as such, Customer agrees to assign, and hereby assigns, all right, title and interest therein to Amplify. The Products and derivatives thereof may be subject to export laws and regulations of the U.S. and other jurisdictions. Customer may not export any Product outside of the U.S. Further, Customer will not permit Authorized Users to access or use any Product in a U.S.-embargoed country or otherwise in violation of any U.S. export law or regulation. The software and associated documentation portions of the Products are “commercial items” (as defined at 48 CFR 2.101), comprising “commercial computer software” and “commercial computer software documentation,” as those terms are used in 48 CFR 12.212. Accordingly, if Customer is the U.S. Government or its contractor, Customer will receive only those rights set forth in this Agreement in accordance with 48 CFR 227.7201-227.7204 (for Department of Defense and their contractors) or 48 CFR 12.212 (for other U.S. Government licensees and their contractors).

4. **Reservation of Rights.** SUBSCRIPTION PRODUCTS ARE LICENSED, NOT SOLD. Subject to the limited rights expressly granted hereunder, all rights, title and interest in and to all Products, including all related IP Rights, are and shall remain the sole and exclusive property of Amplify or its third-party licensors. “**IP Rights**” means, collectively, rights under patent, trademark, copyright and trade secret laws, and any other intellectual property or proprietary rights recognized in any country or jurisdiction worldwide. Customer shall notify Amplify of any violation of Amplify’s IP Rights in the Products, and shall reasonably assist Amplify as necessary to remedy any such violation. Amplify Products are protected by patents (see <http://www.amplify.com/virtual-patent-marking>).

5. **Payments.** In consideration of the Products, Customer will pay to Amplify the fees specified in the Quote in full within 30 days of the date of invoice, except as otherwise agreed by the parties or for those amounts that are subject to a good faith dispute of which Customer has notified Amplify in writing. Customer shall be responsible for all state or local sales, use or gross receipts taxes, and federal excise taxes unless Customer provides Amplify with a then-current tax exemption certificate in advance of the delivery, license or performance of any Product, as applicable. Products will be shipped FOB origin in the US (Incoterms 2010 EXW outside of the US) and are deemed accepted by Customer upon receipt. Upon acceptance, orders are non-refundable, non-returnable and non-exchangeable, except in the case of defective or missing materials reported by Customer within 14 days of receipt.

6. **Account Information.** For subscription Products, the authentication of Authorized Users is based in part upon information supplied by Customer or Authorized Users, as applicable. Customer will and will cause its Authorized Users to (a) provide accurate information to Amplify or a third-party authentication service as applicable, and promptly report any changes to such information, (b) not share or allow others to use their account, (c) maintain the confidentiality and security of their account information, and (d) use the Products solely via such authorized accounts. Customer agrees to notify Amplify immediately of any unauthorized use of its or its Authorized Users’ accounts or related authentication information. Amplify will not be responsible for any losses arising out of the unauthorized use of accounts created by or for Customer and its Authorized Users.

7. **Confidentiality.** Customer acknowledges that, in connection with this Agreement, Amplify has provided or will provide to Customer and its Authorized Users certain sensitive or proprietary information, including software, source code, assessment instruments, research, designs, methods, processes, customer lists, training materials, product documentation, know-how and trade secrets, in whatever form (“**Confidential Information**”). Customer agrees (a) not to use Confidential Information for any purpose other than use of the Products in accordance with this Agreement and (b) to take all steps reasonably necessary to maintain and protect the Confidential Information of Amplify in strict confidence. Confidential Information shall not include information that, as evidenced by Customer’s contemporaneous written records: (i) is or becomes publicly available through no fault of Customer; (ii) is rightfully known to Customer prior to the time of its disclosure; (iii) has been independently developed by Customer without any use of the Confidential Information; or (iv) is subsequently learned from a third party not under any confidentiality obligation.

8. **Student Data.** The parties acknowledge and agree that Customer is subject to federal and local laws relating to the protection of personally identifiable information of students (“**PII**”), including the Family Educational Rights and Privacy Act (“**FERPA**”), and that Amplify is obtaining such PII as a “school official” under Section 99.31 of FERPA for the purpose of providing the Products hereunder. Subject to the terms and conditions of this Agreement, Amplify will not take any action to cause Customer to be out

of compliance with FERPA or other applicable laws relating to PII. Amplify’s customer privacy policy at <http://www.amplify.com/customer-privacy> will govern collection, use and disclosure of information collected or stored on behalf of Customer under this Agreement.

9. **Customer Materials.** Customer represents, warrants and covenants that it has all the necessary rights, including consents and IP Rights, in connection with any data, information, content and other materials provided to or collected by Amplify on behalf of Customer or its Authorized Users using the Products or otherwise in connection with this Agreement (“**Customer Materials**”), and that Amplify has the right to use such Customer Materials as contemplated hereunder or for any other purposes required by Customer. Customer is solely responsible for the accuracy, integrity, completeness, quality, legality and safety of such Customer Materials. Customer is responsible for meeting hardware, software, telecommunications and other requirements listed at <http://www.amplify.com/customer-requirements>.

10. **Warranty Disclaimer.** PRODUCTS ARE PROVIDED “AS IS” AND WITHOUT WARRANTY OF ANY KIND BY AMPLIFY. AMPLIFY EXPRESSLY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTY AS TO TITLE, NON-INFRINGEMENT, MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE OR USE. CUSTOMER ASSUMES RESPONSIBILITY FOR SELECTING THE PRODUCTS TO ACHIEVE CUSTOMER’S INTENDED RESULTS AND FOR THE ACCESS AND USE OF THE PRODUCTS, INCLUDING THE RESULTS OBTAINED FROM THE PRODUCTS. WITHOUT LIMITING THE FOREGOING, AMPLIFY MAKES NO WARRANTY THAT THE PRODUCTS WILL BE ERROR-FREE OR FREE FROM INTERRUPTIONS OR OTHER FAILURES OR WILL MEET CUSTOMER’S REQUIREMENTS. AMPLIFY IS NEITHER RESPONSIBLE NOR LIABLE FOR ANY THIRD PARTY CONTENT OR SOFTWARE INCLUDED IN PRODUCTS, INCLUDING THE ACCURACY, INTEGRITY, COMPLETENESS, QUALITY, LEGALITY, USEFULNESS OR SAFETY OF, OR IP RIGHTS RELATING TO, SUCH THIRD PARTY CONTENT AND SOFTWARE. ANY ACCESS TO OR USE OF SUCH THIRD PARTY CONTENT AND SOFTWARE MAY BE SUBJECT TO THE TERMS AND CONDITIONS AND INFORMATION COLLECTION, USAGE AND DISCLOSURE PRACTICES OF THIRD PARTIES. THIS AGREEMENT DOES NOT CREATE ANY RELATIONSHIP BETWEEN CUSTOMER AND ANY PROVIDER OF THIRD PARTY CONTENT AND SOFTWARE, AND NOTHING IN THIS AGREEMENT SHALL BE DEEMED TO BE A REPRESENTATION OR WARRANTY BY AMPLIFY WITH RESPECT TO ANY THIRD PARTY CONTENT OR SOFTWARE.

11. **Limitation of Liability.** IN NO EVENT SHALL AMPLIFY BE LIABLE TO CUSTOMER OR TO ANY AUTHORIZED USER FOR ANY INCIDENTAL, SPECIAL, CONSEQUENTIAL, PUNITIVE, RELIANCE OR COVER DAMAGES, DAMAGES FOR LOST PROFITS, LOST DATA OR LOST BUSINESS, OR ANY OTHER INDIRECT DAMAGES, EVEN IF AMPLIFY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. TO THE EXTENT PERMITTED BY APPLICABLE LAW, AMPLIFY’S ENTIRE LIABILITY TO CUSTOMER OR ANY AUTHORIZED USER ARISING OUT OF PERFORMANCE OR NONPERFORMANCE BY AMPLIFY OR IN ANY WAY RELATED TO THE SUBJECT MATTER OF THIS AGREEMENT, REGARDLESS OF WHETHER THE CLAIM FOR SUCH DAMAGES IS BASED IN CONTRACT, TORT, STRICT LIABILITY OR OTHERWISE, SHALL NOT EXCEED THE AGGREGATE OF CUSTOMER’S OR ANY AUTHORIZED USER’S DIRECT DAMAGES UP TO THE FEES PAID BY CUSTOMER TO AMPLIFY FOR THE AFFECTED PORTION OF THE PRODUCTS IN THE PRIOR 12 MONTH-PERIOD. UNDER NO CIRCUMSTANCES SHALL AMPLIFY BE LIABLE FOR ANY CONSEQUENCES OF ANY UNAUTHORIZED USE OF THE PRODUCTS THAT VIOLATES THIS AGREEMENT OR ANY APPLICABLE LAW OR REGULATION.

12. **Term; Termination.** This Agreement will be in effect for the duration specified in the Quote and may be renewed or extended by mutual agreement of the parties. Without prejudice to any rights either party may have under this Agreement, in law, equity or otherwise, a party shall have the right to terminate this Agreement if the other party (or in the case of Amplify, an Authorized User) materially breaches any term, provision, warranty or representation under this Agreement and fails to correct the breach within 30 days of its receipt of written notice thereof. Upon termination, Customer will: (a) cease using the Products, (b) return, purge or destroy (as directed by Amplify) all copies of any Products and, if so requested, certify to Amplify in writing that such surrender or destruction has occurred, (c) pay Amplify any fees due and owing hereunder, and (d) not be entitled to a refund of any fees previously paid, unless such fees were paid in advance for services not yet rendered at the time of termination. Customer will be responsible the cost of any continued use of Products following such termination. Upon termination, Amplify will return or destroy any PII of students provided to Amplify hereunder. Notwithstanding the foregoing, nothing shall require Amplify to return or destroy any data that does not include PII, including de-identified information or data that is derived from access to PII but which does not contain PII. Sections 3-13 shall survive the termination of this Agreement.

13. **Miscellaneous.** This Agreement, including all addendums, attachments and the Quote, as applicable, constitutes the entire agreement between the parties relating to the subject matter hereof. The provisions of this Agreement shall supersede any conflicting terms and conditions in any Customer purchase order, other correspondence or verbal communication and shall supersede and cancel all prior agreements, written or oral, between the parties relating to the subject matter hereof. This Agreement may not be modified except in writing signed by both parties. All defined terms in this Agreement shall apply to their singular and plural forms, as applicable. The word “including” means “including without limitation.” This Agreement shall be governed by and construed and enforced in accordance with the laws of the state of New York, without giving effect to the choice of law rules thereof. This Agreement will be binding upon and inure to the benefit of the parties and their respective successors and assigns. The parties expressly understand and agree that their relationship is that of independent contractors. Nothing in this Agreement shall constitute one party as an employee, agent, joint venture partner or servant of another. Each party is solely responsible for all of its employees and agents and its labor costs and expenses arising in connection herewith. Neither this Agreement nor any of the rights, interests or obligations hereunder may be assigned or delegated by Customer or any Authorized User without the prior written consent of Amplify. If one or more of the provisions contained in this Agreement shall for any reason be held to be unenforceable at law, such provisions shall be construed by the appropriate judicial body to limit or reduce such provision or provisions so as to be enforceable to the maximum extent compatible with applicable law. Amplify shall have no liability to Customer or to third parties for any failure or delay in performing any obligation under this Agreement due to circumstances beyond its reasonable control, including acts of God or nature, fires, floods, strikes, civil disturbances or terrorism or interruptions in power, communications, satellites, the Internet or any other network.

Scope of Work Assessment Creation

Overview

The Assessment Creation Service includes the following components:

1. Based on the Blueprints (see below) created by the Customer, Amplify will choose the most appropriate item set from within the Item Bank.
2. Where there are gaps between what is on the Blueprints and what is available in the Item Bank, Amplify will create new items. Such items will follow similar formats to those in the Item Bank unless other models are included in the Scope of Work.
3. Amplify will prepare finished documents to reflect The Customer options, to minimize page count, and to ensure appearance of documents does not impact the validity of the assessment.
4. Amplify will provide project management services to ensure all work is progressing on schedule.

Blueprints

The Customer will provide Amplify with a specification for each set of assessments for each course that indicates the number of items required for each standard, as well as the specific skills and requirements for the skills being assessed (the “Blueprint”). These Blueprints will be provided through Amplify’s on-line tools for entry and management of Blueprints (the “Blueprint Tool”). Amplify will work with the Customer to ensure the full requirements of the assessment program are captured at the time of implementation.

Blueprint Limitations

Blueprints must conform to the following limitations:

- Each Blueprint may include up to 6 assessments, and each assessment within that Blueprint will contain unique items and passages.
- Each Blueprint may include up to 20 items for any given standard throughout all the assessments on the given Blueprint.
- Each assessment within a Blueprint may contain up to 50 items.
- If the Blueprints for two or more courses overlap (e.g., Algebra and Algebra Readiness), then the items and passages may be used once on each Blueprint.

Deliverables

Amplify shall generate both a student document and a rationale document for each assessment to be created. Documents will be provided in .pdf format or other electronic format of Amplify’s choice for each Assessment Amplify creates for the Customer. Assessments, once created, will be maintained and accessed via Amplify’s website. The Customer will have the right to use these assessments subject to the terms of and for the duration of this Agreement.

The Customer Review of Assessments

To develop assessments that meet the needs of the Customer, careful review and input are required of the Customer. The Assessment Creation Service allows The Customer the following types of input:

1. Directing Amplify in the selection of alternate items from Amplify’s item bank.
2. Responding to Amplify input and recommendations regarding appropriate item choices.
3. Directing the Amplify in the development or modification of items.

Amplify understands that the Customer must control costs, and to keep costs of this service as low as possible, all Customer reviews must be completed in the form prescribed by Amplify (the “Online Review System” or “ORS”). The ORS is continually evolving and developing, however it includes the following core elements:

1. All reviews will be documented electronically through an online system.
2. Amplify provides access to PDF documents of all drafts to be downloaded from a password protected Web site.
3. All assessment review must be synthesized by an individual to serve as a single point of contact for the Customer to ensure Amplify has consistent and uniform feedback on which to act. This single point of contact will also assist Amplify in answering questions, clarifying feedback, and resolving any issues.

If the Customer requires Amplify staff to conduct reviews with the Customer on-site, this can be purchased for an additional fee.

Project Management

In order to ensure proper management of the many details and reviews required to complete dozens of assessments, Amplify employs a project management approach that establishes a schedule, a project manager, and specific individual owners from Amplify and the Customer to be accountable for steps required for the completion of all assessments. The process employs the concept of “Gates,” in which the Customer approves the certain decisions before Amplify will begin the next stage of work. For example, Amplify will not begin formatting assessment documents until the Customer has approved all content on the assessment. **Once an approval is provided for a given set of decisions, any request to revise such approved decisions will result in a change in schedule. Further, for each assessment that requires modification, a fee equivalent to the price of one (1) assessment to be created through the Assessment Creation Service will be due.**

Amplify’s project manager will serve as the coordinator for all activities and will provide The Customer with status information as needed.

The Customer will establish a single point of contact for assessment reviews. The Customer may, however, assign different points of contact for different assessments, provided Amplify is informed of and in direct contact with exactly one individual decision maker for each assessment.



55 Washington Street, Suite 900
 Brooklyn, NY 11201-1071
 T: 800.886.9126 F: 646.403.4700
www.amplify.com

Project Management Schedule

Schedules can vary significantly based on the type and frequency of assessment being conducted. Amplify will meet with the Customer’s team to gather requirements and to establish a mutually agreeable schedule. Following is a typical schedule for a more complex project, reflecting a conservative time estimate.

Task	Duration	Owner
Complete Blueprints	2 weeks	District
Complete Draft 0 (Choosing all items and passages available from item bank).	1 week	Amplify
Complete Custom Development (if included in Agreement)	3 weeks	Amplify
Deliver Draft 1 of Assessment	1 week	Amplify
Review Draft 1	1 week	District
Approval Gate 1: All items upon which comments are not made are considered approved. Future comments on approved items will be honored with a revision of schedule as well as a fee.		
Select New Items from item bank if required, complete minor wording edits.	1 week	Amplify
Complete Custom Development (if included in contract), and deliver Draft 2	2 weeks	Amplify
Review Draft 2	1 week	District
Approval Gate 2: All items upon which comments are not made are considered approved. Future comments on approved items will be honored with a revision of schedule as well as a fee.		
Final item replacements and revisions, and deliver Content Complete Draft	1 week	Amplify
Final Content Complete Draft Review (final review of items and content)	2 days	District
Approval Gate 3: All content on the assessments are approved, and only formatting and layout adjustments will be made beyond this point. Amplify will apply all documented layout rules to assessments at this point. Documented layout rules are considered approved at this Gate. Requests to change such rules will be honored in future stages with a revision of schedule as well as a fee.		
Document Formatting (adding sections, optimizing item order for document length and assessment validity issues, randomizing answer choices, etc.), and deliver Print Candidate	1 week	Amplify
Review Print Candidate	1 day	District
Approval Gate 4: Review and approval at this stage is limited to correct application of the layout rules or unforeseeable formatting issues due to the uniqueness of content layout. Other input will be honored with a revision of schedule as well as a fee.		
Publishing and delivery of Print Ready Documents	1 day	Amplify
Final Approval Gate: This approval indicates that the student document and teacher rationale document are complete for each approved assessment.		
Total Duration	Approx. 15 weeks	



55 Washington Street, Suite 900
Brooklyn, NY 11201-1071
T: 800.886.9126 F: 646.403.4700
www.amplify.com

How to Order Our Products

Amplify would like to process your order as quickly as possible. We accept the following forms of payment: purchase orders, checks, and credit card payments (Visa and MasterCard only). In order for us to assist you, please help us by following these instructions:

Please include these four documents with your order:

- **Authorized purchase order, check, or credit card authorization form**
- **A copy of your Price Quote**
- **A copy of your Tax-Exemption Certificate**

If paying via purchase order:

- To expedite your order, please email all documents to IncomingPO@amplify.com or fax it to (646) 403-4700.
- Purchase Orders can also be mailed to our Order Management Department.

If paying via credit card:

- Amplify accepts Visa and MasterCard payments.
- Please email all documents to Accountsreceivable@amplify.com or fax them to 347-662-2402.
- **Please do not mail credit card payments.**

If paying via check:

- Please mail your documents directly to our Order Management Department and notify your sales representative of the check number and check amount.
- Please note that mailing a check can add up to two weeks processing time for your order. For faster processing of your order, please pay via Purchase Order or Credit Card.

The information requested above is **essential** to ensure smooth completion of your order with Amplify Education. Failure to submit documents will prevent your order from processing.

Our Order Management Department is located at 55 Washington Street, Suite 900, Brooklyn NY 11201. Please note that mailing any documents can result in delays of up to two weeks. For faster processing of your order, we recommend you submit a purchase order via fax or email.

We are delighted to work with you and we thank you for your order!

AGENDA ITEM BACKUP SHEET
October 28, 2014

Board Meeting

TITLE: **Approval of Head Start Certification of Governance and Leadership Capacity and Health and Safety Screenings**

ITEM: **Consent**

SUBMITTED BY: **Michelle Rodriguez, Ed.D., Assistant Superintendent, Elementary Education**

PREPARED BY: **Charlotte Ervin, Coordinator, Head Start**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of Head Start Certification of Governance and Leadership Capacity and Health and Safety screenings. The Office of Head Start (OHS) has moved from indefinite grant project periods to five year project periods for all Head Start grantees. This requires changes in OHS funding practices and oversight of Head Start programs. Changes in the oversight include improved communication between federal staff and grantees, as well as, ongoing analysis of data to determine the type of support needed by grantees.

RATIONALE:

The main purpose of the improved oversight is to assure the quality of the program services, the effectiveness of the management systems, and the achievement of outcomes for children, families, and communities. The governing body, which includes the Policy Committee and the District Board of Education, must certify that the governance and leadership capacity screening was conducted and a corrective action plan was developed for any non-compliance areas. The governing body must submit the signed certification of compliance along with the screenings to Orange County Head Start.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve the Head Start Certification of Governance and Leadership Capacity and Health and Safety Screenings.

Head Start Governance, Leadership, and Oversight Capacity Screener

Head Start Governance Practices and Related Regulations	Practice is currently in place	Practice will be fully implemented within first three months of funding	Our organization needs assistance in understanding and implementing this regulation
1. The governing body (or Tribal Council) has the required composition. ¹ Head Start Act Sec. 642(c)(1)(B) (i-iv)			
<ul style="list-style-type: none"> At least one member has fiscal/accounting background and expertise. 	N/A <input type="radio"/>	N/A <input type="radio"/>	N/A <input type="radio"/>
<ul style="list-style-type: none"> At least one member has early childhood education and development background and expertise. 	N/A <input type="radio"/>	N/A <input type="radio"/>	N/A <input type="radio"/>
<ul style="list-style-type: none"> At least one member is a licensed attorney. 	N/A <input type="radio"/>	N/A <input type="radio"/>	N/A <input type="radio"/>
<ul style="list-style-type: none"> Members reflect the community served and include parents of children who are currently, or were formerly, enrolled in Head Start programs. 	N/A <input type="radio"/>	N/A <input type="radio"/>	N/A <input type="radio"/>
2. The Policy Council has the required composition. Head Start Act Sec. 642(c)(2)(B)(i) Sec. 642(c)(2)(B)(ii)(I-II)			
<ul style="list-style-type: none"> At least 51 percent of Policy Council members are parents of children who are currently enrolled in the Head Start program (including delegate agencies). 	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<ul style="list-style-type: none"> The Policy Council includes at least one member of the at-large community served by the program or any delegate agency. 	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<ul style="list-style-type: none"> Members are elected by parents of children currently enrolled in the program. 	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

¹ If the composition of the governing body does not include individuals with the required qualifications, the governing body must use consultants or other individuals with relevant expertise and qualifications to meet the composition requirements [Head Start Act Sec. 642(c)(1)(B)(vi)].

Head Start Governance Practices and Related Regulations	Practice is currently in place	Practice will be fully implemented within first three months of funding	Our organization needs assistance in understanding and implementing this regulation
<p>3. Members of the governing body (or Tribal Council) receive effective and ongoing training and technical assistance (T/TA) to ensure that they understand the information they receive and are able to provide effective oversight of, make appropriate decisions for, and participate in programs of the Head Start agency.</p> <p style="text-align: right;">Head Start Act Sec. 642(d)(3)</p>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<ul style="list-style-type: none"> The agency has a system for identifying the T/TA needs of the governing body (or Tribal Council) and using this information to develop a T/TA plan. 	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<p>4. Members of the Policy Council receive effective and ongoing training and technical assistance (T/TA) to ensure that they understand the information they receive and can provide effective oversight of, make appropriate decisions for, and participate in programs of the Head Start agency.</p> <p style="text-align: right;">Head Start Act Sec. 642(d)(3)</p>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<ul style="list-style-type: none"> The agency has a system for identifying the T/TA needs of the Policy Council and using this information to develop a T/TA plan. 	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<p>5. The governing body (or Tribal Council) exercises the following responsibilities:</p> <p style="text-align: right;">Head Start Act Sec. 642(c)(1)(E)(iv)(I-III) Sec. 642(c)(1)(E)(iv)(VI)</p>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<ul style="list-style-type: none"> Establishes procedures and criteria for recruiting, selecting, and enrolling children 	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<ul style="list-style-type: none"> Selects delegate agencies, as appropriate 	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<ul style="list-style-type: none"> Develops procedures for selecting Policy Council members 	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<ul style="list-style-type: none"> Reviews applications for funding and amendments to applications for funding 	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

Head Start Governance Practices and Related Regulations	Practice is currently in place	Practice will be fully implemented within first three months of funding	Our organization needs assistance in understanding and implementing this regulation
<p>6. The governing body (or Tribal Council) assumes responsibility for the following: Head Start Act Sec. 642(c)(1)(E)(iv)(VII)(aa)-(dd)</p> <ul style="list-style-type: none"> • All major financial expenditures of the agency • The operating budget of the agency • The selection (except when a financial auditor is assigned by the state under state law or is assigned under local law) of independent financial auditors to report all critical accounting policies and practices to the governing body (or Tribal Council) • The financial audit • The agency's progress in carrying out the programmatic and fiscal provisions in the agency's grant application, including implementation of corrective actions • Monitoring of the agency's actions to correct any audit findings and other actions necessary to comply with applicable laws (including regulations) governing financial statement and accounting practices 	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<p>7. The governing body (or Tribal Council) is engaged in reviewing and approving each of the following: Head Start Act Sec. 642(c)(1)(E)(iv)(V)(aa-cc) Sec. 642(c)(1)(E)(iv)(IX)</p> <ul style="list-style-type: none"> • The Self-Assessment • Personnel policies of the agency regarding the hiring, evaluation, termination, and compensation of agency employees • Results from monitoring conducted under section 641A(c), including appropriate follow-up activities 	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

Head Start Governance Practices and Related Regulations	Practice is currently in place	Practice will be fully implemented within first three months of funding	Our organization needs assistance in understanding and implementing this regulation
<ul style="list-style-type: none"> Personnel policies and procedures, including those regarding the hiring, evaluation, compensation, and termination of the Executive Director, Head Start Director, Director of Human Resources, Chief Fiscal Officer, and any other person in an equivalent position with the agency 	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<p>8. The Policy Council engages in the oversight of program operations in each of the following decision-making areas: Head Start Act Sec. 642(c)(2)(D)(i-viii) Sec. 642(c)(2)(A)</p>			
<ul style="list-style-type: none"> Activities to support the active engagement of families in the program 	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<ul style="list-style-type: none"> Program recruitment, selection, and enrollment priorities 	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<ul style="list-style-type: none"> Applications for funding and amendments to applications for funding 	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<ul style="list-style-type: none"> Budget planning for program expenditures, including policies for reimbursement related to participation in Policy Council activities 	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<ul style="list-style-type: none"> Bylaws for the operation of the Policy Council 	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<ul style="list-style-type: none"> Program personnel policies and decisions regarding the employment of program staff, consistent with 642(c)(1)(E)(iv)(IX), including standards of conduct for program staff, contractors, and volunteers and criteria for the employment and dismissal of program staff 	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<ul style="list-style-type: none"> Developing procedures for how members of the Policy Council of the Head Start program are elected 	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<ul style="list-style-type: none"> Recommendations on the selection of delegate agencies and the service areas for such agencies 	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<ul style="list-style-type: none"> Program design and operation 	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<ul style="list-style-type: none"> Planning program goals and objectives 	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

Head Start Governance Practices and Related Regulations	Practice is currently in place	Practice will be fully implemented within first three months of funding	Our organization needs assistance in understanding and implementing this regulation
<p>9. The following reports are received by the Policy Council and members find them useful:</p> <p>Head Start Act Sec. 642(d)(2)(A-I)</p>			
Annual reports:			
<ul style="list-style-type: none"> The financial audit 	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<ul style="list-style-type: none"> The Self-Assessment, including any findings related to such assessment 	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<ul style="list-style-type: none"> Program Information Reports (PIRs) 	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Monthly reports:			
<ul style="list-style-type: none"> Financial statements, including credit card expenditures (if the program uses credit cards) 	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<ul style="list-style-type: none"> Program information summaries 	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<ul style="list-style-type: none"> Program enrollment reports, including attendance reports for children whose care is partially subsidized by another public agency 	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<ul style="list-style-type: none"> Reports of meals and snacks provided through programs of the U.S. Department of Agriculture (USDA) 	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Additional reports:			
<ul style="list-style-type: none"> Community Assessment, completed every three years with annual updates 	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<ul style="list-style-type: none"> The strategic plan, including program goals, school readiness goals, and short-term programmatic and financial objectives 	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<ul style="list-style-type: none"> Applicable and current updates from the Secretary (e.g., Program Instructions, Information Memorandums, etc.) 	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

Head Start Governance Practices and Related Regulations	Practice is currently in place	Practice will be fully implemented within first three months of funding	Our organization needs assistance in understanding and implementing this regulation
<p>10. The following reports are received by the governing body (or Tribal Council) and members find them useful:</p> <p style="text-align: center;">Head Start Act Sec. 642(d)(2)(A-I)</p>			
Annual reports:			
<ul style="list-style-type: none"> The financial audit 	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<ul style="list-style-type: none"> The Self-Assessment, including any findings related to such assessment 	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<ul style="list-style-type: none"> Program Information Reports (PIRs) 	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Monthly reports:			
<ul style="list-style-type: none"> Financial statements, including credit card expenditures (if the program uses credit cards) 	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<ul style="list-style-type: none"> Program information summaries 	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<ul style="list-style-type: none"> Program enrollment reports, including attendance reports for children whose care is partially subsidized by another public agency 	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<ul style="list-style-type: none"> Reports of meals and snacks provided through programs of the U.S. Department of Agriculture (USDA) 	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Additional reports:			
<ul style="list-style-type: none"> Community Assessment, completed every three years with annual updates 	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<ul style="list-style-type: none"> The strategic plan, including program goals, school readiness goals, and short term programmatic and financial objectives 	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<ul style="list-style-type: none"> Applicable and current updates from the Secretary (e.g., Program Instructions, Information Memorandums, etc.) 	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

Head Start Governance Practices and Related Regulations	Practice is currently in place	Practice will be fully implemented within first three months of funding	Our organization needs assistance in understanding and implementing this regulation
<p>1. The Head Start agency works with the governing body (or Tribal Council) and Policy Council to make available to the public a report published at least once each year that discloses the following information from the most recently concluded fiscal year:</p> <p style="text-align: center;">Head Start Act Sec. 644 (a)(2)(A-H)</p> <ul style="list-style-type: none"> • The total amount of public and private funds received and the amount from each source • An explanation of budgetary expenditures and proposed budget for the fiscal year • The total number of children and families served, the average monthly enrollment (as a percentage of funded enrollment), and the percentage of eligible children served • The results of the most recent review by the Secretary and the financial audit • The percentage of enrolled children that received medical and dental exams • Information about family engagement activities • The agency's efforts to prepare children for kindergarten • Any other information required by the Secretary 	<p style="text-align: center;"><input type="radio"/></p> <p style="text-align: center;"><input type="radio"/></p> <p style="text-align: center;"><input type="radio"/></p> <p style="text-align: center;"><input type="radio"/></p> <p style="text-align: center;"><input type="radio"/></p> <p style="text-align: center;"><input type="radio"/></p> <p style="text-align: center;"><input type="radio"/></p> <p style="text-align: center;"><input type="radio"/></p>	<p style="text-align: center;"><input checked="" type="radio"/></p> <p style="text-align: center;"><input checked="" type="radio"/></p> <p style="text-align: center;"><input checked="" type="radio"/></p> <p style="text-align: center;"><input checked="" type="radio"/></p> <p style="text-align: center;"><input checked="" type="radio"/></p> <p style="text-align: center;"><input checked="" type="radio"/></p> <p style="text-align: center;"><input checked="" type="radio"/></p> <p style="text-align: center;"><input checked="" type="radio"/></p>	<p style="text-align: center;"><input type="radio"/></p> <p style="text-align: center;"><input type="radio"/></p> <p style="text-align: center;"><input type="radio"/></p> <p style="text-align: center;"><input type="radio"/></p> <p style="text-align: center;"><input type="radio"/></p> <p style="text-align: center;"><input type="radio"/></p> <p style="text-align: center;"><input type="radio"/></p> <p style="text-align: center;"><input type="radio"/></p>

Our Organization Needs Assistance in Understanding and Implementing the Following Governance Regulations:

NA- Based on the screening results,our organization does not need assistance in understanding and implementing Head Start Governance Regulations .

Additional Comments, Questions, or Concerns:

Based on the results from the Governance Screener, the Santa Ana Unified School District Head Start will publish an Annual Report that will include program information. The report will be available to community partners, parents and staff and will be included on the program website by December 2014 .

HEALTH AND SAFETY SCREENING

Grant Number: _____

Grantee Name: _____

Center or Site Name: _____

Program Option/s and Variation/s provided at this site:



Area #1: Environments

Requirements	Yes	No	Description of Conditions
Equipment, toys, materials, and furniture are safe, age, and developmentally appropriate.			
Environments for infants and toddlers are free of choking hazards.			
Exits are clearly marked, and emergency evacuation routes and other safety procedures are posted in the classroom and in appropriate locations throughout the site.			
Lighting is sufficient and adequate for all classroom activities.			
Emergency lighting is available in case of a power failure.			
Fire extinguishers are available, accessible, tested, and serviced regularly			
Smoke, carbon monoxide, and as necessary, radon detectors are installed, properly located and tested regularly.			
Child care, health, fire, and other applicable licenses and inspection certificates are current.			
Medication is properly stored and labeled and is not accessible to children.			
Cleaning supplies and other potentially dangerous materials are not accessible to children.			
All classrooms meet minimum square footage requirements for indoor space per local, state, Tribal, and Head Start regulations, whichever is more stringent.			
Playground and indoor gross motor equipment is age appropriate, in good repair, and protected from sun. Fall zone surfaces and equipment meet			



Requirements	Yes	No	Description of Conditions
Consumer Product Safety Commission requirements. All playground areas are visible to supervising adults.			
Necessary accommodations and modifications are made to ensure the safety, comfort, and participation of children with disabilities.			
Children are protected from potential hazards presented by windows and glass doors, including falls and breakage.			
Toilets and hand washing facilities are clean, in good repair, and easily accessible for children’s use. Supplies including toilet paper, hand soap, and towels are available and accessible.			
Toileting and diapering areas are separated from areas used for food preparation, service and eating and equipped with sanitizing supplies for exclusive use in the area.			
Garbage is stored in a safe and sanitary manner to prevent contamination.			
Children and staff are protected from potential injuries from heating and cooling systems, including burns from hot water (water should not exceed (120 degrees).			
Indoor and outdoor environments are free of mold and pollutants, including smoke, lead, pesticides, and herbicides, as well as soil and water pollutants.			
Child accessible electrical outlets have covers, are tamper-resistant, or have safety plugs.			
Sleeping arrangements for infants are free of soft bedding materials (e.g., soft mattress, crib bumpers, pillows, stuffed animals, fluffy blankets, and comforters). No drop side cribs are in use.			



HEAD START

Requirements	Yes	No	Description of Conditions
Emergency supplies, including parent and emergency contact information, first aid kits, etc. are available in the event evacuation is needed.			
Children are protected from any hazards posed by classroom or family childcare pets.			



Area #2: Health and Safety Procedures

Requirements	Yes	No	Description of Conditions
All staff have criminal background checks, initial health exams, and TB screenings			
All staff are trained in mandated reporter responsibilities, including recognizing suspected child abuse and neglect and following mandated reporting requirements.			
Policies and procedures ensure children are released only to authorized adults.			
Direct service staff are trained in first aid, CPR , and medication administration (including the special needs of children with health issues), and to respond to specific medical emergencies, including asthma and allergies.			
Agency policies and procedures protect children with allergies from known allergens.			
Staff are trained to protect children in emergencies (e.g. natural disasters, community violence, intruders, attempted removal of child by unauthorized adult or adult who appears intoxicated).			
Agency maintains current parent or guardian and emergency contact list. Staff carry list on field trips and during evacuations.			
Staff are trained in using standard or universal precautions and proper hand-washing techniques. Precautions are followed while assisting with toileting and diaper-changing, when administering first aid, and during tooth brushing.			



Requirements	Yes	No	Description of Conditions
Infectious disease policies and procedures are in place and include contacting parents and communicating with the local health department as necessary.			
Staff notify parents when children are sick or injured.			
Indoor and outdoor premises are inspected prior to each use by children. Premises are kept free of undesirable and hazardous materials and conditions.			
Infant toys are cleaned and sanitized as needed between each use by individual children.			

Area #3: Supervision

Requirements	Yes	No	Description of Conditions
Children, including sleeping children, are supervised by staff at all times.			
Children in outdoor areas do not have access to unsafe or unsupervised areas (e.g. body of water, roads or parking lots, or other hazards).			
Staff are trained and implement policies that ensure children are released only to a parent, legal guardian, or other formally designated individual.			
Redundant procedures are in place to ensure that no child is left alone, i.e. a second staff person is designated to check classroom, outdoor play areas, sleeping areas, and vehicles during transitions and prior to departure.			
Required staff to child ratios are maintained at all times per local, state, and Head Start regulations, whichever is more stringent.			



Area #4: Transportation (if applicable)

Requirements	Yes	No	Description of Conditions
Program vehicles are properly equipped (e.g. two-way communication system, labeled and charged fire extinguisher, labeled first aid kit, seat belt cutter, reverse beeper, etc.).			
Vehicles used for child transportation are registered and inspected per local, state, Tribal and federal regulations.			
Children are seated using age and weight appropriate child passenger safety systems unless the agency holds a current waiver.			
Bus monitors and drivers have been trained on child boarding and exiting procedures, use of child passenger safety systems, emergency response, evacuation procedures, and child pick-up and release procedures.			
Bus monitors and drivers complete pre- and post-trip vehicle checks, including second or third complete interior inspections to ensure no child is ever left on a vehicle.			
Bus drivers possess CDL licenses with passenger endorsement and meet all other health, training, and safety qualifications prior to transporting children.			
Bus routes are planned to include only curbside pick up and drop off and no backing up or U turns. Children are escorted as they board and exit vehicles.			

HEALTH AND SAFETY SCREENING

Grant Number: _____

Grantee Name: _____

Center or Site Name: _____

Program Option/s and Variation/s provided at this site:



Area #1: Environments

Requirements	Yes	No	Description of Conditions
Equipment, toys, materials, and furniture are safe, age, and developmentally appropriate.			
Environments for infants and toddlers are free of choking hazards.			
Exits are clearly marked, and emergency evacuation routes and other safety procedures are posted in the classroom and in appropriate locations throughout the site.			
Lighting is sufficient and adequate for all classroom activities.			
Emergency lighting is available in case of a power failure.			
Fire extinguishers are available, accessible, tested, and serviced regularly			
Smoke, carbon monoxide, and as necessary, radon detectors are installed, properly located and tested regularly.			
Child care, health, fire, and other applicable licenses and inspection certificates are current.			
Medication is properly stored and labeled and is not accessible to children.			
Cleaning supplies and other potentially dangerous materials are not accessible to children.			
All classrooms meet minimum square footage requirements for indoor space per local, state, Tribal, and Head Start regulations, whichever is more stringent.			
Playground and indoor gross motor equipment is age appropriate, in good repair, and protected from sun. Fall zone surfaces and equipment meet			



Requirements	Yes	No	Description of Conditions
Consumer Product Safety Commission requirements. All playground areas are visible to supervising adults.			
Necessary accommodations and modifications are made to ensure the safety, comfort, and participation of children with disabilities.			
Children are protected from potential hazards presented by windows and glass doors, including falls and breakage.			
Toilets and hand washing facilities are clean, in good repair, and easily accessible for children’s use. Supplies including toilet paper, hand soap, and towels are available and accessible.			
Toileting and diapering areas are separated from areas used for food preparation, service and eating and equipped with sanitizing supplies for exclusive use in the area.			
Garbage is stored in a safe and sanitary manner to prevent contamination.			
Children and staff are protected from potential injuries from heating and cooling systems, including burns from hot water (water should not exceed (120 degrees).			
Indoor and outdoor environments are free of mold and pollutants, including smoke, lead, pesticides, and herbicides, as well as soil and water pollutants.			
Child accessible electrical outlets have covers, are tamper-resistant, or have safety plugs.			
Sleeping arrangements for infants are free of soft bedding materials (e.g., soft mattress, crib bumpers, pillows, stuffed animals, fluffy blankets, and comforters). No drop side cribs are in use.			



HEAD START

Requirements	Yes	No	Description of Conditions
Emergency supplies, including parent and emergency contact information, first aid kits, etc. are available in the event evacuation is needed.			
Children are protected from any hazards posed by classroom or family childcare pets.			



Area #2: Health and Safety Procedures

Requirements	Yes	No	Description of Conditions
All staff have criminal background checks, initial health exams, and TB screenings			
All staff are trained in mandated reporter responsibilities, including recognizing suspected child abuse and neglect and following mandated reporting requirements.			
Policies and procedures ensure children are released only to authorized adults.			
Direct service staff are trained in first aid, CPR , and medication administration (including the special needs of children with health issues), and to respond to specific medical emergencies, including asthma and allergies.			
Agency policies and procedures protect children with allergies from known allergens.			
Staff are trained to protect children in emergencies (e.g. natural disasters, community violence, intruders, attempted removal of child by unauthorized adult or adult who appears intoxicated).			
Agency maintains current parent or guardian and emergency contact list. Staff carry list on field trips and during evacuations.			
Staff are trained in using standard or universal precautions and proper hand-washing techniques. Precautions are followed while assisting with toileting and diaper-changing, when administering first aid, and during tooth brushing.			



Requirements	Yes	No	Description of Conditions
Infectious disease policies and procedures are in place and include contacting parents and communicating with the local health department as necessary.			
Staff notify parents when children are sick or injured.			
Indoor and outdoor premises are inspected prior to each use by children. Premises are kept free of undesirable and hazardous materials and conditions.			
Infant toys are cleaned and sanitized as needed between each use by individual children.			

Area #3: Supervision

Requirements	Yes	No	Description of Conditions
Children, including sleeping children, are supervised by staff at all times.			
Children in outdoor areas do not have access to unsafe or unsupervised areas (e.g. body of water, roads or parking lots, or other hazards).			
Staff are trained and implement policies that ensure children are released only to a parent, legal guardian, or other formally designated individual.			
Redundant procedures are in place to ensure that no child is left alone, i.e. a second staff person is designated to check classroom, outdoor play areas, sleeping areas, and vehicles during transitions and prior to departure.			
Required staff to child ratios are maintained at all times per local, state, and Head Start regulations, whichever is more stringent.			



Area #4: Transportation (if applicable)

Requirements	Yes	No	Description of Conditions
Program vehicles are properly equipped (e.g. two-way communication system, labeled and charged fire extinguisher, labeled first aid kit, seat belt cutter, reverse beeper, etc.).			
Vehicles used for child transportation are registered and inspected per local, state, Tribal and federal regulations.			
Children are seated using age and weight appropriate child passenger safety systems unless the agency holds a current waiver.			
Bus monitors and drivers have been trained on child boarding and exiting procedures, use of child passenger safety systems, emergency response, evacuation procedures, and child pick-up and release procedures.			
Bus monitors and drivers complete pre- and post-trip vehicle checks, including second or third complete interior inspections to ensure no child is ever left on a vehicle.			
Bus drivers possess CDL licenses with passenger endorsement and meet all other health, training, and safety qualifications prior to transporting children.			
Bus routes are planned to include only curbside pick up and drop off and no backing up or U turns. Children are escorted as they board and exit vehicles.			

HEALTH AND SAFETY SCREENING

Grant Number: _____

Grantee Name: _____

Center or Site Name: _____

Program Option/s and Variation/s provided at this site:



Area #1: Environments

Requirements	Yes	No	Description of Conditions
Equipment, toys, materials, and furniture are safe, age, and developmentally appropriate.			
Environments for infants and toddlers are free of choking hazards.			
Exits are clearly marked, and emergency evacuation routes and other safety procedures are posted in the classroom and in appropriate locations throughout the site.			
Lighting is sufficient and adequate for all classroom activities.			
Emergency lighting is available in case of a power failure.			
Fire extinguishers are available, accessible, tested, and serviced regularly			
Smoke, carbon monoxide, and as necessary, radon detectors are installed, properly located and tested regularly.			
Child care, health, fire, and other applicable licenses and inspection certificates are current.			
Medication is properly stored and labeled and is not accessible to children.			
Cleaning supplies and other potentially dangerous materials are not accessible to children.			
All classrooms meet minimum square footage requirements for indoor space per local, state, Tribal, and Head Start regulations, whichever is more stringent.			
Playground and indoor gross motor equipment is age appropriate, in good repair, and protected from sun. Fall zone surfaces and equipment meet			

Requirements	Yes	No	Description of Conditions
Consumer Product Safety Commission requirements. All playground areas are visible to supervising adults.			
Necessary accommodations and modifications are made to ensure the safety, comfort, and participation of children with disabilities.			
Children are protected from potential hazards presented by windows and glass doors, including falls and breakage.			
Toilets and hand washing facilities are clean, in good repair, and easily accessible for children's use. Supplies including toilet paper, hand soap, and towels are available and accessible.			
Toileting and diapering areas are separated from areas used for food preparation, service and eating and equipped with sanitizing supplies for exclusive use in the area.			
Garbage is stored in a safe and sanitary manner to prevent contamination.			
Children and staff are protected from potential injuries from heating and cooling systems, including burns from hot water (water should not exceed (120 degrees).			
Indoor and outdoor environments are free of mold and pollutants, including smoke, lead, pesticides, and herbicides, as well as soil and water pollutants.			
Child accessible electrical outlets have covers, are tamper-resistant, or have safety plugs.			
Sleeping arrangements for infants are free of soft bedding materials (e.g., soft mattress, crib bumpers, pillows, stuffed animals, fluffy blankets, and comforters). No drop side cribs are in use.			



HEAD START

Requirements	Yes	No	Description of Conditions
Emergency supplies, including parent and emergency contact information, first aid kits, etc. are available in the event evacuation is needed.			
Children are protected from any hazards posed by classroom or family childcare pets.			



Area #2: Health and Safety Procedures

Requirements	Yes	No	Description of Conditions
All staff have criminal background checks, initial health exams, and TB screenings			
All staff are trained in mandated reporter responsibilities, including recognizing suspected child abuse and neglect and following mandated reporting requirements.			
Policies and procedures ensure children are released only to authorized adults.			
Direct service staff are trained in first aid, CPR , and medication administration (including the special needs of children with health issues), and to respond to specific medical emergencies, including asthma and allergies.			
Agency policies and procedures protect children with allergies from known allergens.			
Staff are trained to protect children in emergencies (e.g. natural disasters, community violence, intruders, attempted removal of child by unauthorized adult or adult who appears intoxicated).			
Agency maintains current parent or guardian and emergency contact list. Staff carry list on field trips and during evacuations.			
Staff are trained in using standard or universal precautions and proper hand-washing techniques. Precautions are followed while assisting with toileting and diaper-changing, when administering first aid, and during tooth brushing.			



Requirements	Yes	No	Description of Conditions
Infectious disease policies and procedures are in place and include contacting parents and communicating with the local health department as necessary.			
Staff notify parents when children are sick or injured.			
Indoor and outdoor premises are inspected prior to each use by children. Premises are kept free of undesirable and hazardous materials and conditions.			
Infant toys are cleaned and sanitized as needed between each use by individual children.			

Area #3: Supervision

Requirements	Yes	No	Description of Conditions
Children, including sleeping children, are supervised by staff at all times.			
Children in outdoor areas do not have access to unsafe or unsupervised areas (e.g. body of water, roads or parking lots, or other hazards).			
Staff are trained and implement policies that ensure children are released only to a parent, legal guardian, or other formally designated individual.			
Redundant procedures are in place to ensure that no child is left alone, i.e. a second staff person is designated to check classroom, outdoor play areas, sleeping areas, and vehicles during transitions and prior to departure.			
Required staff to child ratios are maintained at all times per local, state, and Head Start regulations, whichever is more stringent.			



Area #4: Transportation (if applicable)

Requirements	Yes	No	Description of Conditions
Program vehicles are properly equipped (e.g. two-way communication system, labeled and charged fire extinguisher, labeled first aid kit, seat belt cutter, reverse beeper, etc.).			
Vehicles used for child transportation are registered and inspected per local, state, Tribal and federal regulations.			
Children are seated using age and weight appropriate child passenger safety systems unless the agency holds a current waiver.			
Bus monitors and drivers have been trained on child boarding and exiting procedures, use of child passenger safety systems, emergency response, evacuation procedures, and child pick-up and release procedures.			
Bus monitors and drivers complete pre- and post-trip vehicle checks, including second or third complete interior inspections to ensure no child is ever left on a vehicle.			
Bus drivers possess CDL licenses with passenger endorsement and meet all other health, training, and safety qualifications prior to transporting children.			
Bus routes are planned to include only curbside pick up and drop off and no backing up or U turns. Children are escorted as they board and exit vehicles.			

HEALTH AND SAFETY SCREENING

Grant Number: _____

Grantee Name: _____

Center or Site Name: _____

Program Option/s and Variation/s provided at this site:



Area #1: Environments

Requirements	Yes	No	Description of Conditions
Equipment, toys, materials, and furniture are safe, age, and developmentally appropriate.			
Environments for infants and toddlers are free of choking hazards.			
Exits are clearly marked, and emergency evacuation routes and other safety procedures are posted in the classroom and in appropriate locations throughout the site.			
Lighting is sufficient and adequate for all classroom activities.			
Emergency lighting is available in case of a power failure.			
Fire extinguishers are available, accessible, tested, and serviced regularly			
Smoke, carbon monoxide, and as necessary, radon detectors are installed, properly located and tested regularly.			
Child care, health, fire, and other applicable licenses and inspection certificates are current.			
Medication is properly stored and labeled and is not accessible to children.			
Cleaning supplies and other potentially dangerous materials are not accessible to children.			
All classrooms meet minimum square footage requirements for indoor space per local, state, Tribal, and Head Start regulations, whichever is more stringent.			
Playground and indoor gross motor equipment is age appropriate, in good repair, and protected from sun. Fall zone surfaces and equipment meet			



Requirements	Yes	No	Description of Conditions
Consumer Product Safety Commission requirements. All playground areas are visible to supervising adults.			
Necessary accommodations and modifications are made to ensure the safety, comfort, and participation of children with disabilities.			
Children are protected from potential hazards presented by windows and glass doors, including falls and breakage.			
Toilets and hand washing facilities are clean, in good repair, and easily accessible for children’s use. Supplies including toilet paper, hand soap, and towels are available and accessible.			
Toileting and diapering areas are separated from areas used for food preparation, service and eating and equipped with sanitizing supplies for exclusive use in the area.			
Garbage is stored in a safe and sanitary manner to prevent contamination.			
Children and staff are protected from potential injuries from heating and cooling systems, including burns from hot water (water should not exceed (120 degrees).			
Indoor and outdoor environments are free of mold and pollutants, including smoke, lead, pesticides, and herbicides, as well as soil and water pollutants.			
Child accessible electrical outlets have covers, are tamper-resistant, or have safety plugs.			
Sleeping arrangements for infants are free of soft bedding materials (e.g., soft mattress, crib bumpers, pillows, stuffed animals, fluffy blankets, and comforters). No drop side cribs are in use.			



HEAD START

Requirements	Yes	No	Description of Conditions
Emergency supplies, including parent and emergency contact information, first aid kits, etc. are available in the event evacuation is needed.			
Children are protected from any hazards posed by classroom or family childcare pets.			



Area #2: Health and Safety Procedures

Requirements	Yes	No	Description of Conditions
All staff have criminal background checks, initial health exams, and TB screenings			
All staff are trained in mandated reporter responsibilities, including recognizing suspected child abuse and neglect and following mandated reporting requirements.			
Policies and procedures ensure children are released only to authorized adults.			
Direct service staff are trained in first aid, CPR , and medication administration (including the special needs of children with health issues), and to respond to specific medical emergencies, including asthma and allergies.			
Agency policies and procedures protect children with allergies from known allergens.			
Staff are trained to protect children in emergencies (e.g. natural disasters, community violence, intruders, attempted removal of child by unauthorized adult or adult who appears intoxicated).			
Agency maintains current parent or guardian and emergency contact list. Staff carry list on field trips and during evacuations.			
Staff are trained in using standard or universal precautions and proper hand-washing techniques. Precautions are followed while assisting with toileting and diaper-changing, when administering first aid, and during tooth brushing.			



Requirements	Yes	No	Description of Conditions
Infectious disease policies and procedures are in place and include contacting parents and communicating with the local health department as necessary.			
Staff notify parents when children are sick or injured.			
Indoor and outdoor premises are inspected prior to each use by children. Premises are kept free of undesirable and hazardous materials and conditions.			
Infant toys are cleaned and sanitized as needed between each use by individual children.			

Area #3: Supervision

Requirements	Yes	No	Description of Conditions
Children, including sleeping children, are supervised by staff at all times.			
Children in outdoor areas do not have access to unsafe or unsupervised areas (e.g. body of water, roads or parking lots, or other hazards).			
Staff are trained and implement policies that ensure children are released only to a parent, legal guardian, or other formally designated individual.			
Redundant procedures are in place to ensure that no child is left alone, i.e. a second staff person is designated to check classroom, outdoor play areas, sleeping areas, and vehicles during transitions and prior to departure.			
Required staff to child ratios are maintained at all times per local, state, and Head Start regulations, whichever is more stringent.			



Area #4: Transportation (if applicable)

Requirements	Yes	No	Description of Conditions
Program vehicles are properly equipped (e.g. two-way communication system, labeled and charged fire extinguisher, labeled first aid kit, seat belt cutter, reverse beeper, etc.).			
Vehicles used for child transportation are registered and inspected per local, state, Tribal and federal regulations.			
Children are seated using age and weight appropriate child passenger safety systems unless the agency holds a current waiver.			
Bus monitors and drivers have been trained on child boarding and exiting procedures, use of child passenger safety systems, emergency response, evacuation procedures, and child pick-up and release procedures.			
Bus monitors and drivers complete pre- and post-trip vehicle checks, including second or third complete interior inspections to ensure no child is ever left on a vehicle.			
Bus drivers possess CDL licenses with passenger endorsement and meet all other health, training, and safety qualifications prior to transporting children.			
Bus routes are planned to include only curbside pick up and drop off and no backing up or U turns. Children are escorted as they board and exit vehicles.			

HEALTH AND SAFETY SCREENING

Grant Number: _____

Grantee Name: _____

Center or Site Name: _____

Program Option/s and Variation/s provided at this site:



Area #1: Environments

Requirements	Yes	No	Description of Conditions
Equipment, toys, materials, and furniture are safe, age, and developmentally appropriate.			
Environments for infants and toddlers are free of choking hazards.			
Exits are clearly marked, and emergency evacuation routes and other safety procedures are posted in the classroom and in appropriate locations throughout the site.			
Lighting is sufficient and adequate for all classroom activities.			
Emergency lighting is available in case of a power failure.			
Fire extinguishers are available, accessible, tested, and serviced regularly			
Smoke, carbon monoxide, and as necessary, radon detectors are installed, properly located and tested regularly.			
Child care, health, fire, and other applicable licenses and inspection certificates are current.			
Medication is properly stored and labeled and is not accessible to children.			
Cleaning supplies and other potentially dangerous materials are not accessible to children.			
All classrooms meet minimum square footage requirements for indoor space per local, state, Tribal, and Head Start regulations, whichever is more stringent.			
Playground and indoor gross motor equipment is age appropriate, in good repair, and protected from sun. Fall zone surfaces and equipment meet			



Requirements	Yes	No	Description of Conditions
Consumer Product Safety Commission requirements. All playground areas are visible to supervising adults.			
Necessary accommodations and modifications are made to ensure the safety, comfort, and participation of children with disabilities.			
Children are protected from potential hazards presented by windows and glass doors, including falls and breakage.			
Toilets and hand washing facilities are clean, in good repair, and easily accessible for children’s use. Supplies including toilet paper, hand soap, and towels are available and accessible.			
Toileting and diapering areas are separated from areas used for food preparation, service and eating and equipped with sanitizing supplies for exclusive use in the area.			
Garbage is stored in a safe and sanitary manner to prevent contamination.			
Children and staff are protected from potential injuries from heating and cooling systems, including burns from hot water (water should not exceed (120 degrees).			
Indoor and outdoor environments are free of mold and pollutants, including smoke, lead, pesticides, and herbicides, as well as soil and water pollutants.			
Child accessible electrical outlets have covers, are tamper-resistant, or have safety plugs.			
Sleeping arrangements for infants are free of soft bedding materials (e.g., soft mattress, crib bumpers, pillows, stuffed animals, fluffy blankets, and comforters). No drop side cribs are in use.			



HEAD START

Requirements	Yes	No	Description of Conditions
Emergency supplies, including parent and emergency contact information, first aid kits, etc. are available in the event evacuation is needed.			
Children are protected from any hazards posed by classroom or family childcare pets.			



Area #2: Health and Safety Procedures

Requirements	Yes	No	Description of Conditions
All staff have criminal background checks, initial health exams, and TB screenings			
All staff are trained in mandated reporter responsibilities, including recognizing suspected child abuse and neglect and following mandated reporting requirements.			
Policies and procedures ensure children are released only to authorized adults.			
Direct service staff are trained in first aid, CPR , and medication administration (including the special needs of children with health issues), and to respond to specific medical emergencies, including asthma and allergies.			
Agency policies and procedures protect children with allergies from known allergens.			
Staff are trained to protect children in emergencies (e.g. natural disasters, community violence, intruders, attempted removal of child by unauthorized adult or adult who appears intoxicated).			
Agency maintains current parent or guardian and emergency contact list. Staff carry list on field trips and during evacuations.			
Staff are trained in using standard or universal precautions and proper hand-washing techniques. Precautions are followed while assisting with toileting and diaper-changing, when administering first aid, and during tooth brushing.			



Requirements	Yes	No	Description of Conditions
Infectious disease policies and procedures are in place and include contacting parents and communicating with the local health department as necessary.			
Staff notify parents when children are sick or injured.			
Indoor and outdoor premises are inspected prior to each use by children. Premises are kept free of undesirable and hazardous materials and conditions.			
Infant toys are cleaned and sanitized as needed between each use by individual children.			

Area #3: Supervision

Requirements	Yes	No	Description of Conditions
Children, including sleeping children, are supervised by staff at all times.			
Children in outdoor areas do not have access to unsafe or unsupervised areas (e.g. body of water, roads or parking lots, or other hazards).			
Staff are trained and implement policies that ensure children are released only to a parent, legal guardian, or other formally designated individual.			
Redundant procedures are in place to ensure that no child is left alone, i.e. a second staff person is designated to check classroom, outdoor play areas, sleeping areas, and vehicles during transitions and prior to departure.			
Required staff to child ratios are maintained at all times per local, state, and Head Start regulations, whichever is more stringent.			



Area #4: Transportation (if applicable)

Requirements	Yes	No	Description of Conditions
Program vehicles are properly equipped (e.g. two-way communication system, labeled and charged fire extinguisher, labeled first aid kit, seat belt cutter, reverse beeper, etc.).			
Vehicles used for child transportation are registered and inspected per local, state, Tribal and federal regulations.			
Children are seated using age and weight appropriate child passenger safety systems unless the agency holds a current waiver.			
Bus monitors and drivers have been trained on child boarding and exiting procedures, use of child passenger safety systems, emergency response, evacuation procedures, and child pick-up and release procedures.			
Bus monitors and drivers complete pre- and post-trip vehicle checks, including second or third complete interior inspections to ensure no child is ever left on a vehicle.			
Bus drivers possess CDL licenses with passenger endorsement and meet all other health, training, and safety qualifications prior to transporting children.			
Bus routes are planned to include only curbside pick up and drop off and no backing up or U turns. Children are escorted as they board and exit vehicles.			

HEALTH AND SAFETY SCREENING

Grant Number: _____

Grantee Name: _____

Center or Site Name: _____

Program Option/s and Variation/s provided at this site:



Area #1: Environments

Requirements	Yes	No	Description of Conditions
Equipment, toys, materials, and furniture are safe, age, and developmentally appropriate.			
Environments for infants and toddlers are free of choking hazards.			
Exits are clearly marked, and emergency evacuation routes and other safety procedures are posted in the classroom and in appropriate locations throughout the site.			
Lighting is sufficient and adequate for all classroom activities.			
Emergency lighting is available in case of a power failure.			
Fire extinguishers are available, accessible, tested, and serviced regularly			
Smoke, carbon monoxide, and as necessary, radon detectors are installed, properly located and tested regularly.			
Child care, health, fire, and other applicable licenses and inspection certificates are current.			
Medication is properly stored and labeled and is not accessible to children.			
Cleaning supplies and other potentially dangerous materials are not accessible to children.			
All classrooms meet minimum square footage requirements for indoor space per local, state, Tribal, and Head Start regulations, whichever is more stringent.			
Playground and indoor gross motor equipment is age appropriate, in good repair, and protected from sun. Fall zone surfaces and equipment meet			



Requirements	Yes	No	Description of Conditions
Consumer Product Safety Commission requirements. All playground areas are visible to supervising adults.			
Necessary accommodations and modifications are made to ensure the safety, comfort, and participation of children with disabilities.			
Children are protected from potential hazards presented by windows and glass doors, including falls and breakage.			
Toilets and hand washing facilities are clean, in good repair, and easily accessible for children’s use. Supplies including toilet paper, hand soap, and towels are available and accessible.			
Toileting and diapering areas are separated from areas used for food preparation, service and eating and equipped with sanitizing supplies for exclusive use in the area.			
Garbage is stored in a safe and sanitary manner to prevent contamination.			
Children and staff are protected from potential injuries from heating and cooling systems, including burns from hot water (water should not exceed (120 degrees).			
Indoor and outdoor environments are free of mold and pollutants, including smoke, lead, pesticides, and herbicides, as well as soil and water pollutants.			
Child accessible electrical outlets have covers, are tamper-resistant, or have safety plugs.			
Sleeping arrangements for infants are free of soft bedding materials (e.g., soft mattress, crib bumpers, pillows, stuffed animals, fluffy blankets, and comforters). No drop side cribs are in use.			



HEAD START

Requirements	Yes	No	Description of Conditions
Emergency supplies, including parent and emergency contact information, first aid kits, etc. are available in the event evacuation is needed.			
Children are protected from any hazards posed by classroom or family childcare pets.			



Area #2: Health and Safety Procedures

Requirements	Yes	No	Description of Conditions
All staff have criminal background checks, initial health exams, and TB screenings			
All staff are trained in mandated reporter responsibilities, including recognizing suspected child abuse and neglect and following mandated reporting requirements.			
Policies and procedures ensure children are released only to authorized adults.			
Direct service staff are trained in first aid, CPR , and medication administration (including the special needs of children with health issues), and to respond to specific medical emergencies, including asthma and allergies.			
Agency policies and procedures protect children with allergies from known allergens.			
Staff are trained to protect children in emergencies (e.g. natural disasters, community violence, intruders, attempted removal of child by unauthorized adult or adult who appears intoxicated).			
Agency maintains current parent or guardian and emergency contact list. Staff carry list on field trips and during evacuations.			
Staff are trained in using standard or universal precautions and proper hand-washing techniques. Precautions are followed while assisting with toileting and diaper-changing, when administering first aid, and during tooth brushing.			



Requirements	Yes	No	Description of Conditions
Infectious disease policies and procedures are in place and include contacting parents and communicating with the local health department as necessary.			
Staff notify parents when children are sick or injured.			
Indoor and outdoor premises are inspected prior to each use by children. Premises are kept free of undesirable and hazardous materials and conditions.			
Infant toys are cleaned and sanitized as needed between each use by individual children.			

Area #3: Supervision

Requirements	Yes	No	Description of Conditions
Children, including sleeping children, are supervised by staff at all times.			
Children in outdoor areas do not have access to unsafe or unsupervised areas (e.g. body of water, roads or parking lots, or other hazards).			
Staff are trained and implement policies that ensure children are released only to a parent, legal guardian, or other formally designated individual.			
Redundant procedures are in place to ensure that no child is left alone, i.e. a second staff person is designated to check classroom, outdoor play areas, sleeping areas, and vehicles during transitions and prior to departure.			
Required staff to child ratios are maintained at all times per local, state, and Head Start regulations, whichever is more stringent.			



Area #4: Transportation (if applicable)

Requirements	Yes	No	Description of Conditions
Program vehicles are properly equipped (e.g. two-way communication system, labeled and charged fire extinguisher, labeled first aid kit, seat belt cutter, reverse beeper, etc.).			
Vehicles used for child transportation are registered and inspected per local, state, Tribal and federal regulations.			
Children are seated using age and weight appropriate child passenger safety systems unless the agency holds a current waiver.			
Bus monitors and drivers have been trained on child boarding and exiting procedures, use of child passenger safety systems, emergency response, evacuation procedures, and child pick-up and release procedures.			
Bus monitors and drivers complete pre- and post-trip vehicle checks, including second or third complete interior inspections to ensure no child is ever left on a vehicle.			
Bus drivers possess CDL licenses with passenger endorsement and meet all other health, training, and safety qualifications prior to transporting children.			
Bus routes are planned to include only curbside pick up and drop off and no backing up or U turns. Children are escorted as they board and exit vehicles.			

HEALTH AND SAFETY SCREENING

Grant Number: _____

Grantee Name: _____

Center or Site Name: _____

Program Option/s and Variation/s provided at this site:



Area #1: Environments

Requirements	Yes	No	Description of Conditions
Equipment, toys, materials, and furniture are safe, age, and developmentally appropriate.			
Environments for infants and toddlers are free of choking hazards.			
Exits are clearly marked, and emergency evacuation routes and other safety procedures are posted in the classroom and in appropriate locations throughout the site.			
Lighting is sufficient and adequate for all classroom activities.			
Emergency lighting is available in case of a power failure.			
Fire extinguishers are available, accessible, tested, and serviced regularly			
Smoke, carbon monoxide, and as necessary, radon detectors are installed, properly located and tested regularly.			
Child care, health, fire, and other applicable licenses and inspection certificates are current.			
Medication is properly stored and labeled and is not accessible to children.			
Cleaning supplies and other potentially dangerous materials are not accessible to children.			
All classrooms meet minimum square footage requirements for indoor space per local, state, Tribal, and Head Start regulations, whichever is more stringent.			
Playground and indoor gross motor equipment is age appropriate, in good repair, and protected from sun. Fall zone surfaces and equipment meet			



Requirements	Yes	No	Description of Conditions
Consumer Product Safety Commission requirements. All playground areas are visible to supervising adults.			
Necessary accommodations and modifications are made to ensure the safety, comfort, and participation of children with disabilities.			
Children are protected from potential hazards presented by windows and glass doors, including falls and breakage.			
Toilets and hand washing facilities are clean, in good repair, and easily accessible for children’s use. Supplies including toilet paper, hand soap, and towels are available and accessible.			
Toileting and diapering areas are separated from areas used for food preparation, service and eating and equipped with sanitizing supplies for exclusive use in the area.			
Garbage is stored in a safe and sanitary manner to prevent contamination.			
Children and staff are protected from potential injuries from heating and cooling systems, including burns from hot water (water should not exceed (120 degrees).			
Indoor and outdoor environments are free of mold and pollutants, including smoke, lead, pesticides, and herbicides, as well as soil and water pollutants.			
Child accessible electrical outlets have covers, are tamper-resistant, or have safety plugs.			
Sleeping arrangements for infants are free of soft bedding materials (e.g., soft mattress, crib bumpers, pillows, stuffed animals, fluffy blankets, and comforters). No drop side cribs are in use.			



HEAD START

Requirements	Yes	No	Description of Conditions
Emergency supplies, including parent and emergency contact information, first aid kits, etc. are available in the event evacuation is needed.			
Children are protected from any hazards posed by classroom or family childcare pets.			



Area #2: Health and Safety Procedures

Requirements	Yes	No	Description of Conditions
All staff have criminal background checks, initial health exams, and TB screenings			
All staff are trained in mandated reporter responsibilities, including recognizing suspected child abuse and neglect and following mandated reporting requirements.			
Policies and procedures ensure children are released only to authorized adults.			
Direct service staff are trained in first aid, CPR , and medication administration (including the special needs of children with health issues), and to respond to specific medical emergencies, including asthma and allergies.			
Agency policies and procedures protect children with allergies from known allergens.			
Staff are trained to protect children in emergencies (e.g. natural disasters, community violence, intruders, attempted removal of child by unauthorized adult or adult who appears intoxicated).			
Agency maintains current parent or guardian and emergency contact list. Staff carry list on field trips and during evacuations.			
Staff are trained in using standard or universal precautions and proper hand-washing techniques. Precautions are followed while assisting with toileting and diaper-changing, when administering first aid, and during tooth brushing.			



Requirements	Yes	No	Description of Conditions
Infectious disease policies and procedures are in place and include contacting parents and communicating with the local health department as necessary.			
Staff notify parents when children are sick or injured.			
Indoor and outdoor premises are inspected prior to each use by children. Premises are kept free of undesirable and hazardous materials and conditions.			
Infant toys are cleaned and sanitized as needed between each use by individual children.			

Area #3: Supervision

Requirements	Yes	No	Description of Conditions
Children, including sleeping children, are supervised by staff at all times.			
Children in outdoor areas do not have access to unsafe or unsupervised areas (e.g. body of water, roads or parking lots, or other hazards).			
Staff are trained and implement policies that ensure children are released only to a parent, legal guardian, or other formally designated individual.			
Redundant procedures are in place to ensure that no child is left alone, i.e. a second staff person is designated to check classroom, outdoor play areas, sleeping areas, and vehicles during transitions and prior to departure.			
Required staff to child ratios are maintained at all times per local, state, and Head Start regulations, whichever is more stringent.			



Area #4: Transportation (if applicable)

Requirements	Yes	No	Description of Conditions
Program vehicles are properly equipped (e.g. two-way communication system, labeled and charged fire extinguisher, labeled first aid kit, seat belt cutter, reverse beeper, etc.).			
Vehicles used for child transportation are registered and inspected per local, state, Tribal and federal regulations.			
Children are seated using age and weight appropriate child passenger safety systems unless the agency holds a current waiver.			
Bus monitors and drivers have been trained on child boarding and exiting procedures, use of child passenger safety systems, emergency response, evacuation procedures, and child pick-up and release procedures.			
Bus monitors and drivers complete pre- and post-trip vehicle checks, including second or third complete interior inspections to ensure no child is ever left on a vehicle.			
Bus drivers possess CDL licenses with passenger endorsement and meet all other health, training, and safety qualifications prior to transporting children.			
Bus routes are planned to include only curbside pick up and drop off and no backing up or U turns. Children are escorted as they board and exit vehicles.			

AGENDA ITEM BACKUP SHEET
October 28, 2014

Board Meeting

TITLE: **Ratification of Authorization to Obtain Request for Proposals for After-School Enrichment Partners**

ITEM: **Consent**

SUBMITTED BY: **Michelle Rodriguez, Ed.D., Assistant Superintendent, Elementary Education**

PREPARED BY: **Michelle Rodriguez, Ed.D., Assistant Superintendent, Elementary Education**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board ratification of authorization to obtain Request for Proposals (RFP) for after-school enrichment partners.

The California Department of Education After School Education and Safety Program and the 21st Century Learning Centers Grant fund the establishment of local before and after school education and enrichment programs. These programs are created through partnerships between schools and local community resources to provide literacy, academic enrichment, and safe constructive alternatives for students in grades K-8. The program creates incentives for establishing locally driven after-school education enrichment programs.

In addition, Education Code 45103.1 notes that “the services contracted are highly specialized or technical nature that the necessary expert knowledge, experience, and ability are not available through the school district.

RATIONALE:

The purpose of this RFP is to obtain information that will enable the District to select and award contracts to qualified enrichment partners in the areas of leadership and mentorship and extended opportunities to engage weekend physical activity and weekly activity with people with expertise in sports medicine or personal training. Agencies desiring to provide program services in the after-school program must link, support, and align with the District’s mission and vision, align with our Local Control Accountability Plan goals and must have a comprehensive plan aligned with the implementation of the Common Core State Standards.

FUNDING:

Not Applicable

RECOMMENDATION:

Ratify authorization for staff to obtain Request for Proposals for after-school enrichment partners.



SANTA ANA UNIFIED SCHOOL DISTRICT

RFP #06-15

**After-School Program Enrichment Partners for
After-School Education and Safety Program/21st Century
Community Learning Centers Grant K-8**

DUE:

November 5, 2014

AT

4:30 P.M.

IN ROOM #A-150

**Santa Ana Unified School District
Purchasing Department
1601 E. Chestnut Avenue
Santa Ana, CA 92701-6322**

By:

**Jonathan Geiszler
Director, Purchasing & Stores**

SANTA ANA UNIFIED SCHOOL DISTRICT
1601 East Chestnut Avenue
Santa Ana, California 92701-6322
(714) 558-5775

RFP # 06-15

**After-School Program Enrichment Partners for
After-School Education and Safety Program/21st Century
Community Learning Centers Grant K-8**

Proposal Due Date and Time: **November 5, 2014 at 4:30pm**

Place of Proposal Receipt: Santa Ana Unified School District
Attn: Purchasing Department Director, Jonathan Geiszler
1601 E. Chestnut Avenue
Santa Ana, CA 92701

NOTICE IS HEREBY GIVEN that the Santa Ana Unified School District pursuant to Public Contract Code Section 20111, now invites Requests for Proposal for **After-School Program Enrichment Partners for After-School Education and Safety Program/21st Century Community Learning Centers Grant K-8.**

A **mandatory** Enrichment Partners' Conference will be held on **Thursday, October 30, 2014, at 10:30-12:00 noon** in the SAUSD Training Room, 1601 E. Chestnut Avenue, Santa Ana, CA 92701. To **APPLY** each applicant must have a representative at the Enrichment Partners' Conference. Applications will be rejected as nonresponsive unless the responder had a representative at the Enrichment Partners' Conference.

Proposals must be received by the Santa Ana Unified School District no later than **November 5, 2014 at 4:30pm** and shall be in a sealed envelope clearly marked "**RFP 06-15, After School Education & Safety Program Enrichment Partners**"

Proposal documents may be obtained by downloading the document from the District web site, www.sausd.us under the Community Section on the main web page. The District reserves the right to reject any or all submitted proposals or to waive any irregularities or informalities in any proposals or in the proposal process.

Date of this Notice: October 22, 2014

By: _____
Jonathan Geiszler
Director, Purchasing & Stores

ADVERTISED IN: Orange County Register

ADVERTISEMENT DATES: October 22, October 29, 2014

**Santa Ana Unified School
District Request for Proposals
(RFP) After-School Service
Enrichment Partners**

After-School Education and Safety Program/21st
Century
Community Learning Centers Grant K-8

Background and Program Focus

Introduction

Founded in 1888, **The Santa Ana Unified School District** is the 6th largest school district in California, and the largest in Orange County, California. Santa Ana Unified educates approximately 53,000 students and is composed of sixty-one (61) schools: thirty-six (36) elementary schools, nine (9) intermediate schools, six (6) high schools, three (3) alternative high schools, five (5) charter schools, and one (1) special school. Approximately 60% of SAUSD students are English learners. Spanish, Vietnamese, and Khmer are the most common languages spoken at home.

The California Department of Education (CDE) After School Education and Safety (ASES) Program and the 21st Century Learning Centers Grant fund the establishment of local before and after school education and enrichment programs. These programs are created through partnerships between schools and local community resources to provide literacy, academic enrichment, and safe constructive alternatives for students in kindergarten through eighth grades. The after-school program provides an opportunity to merge school reform strategies with community resources. The goal is to support local efforts to improve assistance to students and broaden the base of support for education in a safe, constructive environment. The program creates incentive for establishing locally driven after-school education and enrichment programs.

Purpose and Objectives

By way of this Request for Proposals (RFP), the Santa Ana Unified School District (SAUSD) intends to award contracts to qualified after-school enrichment partners. The purpose of this RFP is to obtain information that will enable the District to select qualified enrichment partners to provide educational enrichment and safe constructive alternatives for students in grades K-8. Enrichment partners are required to provide no less than three hours of service per day, per assigned site. Educational enrichment activities must include unique services that Santa Ana Unified School District can not provide in the areas of leadership, mentorship and technology appropriate for elementary age students and physical education in the form of weekend opportunities and expertise in physical education, sports medicine or personal training appropriate for intermediate students. Enrichment activities must be designed to enhance the implementation of the New State Standards.

Requirements for Submitting Proposals

An Enrichment Partners' Conference is scheduled for **Thursday, October 30, 2014, at 10:30-12:00 noon at the SAUSD Training Room, 1601 E. Chestnut Avenue, Santa Ana, CA 92701.**
TO APPLY each applicant must have a representative at the Enrichment Partners'

Conference. Applications will be rejected as nonresponsive unless the responder had a representative at the Providers' Conference.

All questions related to the RFP will be answered by email and/or at the Enrichment Partners' Conference. Any questions about this RFP or RFP process must be in writing and submitted via email by **Monday, November 3, 2014** to: michelle.rodriguez@saUSD.us. Please specify "RFP for After School Enrichment Partners" in the subject line. Do not contact or solicit schools regarding this RFP. The District reserves the right, in its sole discretion, to respond to questions.

A "complete proposal" shall constitute the response to the RFP plus any additional materials submitted by interested agencies. Complete proposals shall be submitted in two ways: hard copy; and, electronic copy.

First, applicants are required to submit five hard copies of the complete proposal (one signed original and four photocopies, for a total of five). The five hard copies of the complete proposal shall be enclosed in a sealed package addressed and delivered no later than 4:30 p.m., Wednesday, November 5, 2014, to the following address:

Santa Ana Unified School District
Attn: Purchasing Department Director, Jonathan Geiszler
RFP # 06-15
1601 E. Chestnut Avenue
Santa Ana, CA 92701

The sealed package shall be marked on the outside with the words "**RFP 06-15, After School Education & Safety Program Enrichment Partners**". It is the applicant's sole responsibility to ensure that their proposal is received prior to the scheduled closing time for receipt of proposals.

Second, applicants are required to submit one electronic copy of the complete proposal via email delivered no later than 4:30 p.m., Wednesday, November 5, 2014, to the following address: roxanna.owings@saUSD.us.

Expectations for After-School Service Providers

Agencies desiring to provide enrichment support in the after-school program must link and support the Santa Ana Unified School District mission and vision to prepare all students to be college and career ready and align with the District's LCAP goals. Agencies must have a comprehensive plan that is aligned with SAUSD's focus on the implementation of the New State Standards and provide enrichment opportunities designed to support the regular school day.

Proposal Content

The applicant's response shall not exceed ten (10) double-sided pages, excluding resumes, brochures, and other related material; but, at a minimum, each applicant is expected to submit a narrative addressing the following:

1. Program Design (20 points)

- Describe how the enrichment program will offer highly specialized or technical knowledge that includes expert knowledge, experience and ability in the area of

- leadership, mentorship for elementary and physical education for intermediate students.
- Describe how the enrichment program will compliment the other three established elementary enrichment rotations and the program as a whole.
- Describe how the enrichment program will be structured to have significant impact on students within the nine-week rotation at the elementary level.

2. Elements of High-Quality Programming (20 points)

- Linkages to the School Day: Describe the ways in which the enrichment program will be connected to the regular school day (i.e. communication with parents and staff, instructional methods, student outcomes)
- High Quality Staff: Describe who will be hired to work in the enrichment rotation. Explain what standards will be set to recruit and retain high-quality staff in compliance with the requirements of Elementary and Secondary Education Act (NCLB).
- Safe and Appropriate Environment: Describe what actions will be taken to ensure that every child is physically and emotionally safe in the enrichment and physical education rotation, including adherence to the required 20:1 adult to student ratio throughout the entire hours of the program
- High-Interest Programming: Describe the type of programming that will be offered with both the leadership and technology academy at the elementary level and the physical education component at the intermediate level

3. Organizational Design (20 points)

- Capacity: Describe your agency's capacity to hire, train and retain staff. Describe your agency's capacity to ensure that substitutes are provided in the event of a staff member's absence to maintain the 20:1 ratio.
- Professional Development: Describe the types of professional development you offer, how often, when and to whom, specifically in the areas of mentorship, leadership, technology and physical education.
- Communication/Information Dissemination: Describe how your agency will communicate information about the enrichment programs, including evaluation results and on-going opportunities to interact with your agency to parents, school personnel and the community.
- Volunteers: Describe how you will enlist, utilize, orientate, and train volunteers with the enrichment and physical education components.

4. Program Evaluation (10 points)

- Describe your evaluation plan and how that plan can be nested inside of the District's evaluation plan of the overall program.
- Describe the data sources (student outcome indicators) that will be used to measure program goals.
- Describe how the evaluation information will be used to provide feedback to stakeholders and staff and to inform program direction.

5. General Budget Information (15 points)

Provide a budget from January 5-June 19, 2015 divided into elementary and intermediate. The elementary budget should be based on two nine-week rotations that include 10-11 schools. The students will rotate through the enrichment partner throughout the 3 ½ hours of the program. The intermediate budget should include all nine intermediate schools daily with students rotating through the physical activity component throughout the 3 ½ hours of the program.

Include separate line items for:

- Staff (direct service)
- Oversight (indirect service)
- Statutory and other employee benefit costs
- Supplies and equipment
- Transportation (if applicable)
- Professional development

In a budget narrative, please address the following items:

- Indicate the estimate cost per participant per day
- Provide evidence that there is a commitment of adequate resources for all identified participants
- Describe the purpose for the expenditures to support program goals
- Describe any “in-kind” resources to be provided, including but not limited to, outside grants, volunteers, services, or other resources

6. Success and Sustainability (15 points)

- Record of Success: Describe how you have been or are currently successful in implementing these type of enrichment services. In addition, describe your current involvement with the community of Santa Ana.
- Sustainability Plan: Describe the plans for the continuous strengthening of the partnership between SAUSD, other community-based organizations, and other public or private organizations.

Total Scoring Chart

Category	Points
Program Design	20
Elements of High-Quality Programming	20
Organizational Design	20
Program Evaluation	10
General Budget Information	15
Success and Sustainability	15
Total Score (100 points possible)	100

1. Terms and Conditions

The term of the resultant contract shall commence on January 5, 2015, for the remainder of the school year 2014-2015. During the month of March, the applicant will have to engage in another RFP process.

Either party may terminate an awarded contract in thirty (30) days upon written notice of intention to terminate the awarded contract with or without cause.

1.1 Failure to Comply with Instructions

Failure to comply with any of the instructions stated in the RFP documents may result in rejection of the proposal.

Any party submitting a proposal shall not contact or lobby any District Board of Education member, official, employee, agent, or representative of the District during the proposal process including up to the date of Board action, except as specified in the proposal for contact. Any party attempting to influence the RFP submittal, review process, and awarding of proposal may have their firm’s proposal rejected for violating this term and condition of the proposal.

Any party, individual, group or firm, not submitting a proposal, but which may have a financial or business interest in the award of the proposal, shall not contact or lobby any District Board of Education member, official, employee, agent, or representative of the District, including up to the date of the Board action. Any and all public comments regarding the Board of Education’s action in the award of this proposal will be accepted on the date of Board action in a public meeting pursuant to the Brown Act.

1.2 Withdrawal and Question of Proposal

Any applicant may withdraw their proposal either personally or by written request, prior to

proposal opening to Dr. Michelle Rodriguez at michelle.rodriguez@sausd.us and Jonathan Geiszler at jonathan.geiszler@sausd.us.

1.3 Cost of Proposal Preparation

Cost of preparation of the response to this RFP is solely the responsibility of the applicant. The SAUSD accepts and implies no liability in the cost of the preparation.

1.4 Previous Performance

Applicants are advised that SAUSD reserves the right to reject a proposal from an applicant that cannot demonstrate the ability to provide the enrichment required. Past service and delivery performance with a similarly-sized organization and scope of work is a factor in the determination of award against this proposal. An applicant's past performance practices and service to SAUSD will be examined. Applicants who have demonstrated unsatisfactory performance will be subject to disqualification as a responsible applicant, thereby disqualifying the applicant from contract award.

1.5 Competency of Applicant

No proposal will be accepted from or contract awarded to an applicant that is not licensed in accordance with the law. A representative of SAUSD, prior to contract award, may examine the business premises of any applicant. Applicants shall agree to fully comply with all City, State, and Federal laws, regulations, and ordinances governing performance of the contract awarded. It will be the responsibility of the applicant to obtain any clearances necessary for completion of the contract.

1.6 Insurance for Selected Enrichment Partner

Limited Indemnification and Hold Harmless: ENRICHMENT PARTNERS and its agents, officers and employees shall defend, indemnify, and hold harmless SAUSD, its elected and appointed officers, agents, employees, volunteers, ENRICHMENT PARTNERS, and representatives from and against any and all claims, demands, losses, defense costs, expenses, attorney fees, litigation expenses, or liability which SAUSD, its selected and appointed officers, agents, employees, volunteers, ENRICHMENT PARTNERS, and representatives may sustain or incur, or which may be imposed upon them by law for damages due to personal and bodily injury or death of persons or damage to property, to the extent caused as a result of or arising out of the operations, negligent acts, errors or omissions, caused in whole or in part by the agents, officers and employees of ENRICHMENT PARTNERS in the performance of and in accordance with the terms of the awarded contract entered into between ENRICHMENT PARTNERS and SAUSD. The indemnification provisions contained in the awarded contract include but are not limited to any violation of applicable law, ordinance, regulation or rule, including where the claim, loss, damage, charge or expense was caused by deliberate, willful or criminal acts of either party to, or any of their agents, officers or employees or their performance under the terms of this agreement. The indemnity provisions of the awarded contract shall survive the expiration or earlier termination of the awarded contract.

1.7 Minimum Insurance/Coverage

SAUSD and ENRICHMENT PARTNERS agree to purchase and/or maintain through the duration of the awarded contract insurance or liability coverage (such as liability coverage provided by a Joint Powers Agency) ensuring their ability to meet their respective defense and indemnity obligations set forth above. Such insurance or liability coverage shall have a limit of liability of no less than \$1,000,000 per claim/occurrence, and \$2,000,000 in the aggregate.

- 1.7.1 SAUSD reserves the right to increase total limits to no less than \$2,000,000 and \$4,000,000 during the term of the contract:** The insurance or liability coverage shall include, as may be reasonable and appropriate given the acts and activities contemplated by the awarded contract. For the acts and activities contemplated by the awarded contract, at a minimum, the following shall be provided:

1.7.2 Commercial General Liability Insurance: ENRICHMENT PARTNERS shall maintain at its expense a policy of commercial general liability insurance, endorsed to include professional liability coverage relative to the scope of service performed by ENRICHMENT PARTNERS. Such insurance shall be maintained in a company or companies lawfully authorized to do business in California as admitted carriers so designated by the California Department of Insurance. It is preferred that such carriers will have a financial rating of at least "All" status as rated in the most recent edition of Best's Insurance Reports or as amended agreement between SAUSD and ENRICHMENT PARTNERS. All policies shall contain a provision requiring thirty (30) days written notice to be given to SAUSD prior to cancellation, modification, or reduction of limits.

1.7.3 Additional Insured Endorsement: SAUSD, its elected and appointed officers, agents, employees, volunteers' ENRICHMENT PARTNERS, and representatives shall be listed as Additional Insured as respects the operations of the named insured. Coverage shall not be limited to the vicarious liability or supervisory role of any additional insured. Said insurance policy shall be endorsed (copy of Endorsement attached to Certificate of Insurance) to include the following language, "SAUSD, its elected and appointed officers, agents, employees, volunteers' ENRICHMENT PARTNERS, and representatives shall be listed as Additional Insured as respects the operations of the named insured performed under the terms of the awarded contract".

1.8 Primary Insurance Endorsement

In addition, to the "Additional Insured" as stated above, said insurance policy shall be endorsed (copy of Endorsement attached to Certificate of Insurance) to include the following language, "Such insurance as is afforded by the Endorsement for the Additional Insured's shall apply as primary insurance. Any other insurance maintained by SAUSD, its elected and appointed officers, agents, employees, volunteers' ENRICHMENT PARTNERS, and representatives shall be excess only and not contributing with the insurance afforded by this Endorsement." **Certificate of Insurance:** Prior to commencing services pursuant to the awarded contract, ENRICHMENT PARTNERS shall provide certificates as evidence of the existence of the insurance required by the awarded contract, on insurance certificates executed by a duly-authorized agent of ENRICHMENT PARTNERS' insurance provider. Such certificate shall include the Endorsements described in the awarded contract as attachments.

1.9 Workers' Compensation

ENRICHMENT PARTNERS shall provide Worker's Compensation coverage as required by California law, and in signing the awarded contract, makes the following certification: "ENRICHMENT PARTNERS is aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for Worker's Compensation or two undertake self-insurance in accordance with such provisions before commencing the performance of the awarded contract." Prior to commencing services pursuant to the awarded contract, ENRICHMENT PARTNERS shall provide a certificate indicating the existence of Worker's Compensation coverage as required by the awarded contract, or an insurance certificate executed by a duly authorized agent of ENRICHMENT PARTNERS' insurance provider.

1.10 Injury and Illness Prevention

ENRICHMENT PARTNERS shall maintain and enforce an Injury and Illness Prevention Program as required by State law, and in signing the awarded contract, makes the following certification: "ENRICHMENT PARTNERS is aware of the provisions of California Labor Code, Division 5, and of the California Code of Regulations, Title 8 and shall maintain an active Injury and Illness Prevention Plan in accordance with such provisions before commencing the performance of the awarded contract." The Injury and Illness Prevention Program Plan shall be available to SAUSD upon request.

1.11 Commercial Automobile Liability

If ENRICHMENT PARTNERS is going to operate on District property or to transport students in any capacity. *Limits of liability shall include a minimum of \$1,000,000 combined single limit.

***Conditions for coverage regarding transportation of students:**

“When transportation services are provided, students must be transported by district school bus or appropriate methods that comply with the regulations covered under Title 49 of the Code of Federal Regulations, 13 California Code of Regulations, and California Vehicle Code 545.”

1.12 Survivability

The parties' indemnity and coverage obligations shall survive the termination of the awarded contract with respect to any claim arising from the parties' actual or alleged performance or non-performance of their respective rights, privileges, or obligations existing under the awarded contract.

1.13 Joint Interests

In the event of a claim covered by these provisions, the Parties agree to take all steps reasonable or necessary to cooperate in defending and protecting their joint interests, including efforts to reduce defense costs (through joint representation whenever possible), expenses and potential liability exposures.

1.14 Assignment and Subcontracting

The ENRICHMENT PARTNERS shall not assign or subcontract the work or any part thereof, without the previous written consent of SAUSD, nor shall they assign, by power of attorney or otherwise, any of the money payable under this contract unless written consent of SAUSD has been obtained. No right under this contract, or claim for any money due or to become due hereunder shall be assessed against the Santa Ana Unified School District or persons acting for SAUSD, by reason of any so-called assignment of this contract or any part thereof, unless such assignment has been authorized by the written consent of SAUSD. In case the agency is permitted to assign monies due or to become due under the contract, the instrument of assignment shall contain a clause subordinating the claim of materials supplied for the performance of the work.

1.15 Excuse for Non-Performance

The parties to the awarded contract shall be excused from performance during the time and to the extent that they are prevented from obtaining, delivering or performing by Act of God, fire, strike, walk-out or commandeering of materials, products, plants or facilities by the government, provided that the non-performance is not due to the fault or neglect of the supplier. In such cases, however, satisfactory evidence thereof must be presented, in written form.

1.16 Property

Alterations and additions to the property shall be made only with the District's prior written approval.

The awarded ENRICHMENT PARTNERS shall pay the District for the repair or replacement of any property or facilities of District, which may be lost, damaged or stolen as a result of ENRICHMENT PARTNERS' use of District's premises.

1.17 Right to Refuse Entry

The District reserves the right to refuse entry to its schools or facilities by any agent of the ENRICHMENT PARTNERS who, in the sole discretion of the District, poses any risk to students, staff or property of the District.

1.18 Fingerprinting Requirements

Successful applicants shall submit within thirty (30) days of the award of contract, a fully executed "Declaration Regarding Employee Fingerprinting and Criminal Background Check." Although Education Code 45125.2(a) (3) provides an option regarding District surveillance, the District does not provide this as an option to the Agency.

California Education Code Section 45125.2 requires entities providing services to the District to ensure the safety of pupils where employees of the entity or subcontractors will have contact with pupils. Therefore, the applicant shall certify that methods are being undertaken to ensure the pupils' safety. Certification must be accomplished by the completing the "Declaration Regarding Employee Fingerprinting and Criminal Background Check" Certification form, provided in the proposal documents.

Santa Ana Unified School District

**MODIFIED TIMELINE FOR REQUEST FOR PROPOSALS FOR
AFTER-SCHOOL ENRICHMENT PROVIDERS**

Proposal reviews	November 6-7, 2014
Interviews with Enrichment Partners	November 10, 2014
Preliminary acceptance and assignment of selected After-School Enrichment Partners	November 12, 2014
Notification period opens for grant award to the District	November 13, 2014
Board approves awards for selected After-School Enrichment Partners	November 18, 2014
Programming begins	January 5, 2015, first day after winter break

AGENDA ITEM BACKUP SHEET
October 28, 2014

Board Meeting

TITLE: Approval of Expulsion of Students for Violation of California Education Code Sections 48900, 48900.2, 48900.3, 48900.4, 48900.7, and/or 48915(c) According to Board Policy 5144.1

ITEM: Consent

SUBMITTED BY: Doreen Lohnes, Assistant Superintendent, Support Services

PREPARED BY: Sonia Rodarte-Llamas, Ed.D., Director, School Climate

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of student expulsions in violation of Education Code Sections 48900, 48900.2, 48900.3, 48900.4, 48900.7, and/or 48915(c).

RATIONALE:

The following students were recommended for expulsion from the District for various terms. The students received a hearing before the administrative hearing panel, which found students to have received due process and to be guilty of the charges brought forth. The panel has recommended the respective expulsion terms and remediation conditions for Board approval.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve expulsion of students for violation of California Education Code Sections 48900, 48900.2, 48900.3, 48900.4, 48900.7, and/or 48915(c) according to Board Policy 5144.1.

Recommendations for Expulsions

Board Meeting: October 28, 2014

	<u>Student Name</u>	<u>School/Grade</u>	<u>Charges</u>	<u>Recomm. Options</u>	<u>Placement</u>	<u>Date Eligible to Reapply</u>
1	367199	Carr/7	A, .7	2	Community Day HS	06/18/15
2	315138	Century/11	B	1A	Santa Ana HS	01/30/15
3	303513	Cesar Chavez/12	A, B	2	Community Day HS	06/18/15
4	339546	Spurgeon/8	A, .7	2	County	06/18/15

SUMMARY LIST OF SUBDIVISIONS UNDER THE CALIFORNIA EDUCATION CODE, SECTION 48900

- | | |
|--|--|
| <ul style="list-style-type: none"> (A) Caused, attempted, or threatened to cause physical injury (B) Possessed, sold, furnished a weapon, dangerous object, explosives (C) Possessed, used, sold, furnished, or under the influence of any controlled substance (e.g. marijuana, cocaine, alcohol, intoxicants). (D) Offered, arranged, or negotiated to sell any controlled substance and then either sold, delivered or otherwise furnished to any person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance (E) Committed or attempted to commit robbery or extortion (F) Caused or attempted to cause damage to school or private property (G) Stole or attempted to steal school or private property (H) Possessed or used tobacco or tobacco products (I) Committed an obscene act or engaged in habitual profanity or vulgarity (J) Possessed, offered, or arranged to sell paraphernalia (K) Disrupted school activities or willfully defied valid authority (L) Knowingly received stolen school or private property (M) Possessed an imitation firearm | <ul style="list-style-type: none"> (N) Committed or attempted to commit a sexual assault as defined by PC 261 or sexual battery PC 243.4 (O) Harassed, threatened or intimidated a student who is a complaining witness in a school disciplinary proceeding for the purposed of either preventing that student by being a witness or retaliating against that student by being a witness (P) Offering to sell or selling SOMA (Q) Hazing (R) Engaged in the act of bullying, included but not limited to, bullying committed by means of an electronic act, as defined in subdivisions (f) and (g) of section 32261, directed specifically toward a pupil or school personnel (T) Aids or abets in physical injury (.2) Engaged in sexual harassment (Grades 4-12 only), vulgarity (.3) Engaged in hate crime (Grades 4-12 only) (.4) Harassment, threat, intimidation (Grades 4-12 only) (.7) Terrorist threats against school officials, school property or both |
|--|--|

EXPULSION RECOMMENDATIONS

- Option 1 to expel for one semester
- Option 1A to expel for one semester and suspend enforcement of the expulsion order
- Option 2 to expel for two semesters
- Option 2A to expel for one calendar year (from the date of the Board meeting)
- Option 3 to expel for two semesters and suspend enforcement of the entire expulsion order
- Option 4 to expel for two semesters and suspend enforcement of the second semester of the expulsion order
- Option 5 to reject the Findings of Fact and not expel (only the Board can recommend this Option)

AGENDA ITEM BACKUP SHEET
October 28, 2014

Board Meeting

TITLE: **Ratification of Participation in Supervised Fieldwork and Student Teaching Agreement with Chapman University for 2014-19 School Years**

ITEM: **Consent**

SUBMITTED BY: **Doreen Lohnes, Assistant Superintendent, Support Services**

PREPARED BY: **Gloria Olamendi, Coordinator, Special Education**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board ratification of participation in supervised fieldwork and student teaching agreement with Chapman University. The Chapman University 's Speech and Language Department places graduate students in school districts to provide field experience (internship).

RATIONALE:

The District has benefited from graduate students placed for field experience as they have a tendency to apply for open positions within the District. This agreement will allow student experience for speech and language pathology majors.

FUNDING:

Not Applicable

RECOMMENDATION:

Ratify the participation in supervised fieldwork and student teaching agreement with Chapman University for the 2014-19 school years.



CHAPMAN
UNIVERSITY
Orange, California 92866

SUPERVISED FIELDWORK AND STUDENT TEACHING AGREEMENT

Speech Language Pathologist

This Agreement is made and entered into by and between Chapman University hereinafter called the "UNIVERSITY," and the Santa Ana Unified School District, hereinafter called "FIELDWORK SITE."

I. RESPONSIBILITIES OF THE UNIVERSITY

- A. The UNIVERSITY will assure that the student shall have completed the necessary educational prerequisites, to be eligible for supervised fieldwork including proof of negative TB test current within one year of supervised fieldwork and issuance of finger print clearance.
- B. The UNIVERSITY shall designate a faculty or staff member to coordinate, consult, and collaborate with the Speech Language Pathologist or district designee of the FIELDWORK SITE, the activities of each student assigned to FIELDWORK SITE and student fieldwork experience.
- C. The UNIVERSITY shall complete periodic observations and/or evaluations of the student regarding his/her performance at the FIELDWORK SITE as per arrangement between the UNIVERSITY faculty or staff member and the FIELDWORK SITE supervisor.
- D. The UNIVERSITY may provide monetary compensation for services rendered by the FIELDWORK SITE in an amount not to exceed the actual cost of the services rendered by the FIELDWORK SITE per Appendix A, as attached and incorporated by reference.

II. RESPONSIBILITIES OF THE FIELDWORK SITE

- A. The FIELDWORK SITE shall provide students with experiences with a student population that is diverse in terms of ethnicity, culture, language, socio-economics and/or special needs.
- B. The FIELDWORK SITE staff will promptly and thoroughly investigate any complaint by any participating student of unlawful discrimination or harassment at the FIELDWORK SITE or involving employees or agents of the FIELDWORK SITE, take prompt and effective remedial action when discrimination or harassment is found to have occurred, and promptly notify the UNIVERSITY of the existence and outcome of any complaint of harassment by, against, or involving any participating student.
- C. The FIELDWORK SITE staff will provide, upon request by any participating student, such reasonable accommodations at the FIELDWORK SITE as required by law in order to allow qualified disabled students to participate in the program.
- D. To provide for emergency health care of the student in case of accident at the expense of the student.

- E. To provide all participating students with a copy of the FIELDWORK SITE'S rules, regulations, policies, and procedures with which the students are expected to comply and notify the UNIVERSITY of any change in its personnel, operation, or policies which may affect the field education experience.
- F. Comply with all federal, state and local statutes and regulations applicable to the operation of the program, including without limitation, laws relating to the confidentiality of student records.
- G. The FIELDWORK SITE staff shall comply with APPENDIX B regarding the FIELDWORK SITE'S supervision of UNIVERSITY students, as attached and incorporated by reference.

III. THE PARTIES MUTUALLY AGREE

- A. The FIELDWORK SITE shall provide field experiences in such schools or classes of the FIELDWORK SITE and under the direct supervision and instruction of such employees of the FIELDWORK SITE, as specified by the duly authorized representatives of the FIELDWORK SITE and the UNIVERSITY.
- B. The FIELDWORK SITE may, for good cause, refuse to accept for field experiences, or terminate the field experience assignment of any student of the UNIVERSITY assigned to the FIELDWORK SITE in writing. Prior to removal of a student, the FIELDWORK SITE shall consult with the UNIVERSITY about its concerns and proposed course of action. The UNIVERSITY may terminate the field experience assignment or student teaching assignment of any student of the UNIVERSITY at the FIELDWORK SITE at any time, and may do so if the FIELDWORK SITE so requests in writing with a statement of reasons why the FIELDWORK SITE desires to have the student withdrawn.
- C. Neither party shall discriminate in the assignment of students on the basis of race, color, disability, sex, religion, national origin, ancestry, sexual orientation, or any other basis prohibited by law.
- D. The UNIVERSITY agrees to indemnify, hold harmless, and defend the FIELDWORK SITE, its agents, and employees from and against all loss or expense (including costs and attorney fees) incurred by or threatened against the FIELDWORK SITE related to this Agreement and arising from the negligence of the UNIVERSITY, its agents, representatives, or employees.
- E. The FIELDWORK SITE agrees to indemnify, hold harmless, and at the UNIVERSITY'S request, defend the UNIVERSITY, its trustees, agents, representatives, and employees from and against all loss or expenses (including costs and attorney fees) incurred by or threatened against the UNIVERSITY related to this Agreement and arising from the negligence of the FIELDWORK SITE, its agents, or employees.
- F. University and Fieldwork Site each agree to maintain insurance or a program of self insurance throughout the term of this Agreement as follows:
 - i. General liability coverage, written on an occurrence form, with limits of One Million Dollars (\$1,000,000) per occurrence and Three Million Dollars (\$3,000,000) in the aggregate, and
 - ii. Professional liability insurance written on a claims-made form or Occurrence form, with limits of One Million Dollars (\$1,000,000) per claim/occurrence and Two Million Dollars (\$2,000,000) in the aggregate. University shall provide coverage for students under school's professional liability policy or shall ensure that all students maintain individual professional liability insurance coverage with limits of not less than One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) in aggregate, and
 - iii. University and Fieldwork Site shall maintain statutory Workers' Compensation coverage on their respective employees working at Fieldwork Site pursuant to this Agreement. The parties agree that the students are considered learners who are fulfilling specific requirements for field

experiences as part of a degree and/or credential requirement. Therefore, regardless of the nature or extent of the acts performed by them, students are not to be considered employees or agents of either the UNIVERSITY or the FIELDWORK SITE for any purpose including Workers' Compensation or any other employee benefit programs. The students shall not be entitled to any monetary remuneration for services performed by them in the course of their training, and

iv. University and Fieldwork Site shall provide certificates of insurance evidencing all coverage described herein, naming the other party as a Certificate Holder with policy endorsements for Waiver of Subrogation against the other party and naming the other party as an Additional Insured with respect to General Liability coverage. Such evidence will be provided on a basis consistent with the effective date of this Agreement and annually thereafter. Each party shall provide the other party with written notice at least thirty (30) days in advance of any material modification or cancellation of such coverage. With respect to individual policies of insurance maintained by students, such evidence will be provided prior to the date when any new student commences participation in the Program(s).

- G. Both parties acknowledge they are independent contractors, and nothing contained in this Agreement shall be deemed to create an agency, joint venture, franchise or partnership relation between the parties and neither party shall so hold itself out. Neither party shall have the right to obligate or bind the other party in any manner whatsoever, and nothing contained in this Agreement shall give or is intended to give any right of any kind to third persons.
- H. Any failure of a party to enforce that party's right under any provision of this Agreement shall not be construed or act as a waiver of said party's subsequent right to enforce any provisions contained herein.
- I. Notices required or permitted to be provided under this Agreement shall be in writing and shall be deemed to have been duly given if mailed first class to the parties that signed this agreement and to the addresses below.

INFORMATION ON SCHOOL DISTRICT:

Santa Ana Unified School District
1601 East Chestnut Avenue
Santa Ana, CA 92701-6322

UNIVERSITY CONTACT INFORMATION:

Attn: Executive Vice President/COO
Chapman University
One University Drive
Orange, CA 92866

- J. If any term or provision of this Agreement is for any reason held to be invalid, such invalidity shall not affect any other term or provision, and this Agreement shall be interpreted as if such term or provision had never been contained in this Agreement.
- K. In the event of any material default under this Agreement, which default remains uncured for a period of twenty-one (21) days after receipt of written notice of such default, or in the event of the loss of WASC accreditation by the UNIVERSITY, this Agreement may be immediately terminated by the non-defaulting party.
- L. This Agreement fully supersedes any and all prior agreements or understandings between the parties or any of their respective affiliates with respect to the subject matter hereof. No change, modification, addition, amendment, or supplement to this Agreement shall be valid unless set forth in writing and signed and dated by both parties hereto subsequent to the execution of this Agreement.
- M. This Agreement shall be construed in accordance with the laws of the State of California in effect at the time of the execution of this Agreement. Should either party institute legal action to enforce any obligation contained herein, it is agreed that the proper venue of such suit or action shall be Orange County, California.

- N. This Agreement may be executed in one or more counterparts, each of which shall constitute one and the same agreement. Further, the parties may execute this Agreement via fax or electronic mail transmission. A true and correct copy of this Agreement, as executed by the parties, may be used in lieu of an original for all purposes permitted by law.

IV. TERM AND TERMINATION OF AGREEMENT

- A. THE TERM of this Agreement shall be effective July 1, 2014 and shall continue in full force and effect through June 30, 2019. This Agreement may be renewed for one (1) additional term of the contract by mutual written consent of the parties.
- B. THIS AGREEMENT may be terminated by either the UNIVERSITY or the FIELDWORK SITE with or without cause upon thirty (30) days written notice provided that (subject to the other terms of this Agreement) all students performing fieldwork at the time of notice of termination are given the opportunity to complete their fieldwork at the Fieldwork Site.

SIGNATURES:

FIELDWORK SITE: Signature: _____
 Name: _____
 Title: _____
 Date: _____

UNIVERSITY: Signature: _____
 Name: Harold W. Hewitt, Jr.
 Title: Executive Vice President & COO
 Date: _____

Appendix A
Payment for Master Teachers for Speech Language Pathologists

\$350 Master Teacher stipend for 14 week session of full time field work placement consisting of 1-3 units for Speech Language Pathology Services Credential candidates

METHOD OF PAYMENT: Stipend is to be paid directly to the school district.

In the event the field experience of a UNIVERSITY student is terminated by the UNIVERSITY and/or the FIELDWORK SITE for any reason after the student has been in the field experience for a minimum of two weeks, FIELDWORK SITE shall receive payment for one assignment on account of each student as though there had been no termination of the assignment. Said payment to exceed no more than six (6) units per session of terminated assignment.

Within thirty (30) days following the close of each semester or academic session of the UNIVERSITY, the FIELDWORK SITE shall submit an invoice, in triplicate, to the UNIVERSITY for payment at the rate provided therein for all field experiences provided by the FIELDWORK SITE under and in accordance with this agreement during said session. This process may be altered according to individual districts procedures as to the manner in which the invoicing will proceed so long as the parties mutually agree to such alteration in advance.

Appendix B **Specific Supervision Requirements**

Graduate students in the Communication Sciences and Disorders (CSD) Program at Chapman University who are preparing to become speech language pathologists take part in the following fieldwork assignments:

1. 45 hours of supervised fieldwork with a licensed, credentialed speech language pathologist at an agreed upon site in their first year of the masters program,or
2. 105 hours of supervised fieldwork with a licensed, credentialed speech language pathologist at an agreed upon site in their second year of the masters program,or
3. a special assignment of supervised fieldwork with a licensed, credentialed speech language pathologist at an agreed upon site, not to exceed 15 weeks.

University supervisors observe fieldwork students at least twice during the fieldwork assignment. At designated times, on-site supervisors provide written and oral evaluation information to the university supervisors who determine and record the grades.

AGENDA ITEM BACKUP SHEET
October 28, 2014

Board Meeting

TITLE: **Ratification of Purchase Order Summary and Listing of Orders \$25,000 and Over for Period of September 24, 2014 through October 14, 2014**

ITEM: **Consent**

SUBMITTED BY: **Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO**

PREPARED BY: **Jonathan Geiszler, Director, Purchasing and Stores**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board ratification of the Purchase Order Summary and Listing of Orders \$25,000 and over for the period of September 24, 2014 through October 14, 2014.

RATIONALE:

The Purchase Order Summary consists of all orders created during the period of September 24, 2014 through October 14, 2014. A detailed listing is also included for orders \$25,000 and over for various items and services. These are new or revised purchase orders that have been previously approved on the contracts report.

FUNDING:

Not Applicable

RECOMMENDATION:

Ratify Purchase Order Summary and Listing of Orders \$25,000 and over for the period of September 24, 2014 through October 14, 2014.



Santa Ana Unified School District

Stefanie P. Phillips, Ed.D.
Deputy Superintendent, Operations

Richard L. Miller, Ph.D., Superintendent

Date: October 8, 2014
To: Richard L. Miller, Ph.D., Superintendent
From: Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO
Subject: Purchase Order Summary: From 24-SEP-2014 Through 14-OCT-2014

Fund 01 General Fund	\$6,165,483.16
Fund 13 Cafeteria Fund	\$2,533,029.69
Fund 14 Deferred Maintenance Fund	\$182,425.25
Fund 25 Capital Facilities Fund	\$391,252.92
Fund 29 Measure G	\$860,847.51
Fund 35 County School Facilities Fund	\$10,289.49
Fund 40 Special Reserve Fund	\$146,661.00
Fund 68 Workers' Compensation	\$15,000.00
Fund 69 Health & Welfare	\$25,000.00
Grand Total:	\$9,630,108.67

Prepared By: Jonathan Geiszler, Director, Purchasing and Stores

1601 East Chestnut Avenue, Santa Ana, CA 92701-6322, (714) 558-5501

BOARD OF EDUCATION

Audrey Yamagata-Noji, Ph.D., President • José Alfredo Hernández, J.D., Vice President
Rob Richardson, Clerk • John Palacio, Member • Cecilia "Ceci" Iglesias, Member

SAUSD Board of Education Purchase Order Listing \$25,000 and Over

From 24-SEP-2014 through 14-OCT-2014 Page: 01 of 11

PO No.	Vendor			BOA Date
Funding	Description	Location		Amount
291592	SCHOOL INNOVATIONS & ACHIEVEMENT, INC.			
Unrestricted	Consultant	ACCOUNTING		\$168,000.00
Discretionary	Noninstructional	DEPARTMENT		
Accounts				
310000	VERIZON WIRELESS			
Unrestricted	Landline/Internet	DISTRICTWIDE		\$68,000.00
Discretionary				
Accounts				
310006	AT&T			
Unrestricted	Landline/Internet	DISTRICTWIDE		\$132,963.50
Discretionary				
Accounts				
310736	NHR NEWCO HOLDINGS, LLC. dba CURVATURE, LLC			
Unrestricted	Equipment	TECHNOLOGY		\$77,000.00
Discretionary	Maintenance	INNOVATION SERVICES		
Accounts	Supplies			
310858	DIGITAL NETWORKS GROUP, INC.			
Special Reserve		SPURGEON		\$79,133.95
Fund		INTERMEDIATE SCHOOL		
310958	PJHM ARCHITECTS, INC.			
Measure G Series E	Building Architect	KING ELEMENTARY		\$67,601.50
		SCHOOL		
Measure G Series E	Plans All Other	KING ELEMENTARY		\$10,000.00
	Printing, etc.	SCHOOL		
311030	FOLLETT SCHOOL SOLUTIONS, INC.			
Lottery:	Textbooks	STATE TEXTBOOKS		\$99,281.68
Instructional				
Materials				
311450	CSU FULLERTON AUXILIARY SERVICES CORPORATION			2014/07/22
Title II-Part A	Sub Agreements for	STAFF DEVELOPMENT		\$2,000.00
Improving Teacher	Services			
Quality				
Title II-Part A	Consultants	STAFF DEVELOPMENT		\$25,000.00
Improving Teacher	Instructional			
Quality				
311671	TANDUS CENTIVA, INC.			
Deferred	General	BUILDING SERVICES		\$42,217.48
Maintenance Fund	Maintenance			
	Supplies			

SAUSD Board of Education Purchase Order Listing \$25,000 and Over

From 24-SEP-2014 through 14-OCT-2014 Page: 02 of 11

PO No.	Vendor		BOA Date
Funding	Description	Location	Amount
312189	DIGITAL NETWORKS GROUP, INC.		
Unrestricted One time Funds	Non Capitalized Equipment	DISTRICTWIDE	\$29,714.58
Deferred Maintenance Fund	Non Capitalized Equipment	DISTRICTWIDE	\$8,100.58
312363	THE FRUITGUYS		
Child Nutrition: Fresh Fruit and Vegetable Program	Food Inventory Site Distribution	PIO PICO ELEMENTARY SCHOOL	\$2,623.00
Child Nutrition: Fresh Fruit and Vegetable Program	Food Inventory Site Distribution	ESQUEDA ELEMENTARY SCHOOL	\$4,986.00
Child Nutrition: Fresh Fruit and Vegetable Program	Food Inventory Site Distribution	DAVIS ELEMENTARY SCHOOL	\$3,117.00
Child Nutrition: Fresh Fruit and Vegetable Program	Food Inventory Site Distribution	ADAMS ELEMENTARY SCHOOL	\$2,143.00
Child Nutrition: Fresh Fruit and Vegetable Program	Food Inventory Site Distribution	DIAMOND ELEMENTARY SCHOOL	\$2,401.00
Child Nutrition: Fresh Fruit and Vegetable Program	Food Inventory Site Distribution	EDISON ELEMENTARY SCHOOL	\$2,416.00
Child Nutrition: Fresh Fruit and Vegetable Program	Food Inventory Site Distribution	FREMONT ELEMENTARY SCHOOL	\$3,171.00
Child Nutrition: Fresh Fruit and Vegetable Program	Food Inventory Site Distribution	HARVEY ELEMENTARY SCHOOL	\$1,910.00
Child Nutrition: Fresh Fruit and Vegetable Program	Food Inventory Site Distribution	HOOVER ELEMENTARY SCHOOL	\$1,860.00
Child Nutrition: Fresh Fruit and Vegetable Program	Food Inventory Site Distribution	JACKSON ELEMENTARY SCHOOL	\$4,722.00

SAUSD Board of Education Purchase Order Listing \$25,000 and Over

From 24-SEP-2014 through 14-OCT-2014 Page: 03 of 11

PO No.	Vendor			BOA Date
Funding	Description	Location	Amount	
312363	THE FRUITGUYS			
	Child Nutrition: Fresh Fruit and Vegetable Program	Food Inventory Site Distribution	LINCOLN ELEMENTARY SCHOOL	\$4,170.00
	Child Nutrition: Fresh Fruit and Vegetable Program	Food Inventory Site Distribution	LOWELL ELEMENTARY SCHOOL	\$3,758.00
	Child Nutrition: Fresh Fruit and Vegetable Program	Food Inventory Site Distribution	MADISON ELEMENTARY SCHOOL	\$4,757.00
	Child Nutrition: Fresh Fruit and Vegetable Program	Food Inventory Site Distribution	FRANKLIN ELEMENTARY SCHOOL	\$2,048.00
	Child Nutrition: Fresh Fruit and Vegetable Program	Food Inventory Site Distribution	MARTIN ELEMENTARY SCHOOL	\$3,111.00
	Child Nutrition: Fresh Fruit and Vegetable Program	Food Inventory Site Distribution	MONROE ELEMENTARY SCHOOL	\$1,910.00
	Child Nutrition: Fresh Fruit and Vegetable Program	Food Inventory Site Distribution	MONTE VISTA ELEMENTARY SCHOOL	\$2,710.00
	Child Nutrition: Fresh Fruit and Vegetable Program	Food Inventory Site Distribution	ROOSEVELT ELEMENTARY SCHOOL	\$3,349.00
	Child Nutrition: Fresh Fruit and Vegetable Program	Food Inventory Site Distribution	SEPULVEDA ELEMENTARY SCHOOL	\$2,006.00
	Child Nutrition: Fresh Fruit and Vegetable Program	Food Inventory Site Distribution	WASHINGTON ELEMENTARY SCHOOL	\$4,037.00
	Child Nutrition: Fresh Fruit and Vegetable Program	Food Inventory Site Distribution	WILSON ELEMENTARY SCHOOL	\$3,041.00
	Child Nutrition: Fresh Fruit and Vegetable Program	Food Inventory Site Distribution	REMINGTON ELEMENTARY SCHOOL	\$1,410.00

SAUSD Board of Education Purchase Order Listing \$25,000 and Over

From 24-SEP-2014 through 14-OCT-2014 Page: 04 of 11

PO No.	Vendor		BOA Date
Funding	Description	Location	Amount
	Child Nutrition: Fresh Fruit and Vegetable Program	Food Inventory Site Distribution KENNEDY ELEMENTARY SCHOOL	\$3,490.00
	Child Nutrition: Fresh Fruit and Vegetable Program	Food Inventory Site Distribution HENINGER ELEMENTARY SCHOOL	\$4,416.00
	Child Nutrition: Fresh Fruit and Vegetable Program	Food Inventory Site Distribution GARFIELD ELEMENTARY SCHOOL	\$3,129.00
	Child Nutrition: Fresh Fruit and Vegetable Program	Food Inventory Site Distribution CARVER ELEMENTARY SCHOOL	\$2,735.00
	Child Nutrition: Fresh Fruit and Vegetable Program	Food Inventory Site Distribution HEROES ELEMENTARY SCHOOL	\$3,024.00
	Child Nutrition: Fresh Fruit and Vegetable Program	Food Inventory Site Distribution WALKER ELEMENTARY SCHOOL	\$2,268.00
	Child Nutrition: Fresh Fruit and Vegetable Program	Food Inventory Site Distribution KING ELEMENTARY SCHOOL	\$3,480.00
	Child Nutrition: Fresh Fruit and Vegetable Program	Food Inventory Site Distribution ROMERO-CRUZ ELEMENTARY SCHOOL	\$1,060.00
312376	REPUBLIC MASTER CHEFS		
	Child Nutrition: School Programs	Other Contracts SIERRA PREPARATORY ACADEMY	\$1,500.00
	Child Nutrition: School Programs	Other Contracts MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL	\$2,300.00
	Child Nutrition: School Programs	Other Contracts LATHROP INTERMEDIATE SCHOOL	\$1,700.00
	Child Nutrition: School Programs	Other Contracts SANTA ANA HIGH SCHOOL	\$5,500.00
	Child Nutrition: School Programs	Other Contracts VALLEY HIGH SCHOOL	\$5,000.00

SAUSD Board of Education Purchase Order Listing \$25,000 and Over

From 24-SEP-2014 through 14-OCT-2014 Page: 05 of 11

PO No.	Vendor		BOA Date
Funding	Description	Location	Amount
312376	REPUBLIC MASTER CHEFS		
Child Nutrition: School Programs	Other Contracts	CARR INTERMEDIATE SCHOOL	\$3,400.00
Child Nutrition: School Programs	Other Contracts	WILLARD INTERMEDIATE SCHOOL	\$2,100.00
Child Nutrition: School Programs	Other Contracts	MCFADDEN INTERMEDIATE SCHOOL	\$3,100.00
Child Nutrition: School Programs	Other Contracts	SADDLEBACK HIGH SCHOOL	\$4,400.00
Child Nutrition: School Programs	Other Contracts	SPURGEON INTERMEDIATE SCHOOL	\$1,700.00
Child Nutrition: School Programs	Other Contracts	VILLA FUNDAMENTAL INTERMEDIATE SCHOOL	\$2,100.00
Child Nutrition: School Programs	Other Contracts	CENTURY HIGH SCHOOL	\$5,300.00
Child Nutrition: School Programs	Other Contracts	GODINEZ FUNDAMENTAL HIGH SCHOOL	\$3,800.00
Child Nutrition: School Programs	Other Contracts	MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	\$2,600.00
Child Nutrition: School Programs	Other Contracts	SEGERSTROM HIGH SCHOOL	\$4,000.00
312437	SVA-ARCHITECTS		
Measure G Series E	Building Architect	CENTURY HIGH SCHOOL	\$112,130.00
Measure G Series E	Building Electrical Installation Portables	CENTURY HIGH SCHOOL	\$2,000.00
312468	NTD ARCHITECTURE		
Measure G Series E	Building Architect	GARFIELD ELEMENTARY SCHOOL	\$28,481.22
312472	DELL MARKETING, L.P.		
Unrestricted Discretionary Accounts	Materials & Supplies/Software	LATHROP INTERMEDIATE SCHOOL	\$25,260.00

SAUSD Board of Education Purchase Order Listing \$25,000 and Over

From 24-SEP-2014 through 14-OCT-2014 Page: 06 of 11

PO No.	Vendor		BOA Date
Funding	Description	Location	Amount
312474	AREY JONES EDUCATIONAL SOLUTIONS		
Unrestricted	Non-Capitalized	CARR INTERMEDIATE	\$32,795.00
Discretionary	Equipment	SCHOOL	
Accounts			
312481	SQUARE-1 DESIGN GROUP		
Deferred	Building Architect	NUTRITION SERVICES	\$84,000.00
Maintenance Fund			
Deferred	Plans All Other	NUTRITION SERVICES	\$2,000.00
Maintenance Fund	Printing, etc.		
312487	CUMMING CONSTRUCTION MANAGEMENT, INC.		
California Clean	Other Contracts	CONSTRUCTION	\$26,000.00
Energy Jobs Act			
312488	DELL MARKETING, L.P.		
Unrestricted	Materials &	ROOSEVELT	\$36,311.25
Discretionary	Supplies/Software	ELEMENTARY SCHOOL	
Accounts			
312518	THE FRUITGUYS		
Child Nutrition:	Food Inventory	PIO PICO ELEMENTARY	\$24,794.00
Fresh Fruit and	Site Distribution	SCHOOL	
Vegetable Program			
Child Nutrition:	Food Inventory	ESQUEDA ELEMENTARY	\$46,537.00
Fresh Fruit and	Site Distribution	SCHOOL	
Vegetable Program			
Child Nutrition:	Food Inventory	DAVIS ELEMENTARY	\$29,330.00
Fresh Fruit and	Site Distribution	SCHOOL	
Vegetable Program			
Child Nutrition:	Food Inventory	ADAMS ELEMENTARY	\$20,414.00
Fresh Fruit and	Site Distribution	SCHOOL	
Vegetable Program			
Child Nutrition:	Food Inventory	DIAMOND ELEMENTARY	\$22,799.00
Fresh Fruit and	Site Distribution	SCHOOL	
Vegetable Program			
Child Nutrition:	Food Inventory	EDISON ELEMENTARY	\$22,917.00
Fresh Fruit and	Site Distribution	SCHOOL	
Vegetable Program			
Child Nutrition:	Food Inventory	FREMONT ELEMENTARY	\$30,230.00
Fresh Fruit and	Site Distribution	SCHOOL	
Vegetable Program			

SAUSD Board of Education Purchase Order Listing \$25,000 and Over

From 24-SEP-2014 through 14-OCT-2014 Page: 07 of 11

PO No.	Vendor			BOA Date
Funding	Description	Location	Amount	
312518	THE FRUITGUYS			
Child Nutrition: Fresh Fruit and Vegetable Program	Food Inventory Site Distribution	HARVEY ELEMENTARY SCHOOL	\$17,989.00	
Child Nutrition: Fresh Fruit and Vegetable Program	Food Inventory Site Distribution	HOOVER ELEMENTARY SCHOOL	\$17,559.00	
Child Nutrition: Fresh Fruit and Vegetable Program	Food Inventory Site Distribution	JACKSON ELEMENTARY SCHOOL	\$44,073.00	
Child Nutrition: Fresh Fruit and Vegetable Program	Food Inventory Site Distribution	LINCOLN ELEMENTARY SCHOOL	\$39,185.00	
Child Nutrition: Fresh Fruit and Vegetable Program	Food Inventory Site Distribution	LOWELL ELEMENTARY SCHOOL	\$35,235.00	
Child Nutrition: Fresh Fruit and Vegetable Program	Food Inventory Site Distribution	MADISON ELEMENTARY SCHOOL	\$44,464.00	
Child Nutrition: Fresh Fruit and Vegetable Program	Food Inventory Site Distribution	FRANKLIN ELEMENTARY SCHOOL	\$19,123.00	
Child Nutrition: Fresh Fruit and Vegetable Program	Food Inventory Site Distribution	MARTIN ELEMENTARY SCHOOL	\$29,408.00	
Child Nutrition: Fresh Fruit and Vegetable Program	Food Inventory Site Distribution	MONROE ELEMENTARY SCHOOL	\$18,028.00	
Child Nutrition: Fresh Fruit and Vegetable Program	Food Inventory Site Distribution	MONTE VISTA ELEMENTARY SCHOOL	\$25,537.00	
Child Nutrition: Fresh Fruit and Vegetable Program	Food Inventory Site Distribution	ROOSEVELT ELEMENTARY SCHOOL	\$31,598.00	
Child Nutrition: Fresh Fruit and Vegetable Program	Food Inventory Site Distribution	SEPULVEDA ELEMENTARY SCHOOL	\$18,849.00	

SAUSD Board of Education Purchase Order Listing \$25,000 and Over

From 24-SEP-2014 through 14-OCT-2014 Page: 08 of 11

PO No.	Vendor		BOA Date
Funding	Description	Location	Amount
312518	THE FRUITGUYS		
Child Nutrition:	Food Inventory	WASHINGTON	\$37,503.00
Fresh Fruit and Vegetable Program	Site Distribution	ELEMENTARY SCHOOL	
Child Nutrition:	Food Inventory	WILSON ELEMENTARY	\$28,313.00
Fresh Fruit and Vegetable Program	Site Distribution	SCHOOL	
Child Nutrition:	Food Inventory	REMINGTON	\$13,648.00
Fresh Fruit and Vegetable Program	Site Distribution	ELEMENTARY SCHOOL	
Child Nutrition:	Food Inventory	KENNEDY ELEMENTARY	\$32,575.00
Fresh Fruit and Vegetable Program	Site Distribution	SCHOOL	
Child Nutrition:	Food Inventory	HENINGER ELEMENTARY	\$41,649.00
Fresh Fruit and Vegetable Program	Site Distribution	SCHOOL	
Child Nutrition:	Food Inventory	GARFIELD ELEMENTARY	\$29,252.00
Fresh Fruit and Vegetable Program	Site Distribution	SCHOOL	
Child Nutrition:	Food Inventory	CARVER ELEMENTARY	\$25,263.00
Fresh Fruit and Vegetable Program	Site Distribution	SCHOOL	
Child Nutrition:	Food Inventory	HEROES ELEMENTARY	\$28,079.00
Fresh Fruit and Vegetable Program	Site Distribution	SCHOOL	
Child Nutrition:	Food Inventory	WALKER ELEMENTARY	\$21,470.00
Fresh Fruit and Vegetable Program	Site Distribution	SCHOOL	
Child Nutrition:	Food Inventory	KING ELEMENTARY	\$32,498.00
Fresh Fruit and Vegetable Program	Site Distribution	SCHOOL	
Child Nutrition:	Food Inventory	ROMERO-CRUZ	\$10,050.00
Fresh Fruit and Vegetable Program	Site Distribution	ELEMENTARY SCHOOL	
312519	USA SHADE & FABRIC STRUCTURES, INC.		
Deferred Maintenance Fund		HEROES ELEMENTARY SCHOOL	\$30,314.00

SAUSD Board of Education Purchase Order Listing \$25,000 and Over

From 24-SEP-2014 through 14-OCT-2014 Page: 09 of 11

PO No.	Vendor			BOA Date
Funding	Description	Location		Amount
312523	DRIFTWOOD DAIRY			
	Child Nutrition: Food Inventory	NUTRITION SERVICES		\$1,300,000.00
	School Programs Site Distribution			
312544	INTERIOR MANAGEMENT INCORPORATED			
	Ongoing & Major Maintenance	BUILDING SERVICES		\$50,000.00
	Maintenance Account Contracts Repairs			
312551	PJHM ARCHITECTS, INC.			
	Measure G Series E Building Architect	FRANKLIN ELEMENTARY SCHOOL		\$153,880.57
	Measure G Series E Building Architect	KING ELEMENTARY SCHOOL		\$111,460.45
	Measure G Series E Plans All Other Printing, etc.	FRANKLIN ELEMENTARY SCHOOL		\$1,500.00
	Measure G Series E Plans All Other Printing, etc.	KING ELEMENTARY SCHOOL		\$1,500.00
312553	PJHM ARCHITECTS, INC.			
	Fund 25 Building Architect	WALKER ELEMENTARY SCHOOL		\$369,045.50
	Walker/Roosevelt			
	Fund 25 Plans All Other Printing, etc.	WALKER ELEMENTARY SCHOOL		\$2,000.00
	Walker/Roosevelt			
312566	ATKINSON ANDELSON LOYA RUUD & ROMO			2014/06/24
	Special Education Sub Agreements for Services	SPECIAL EDUCATION		\$165,000.00
	Special Education Consultants Instructional	SPECIAL EDUCATION		\$25,000.00
312611	CHARLES SPICER dba CENTER FOR GROWTH AND CHANGE			2014/06/10
	Special Ed: Mental Health Services Sub Agreements for Services	SPECIAL EDUCATION		\$47,991.58
	Special Ed: Mental Health Services Consultants Instructional	SPECIAL EDUCATION		\$21,937.22
312639	THINK TOGETHER			
	21st Century ASSETS Sub Agreements for Services	EDUCATIONAL SERVICES DIVISION		\$20,600.00
	21st Century ASSETS Consultants Instructional	EDUCATIONAL SERVICES DIVISION		\$25,000.00

SAUSD Board of Education Purchase Order Listing \$25,000 and Over

From 24-SEP-2014 through 14-OCT-2014 Page: 10 of 11

PO No.	Vendor		BOA Date
Funding	Description	Location	Amount
312640	THINK TOGETHER		
30-R2002-653	Before Sub Agreements for	EDUCATIONAL	\$2,899,791.60
	and After School Services	SERVICES DIVISION	
	Learning		
30-R2002-653	Before Consultants	EDUCATIONAL	\$25,000.00
	and After School Instructional	SERVICES DIVISION	
	Learning		
312641	THINK TOGETHER		
21st Century ASSETS	Sub Agreements for	EDUCATIONAL	\$545,000.00
	Services	SERVICES DIVISION	
21st Century ASSETS	Consultants	EDUCATIONAL	\$25,000.00
	Instructional	SERVICES DIVISION	
312652	AT&T DATA COMM, INC. dba AT&T	DATA COMM	
	Special Reserve	SANTA ANA HIGH	\$35,324.55
	Fund	SCHOOL	
312674	ASSOCIATED SOILS ENGINEERING, INC.		
Measure G Series E	Building Lab Tests	MITCHELL CHILD	\$50,000.00
	Construction	DEVELOPMENT CENTER	
312675	NEXUS IS, INC.		
Measure G Series E		FRANKLIN ELEMENTARY	\$138,194.03
		SCHOOL	
312676	NEXUS IS, INC.		
Measure G Series E		FRANKLIN ELEMENTARY	\$89,764.07
		SCHOOL	
312768	FOLSOM LAKE FORD, INC.		
Unrestricted	Replacement	SCHOOL POLICE	\$54,825.50
Discretionary	Vehicle	SERVICES	
Accounts			
312819	JUSTIN WU		2014/08/26
Health & Welfare	Health & Welfare	DISTRICT EMPLOYEE	\$25,000.00
Active Employees	Benefits,	BENEFITS	
	Active		
312821	THE EDUCATION TRUST dba THE EDUCATION TRUST		2014/08/26
LCFF	Sub Agreements for	EDUCATIONAL	\$95,000.00
Supplemental/	Services	SERVICES DIVISION	
Concentration			
LCFF	Consultant	EDUCATIONAL	\$25,000.00
Supplemental/	Noninstructional	SERVICES DIVISION	
Concentration			

SAUSD Board of Education Purchase Order Listing \$25,000 and Over

From 24-SEP-2014 through 14-OCT-2014 Page: 11 of 11

PO No.	Vendor		BOA Date
Funding	Description	Location	Amount
312826	ZARCA INTERACTIVE, INC. dba K12 INSIGHT		2014/06/10
Unrestricted	Consultant	BUSINESS SERVICES	\$83,700.00
Discretionary	Noninstructional	DIVISION	
Accounts			

AGENDA ITEM BACKUP SHEET
October 28, 2014

Board Meeting

TITLE: **Ratification of Expenditure Summary and Warrant Listing for Period of September 24, 2014 through October 14, 2014**

ITEM: **Consent**

SUBMITTED BY: **Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO**

PREPARED BY: **Christeen Betz, Director, Accounting**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board ratification of the Expenditure Summary and Warrant Listing for the expenditures \$25,000 and over on a bi-monthly basis.

RATIONALE:

The Expenditure Summary consists of all warrants created during the period of September 24, 2014 through October 14, 2014. A detailed listing for expenditures \$25,000 and over is also included. These items have already been submitted in the prior month's Purchase Order report.

FUNDING:

Not Applicable

RECOMMENDATION:

Ratify Expenditure Summary and Warrant Listing of expenditures over \$25,000 for the period of September 24, 2014 through October 14, 2014.



Santa Ana Unified School District

Stefanie P. Phillips, Ed.D.
*Deputy Superintendent,
Operations, CBO*

Richard L. Miller, Ph.D., Superintendent

Date: October 14, 2014

To: Richard L. Miller, Ph.D., Superintendent

From: Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO

Subject: Expenditures Summary: From 24-SEP-2014 through 14-OCT-2014

Fund 01 General Fund	\$5,592,014.79
Fund 13 Cafeteria Fund	\$1,396,511.83
Fund 14 Deferred Maintenance Fund	\$461,186.59
Fund 25 Capital Facilities Fund	\$39,028.30
Fund 29 Measure G	\$481,104.79
Fund 35 County School Facilities Fund	\$1,202,122.84
Fund 40 Special Reserve Fund	\$660,460.25
Fund 49 Capital Project Fund for Blended Component	\$4,000.00
Fund 68 Workers' Compensation	\$1,113.82
Fund 69 Health & Welfare	\$5,301,555.37
Total Expenditures:	\$15,139,098.58

Prepared By: Christeen Betz, Director, Accounting

1601 East Chestnut Avenue, Santa Ana, CA 92701-6322, (714) 558-5501

BOARD OF EDUCATION

Audrey Yamagata-Noji, Ph.D., President • José Alfredo Hernández, J.D., Vice President
Rob Richardson, Clerk • John Palacio, Member • Cecilia "Ceci" Iglesias, Member

SAUSD Board of Education Warrant Listing

September 24, 2014

Page 1 of 3

<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
Fund 01 General Fund			
84197802	MCGRAW HILL SCHOOL EDUCATION, LLC		\$108,250.70
	Fund 01 General Fund	ACCOUNTING DEPARTMENT	
	IASA: Title I Basic Grants Low-Income and Neglected, Part A	JACKSON ELEMENTARY SCHOOL	
	Lottery: Instructional Materials	STATE TEXTBOOKS	
84197700	SOUTHERN CALIFORNIA EDISON		\$25,429.31
	Unrestricted Discretionary Accounts	DISTRICTWIDE	
84197704	DIGITAL NETWORKS GROUP, INC.		\$31,697.26
	Unrestricted One-time Funds	DISTRICTWIDE	
84197710	FOLLETT SCHOOL SOLUTIONS, INC.		\$27,291.95
	Lottery: Instructional Materials	STATE TEXTBOOKS	
84197725	WESTLAND HEATING & AIR CONDITIONING, INC.		\$154,061.78
	California Clean Energy Jobs Act (Prop 39)	MONTE VISTA ELEMENTARY SCHOOL	
84197726	WESTLAND HEATING & AIR CONDITIONING, INC.		\$179,811.25
	California Clean Energy Jobs Act (Prop 39)	MONTE VISTA ELEMENTARY SCHOOL	
84197728	XEROX CORPORATION		\$142,358.12
	Unrestricted Discretionary Accounts	DISTRICTWIDE	
84197729	XEROX CORPORATION		\$36,280.50
	Unrestricted One-time Funds	PUBLICATIONS	
84197698	CITY OF SANTA ANA		\$43,158.77
	Unrestricted Discretionary Accounts	DISTRICTWIDE	
84197779	WARE DISPOSAL, INC.		\$25,643.95
	Unrestricted Discretionary Accounts	DISTRICTWIDE	

SAUSD Board of Education Warrant Listing

September 24, 2014

Page 2 of 3

<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
84197814	PROJECT LEAD THE WAY, INC. QZAB Solar Energy	CENTURY HIGH SCHOOL HENINGER ELEMENTARY SCHOOL SADDLEBACK HIGH SCHOOL SANTA ANA HIGH SCHOOL VALLEY HIGH SCHOOL	\$88,149.60
	Unrestricted - Regional Occupational Centers/Program (ROC/P 6350)	REGIONAL OCCUPATIONAL PROGRAM	
84197772	SCHOLASTIC READING COUNTS Ed Technology K-12 Voucher - Microsoft	TECHNOLOGY	\$43,116.25
Fund 13 Cafeteria Fund			
84197848	A & R WHOLESALE DISTRIBUTORS Child Nutrition: School Programs	CHAVEZ CONTINUATION HIGH SCHOOL NUTRITION SERVICES SEGERSTROM HIGH SCHOOL SIERRA PREPARATORY ACADEMY	\$32,746.52
84197850	A & R WHOLESALE DISTRIBUTORS Child Nutrition: School Programs	CHAVEZ CONTINUATION HIGH SCHOOL MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL NUTRITION SERVICES SANTA ANA HIGH SCHOOL SEGERSTROM HIGH SCHOOL	\$47,942.47
84197854	DRIFTWOOD DAIRY Child Nutrition: School Programs	NUTRITION SERVICES	\$28,661.74
84197855	GOLD STAR FOODS Child Nutrition: School Programs	NUTRITION SERVICES	\$34,315.63

SAUSD Board of Education Warrant Listing

September 24, 2014

Page 3 of 3

<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
84197858	GOLD STAR FOODS Child Nutrition: School Programs	NUTRITION SERVICES SIERRA PREPARATORY ACADEMY	\$125,949.92
Fund 29 Measure G			
84197889	WOLVERINE FENCE COMPANY, INC. Fund 29 Measure G Series E	LATHROP INTERMEDIATE SCHOOL	\$118,227.50
Fund 40 Special Reserve Fund			
84197902	TWINING CONSULTING, INC. Fund 40 QZAB Solar Energy Savings 2012	CARR INTERMEDIATE SCHOOL	\$34,192.44
84197896	DIGITAL NETWORKS GROUP, INC. Fund 40 Special Reserve Fund	SPURGEON INTERMEDIATE SCHOOL	\$66,992.36
Grand Total:			\$1,394,278.02

SAUSD Board of Education Warrant Listing

October 01, 2014

Page 1 of 6

<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
Fund 01 General Fund			
84197907	SOUTHERN CALIFORNIA EDISON		\$917,079.52
	Head Start	CHILD DEVELOPMENT	
	Unrestricted Discretionary Accounts	DISTRICTWIDE	
84197909	ATKINSON, ANDELSON, LOYA, RUUD & ROMO		\$49,908.57
	Unrestricted Discretionary Accounts	BUSINESS SERVICES DIVISION	
		HUMAN RESOURCES DIVISION	
84197911	CONSORTIUM ON REACHING EXCELLENCE IN		\$50,735.00
	IASA: Title I Basic Grants Low-Income and Neglected, Part A	STAFF DEVELOPMENT	
84197918	ILLUMINATE EDUCATION, INC.		\$229,996.00
	LCFF-Supplemental/Concentration	ELEMENTARY DIVISION	
		SECONDARY DIVISION	
84197925	THINK TOGETHER		\$889,847.90
	21st Century ASSETS (roll-up 4124)	EDUCATIONAL SERVICES DIVISION	
	30-R2002-653 Before and After School Learning & Safe Neighborhood Partnerships	EDUCATIONAL SERVICES DIVISION	
84197929	XEROX CORPORATION		\$52,722.94
	Unrestricted Discretionary Accounts	DISTRICTWIDE	

SAUSD Board of Education Warrant Listing

October 01, 2014

Page 2 of 6

<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
84198034	APPLE, INC.		\$72,605.30
	Fund 01 General Fund	ACCOUNTING DEPARTMENT	
	Fundraiser (Non ASB-PTA Deposits)	MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL	
	IASA: Title I Basic Grants Low-Income and Neglected, Part A	HENINGER ELEMENTARY SCHOOL	
	LCFF-Supplemental/Concentration	ELEMENTARY DIVISION	
	Special Education	SPECIAL EDUCATION	
	Unrestricted Discretionary Accounts	DIAMOND ELEMENTARY SCHOOL	
		HENINGER ELEMENTARY SCHOOL	
		MONTE VISTA ELEMENTARY SCHOOL	
		SANTA ANA HIGH SCHOOL	
		VALLEY HIGH SCHOOL	
84198083	AREY JONES EDUCATIONAL SOLUTIONS		\$329,728.22
	Common Core State Standards (CCSS)	EDUCATIONAL SERVICES DIVISION	
	Fund 01 General Fund	ACCOUNTING DEPARTMENT	
	IASA: Title I Basic Grants Low-Income and Neglected, Part A	SEPULVEDA ELEMENTARY SCHOOL	
		WASHINGTON ELEMENTARY SCHOOL	
	Unrestricted Discretionary Accounts	MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL	
		MARTIN ELEMENTARY SCHOOL	
84197905	AT&T		\$36,363.51
	Unrestricted Discretionary Accounts	DISTRICTWIDE	

SAUSD Board of Education Warrant Listing

October 01, 2014

Page 3 of 6

<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
84198128	GOLD STAR FOODS		\$39,568.76
	Child Nutrition: School Programs	MCFADDEN INTERMEDIATE SCHOOL	
		NUTRITION SERVICES	
		SANTA ANA HIGH SCHOOL	
84198109	A & R WHOLESALE DISTRIBUTORS		\$48,364.43
	Child Nutrition: School Programs	GODINEZ FUNDAMENTAL HIGH SCHOOL	
		MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL	
		MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	
		NUTRITION SERVICES	
84198111	A & R WHOLESALE DISTRIBUTORS		\$79,247.28
	Child Nutrition: School Programs	GODINEZ FUNDAMENTAL HIGH SCHOOL	
		MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL	
		MCFADDEN INTERMEDIATE SCHOOL	
		NUTRITION SERVICES	
		SADDLEBACK HIGH SCHOOL	
		WILLARD INTERMEDIATE SCHOOL	
84198113	A & R WHOLESALE DISTRIBUTORS		\$106,866.83
	Child Nutrition: School Programs	MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL	
		NUTRITION SERVICES	
		SADDLEBACK HIGH SCHOOL	
		WILLARD INTERMEDIATE SCHOOL	
84198114	A & R WHOLESALE DISTRIBUTORS		\$34,029.57
	Child Nutrition: School Programs	NUTRITION SERVICES	
84198117	DRIFTWOOD DAIRY		\$42,824.67
	Child Nutrition: School Programs	NUTRITION SERVICES	

SAUSD Board of Education Warrant Listing

October 01, 2014

Page 4 of 6

<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
84198119	DRIFTWOOD DAIRY Child Nutrition: School Programs	NUTRITION SERVICES	\$34,934.45
84198130	GOLD STAR FOODS Child Nutrition: School Programs	CENTURY HIGH SCHOOL GODINEZ FUNDAMENTAL HIGH SCHOOL MCFADDEN INTERMEDIATE SCHOOL NUTRITION SERVICES SANTA ANA HIGH SCHOOL	\$31,884.23
84198126	GOLD STAR FOODS Child Nutrition: School Programs	LATHROP INTERMEDIATE SCHOOL MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL NUTRITION SERVICES VILLA FUNDAMENTAL INTERMEDIATE SCHOOL	\$34,210.33
Fund 14 Deferred Maintenance Fund			
84198148	COMMERCIAL AQUATIC SERVICES, INC. Fund 14 Deferred Maintenance Fund	BUILDING SERVICES	\$36,101.00
84198152	KYA SERVICES, LLC Fund 14 Deferred Maintenance Fund	BUILDING SERVICES	\$210,888.27
Fund 29 Measure G			
84198158	BALFOUR BEATTY CONSTRUCTION Fund 29 Measure G Series E	WILSON ELEMENTARY SCHOOL	\$44,367.00
84198162	PJHM ARCHITECTS, INC. Fund 29 Measure G Series E	KING ELEMENTARY SCHOOL	\$25,488.48

SAUSD Board of Education Warrant Listing

October 01, 2014

Page 5 of 6

<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
Fund 35 County School Facilities Fund			
84198169	BALFOUR BEATTY CONSTRUCTION Fund 35 OPSC School Facilities Bond Projects	MITCHELL CHILD DEVELOPMENT CENTER	\$43,529.88
84198170	HORIZONS CONSTRUCTION CO. INT'L, INC. Fund 35 OPSC School Facilities Bond Projects	WILSON ELEMENTARY SCHOOL	\$328,770.30
Fund 40 Special Reserve Fund			
84198173	AT&T DATACOMM, INC. dba AT&T DATACOMM Fund 40 Special Reserve Fund	SANTA ANA HIGH SCHOOL	\$36,786.57
84198172	AREY JONES EDUCATIONAL SOLUTIONS Fund 40 QZAB Solar Energy Savings 2012	HENINGER ELEMENTARY SCHOOL MCFADDEN INTERMEDIATE SCHOOL SADDLEBACK HIGH SCHOOL SEGERSTROM HIGH SCHOOL TAFT ELEMENTARY SCHOOL	\$47,952.33

SAUSD Board of Education Warrant Listing

October 01, 2014

Page 6 of 6

<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
Fund 69 Health & Welfare			
84198187	VISION SERVICE PLAN		\$37,779.58
	Health & Welfare - Active Employees	DISTRICT EMPLOYEE BENEFITS	
	Health & Welfare - Retired Employees	DISTRICT EMPLOYEE BENEFITS	
84198177	BLUE SHIELD OF CALIFORNIA		\$3,468,841.64
	Health & Welfare - Active Employees	DISTRICT EMPLOYEE BENEFITS	
	Health & Welfare - Retired Employees	DISTRICT EMPLOYEE BENEFITS	
84198181	DELTA DENTAL INSURANCE COMPANY		\$46,280.31
	Health & Welfare - Active Employees	DISTRICT EMPLOYEE BENEFITS	
	Health & Welfare - Retired Employees	DISTRICT EMPLOYEE BENEFITS	
84198182	KAISER FOUNDATION HEALTH PLAN		\$1,228,385.05
	Health & Welfare - Active Employees	DISTRICT EMPLOYEE BENEFITS	
	Health & Welfare - Retired Employees	DISTRICT EMPLOYEE BENEFITS	
84198185	SANTA ANA UNIFIED SCHOOL DISTRICT		\$500,000.00
	Health & Welfare - Active Employees	DISTRICT EMPLOYEE BENEFITS	
	Health & Welfare - Retired Employees	DISTRICT EMPLOYEE BENEFITS	
Grand Total:			\$9,136,087.92

SAUSD Board of Education Warrant Listing

October 08, 2014

Page 1 of 4

<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
Fund 01 General Fund			
84198189	EL SOL SCIENCE AND ARTS ACADEMY Fund 01 General Fund	CASH ACCOUNT	\$94,319.00
84198190	NOVA ACADEMY EARLY COLLEGE HIGH SCHOOL Fund 01 General Fund	CASH ACCOUNT	\$49,533.00
84198191	ORANGE COUNTY EDUCATIONAL ARTS ACADEMY Fund 01 General Fund	CASH ACCOUNT	\$65,482.00
84198192	ORANGE COUNTY HIGH SCHOOL OF THE ARTS Fund 01 General Fund	CASH ACCOUNT	\$221,391.00
84198194	CITY OF SANTA ANA Unrestricted Discretionary Accounts	DISTRICTWIDE	\$39,153.94
84198196	SOUTHERN CALIFORNIA EDISON Unrestricted Discretionary Accounts	DISTRICTWIDE	\$98,947.77
84198227	ORANGE COUNTY DEPARTMENT OF EDUCATION Special Ed: Mental Health Services Two-Way Digital ITFS Licensee Revenue	PUPIL SUPPORT SERVICES TECHNOLOGY	\$118,579.04
84198246	ZARCA INTERACTIVE INC. dba K12 INSIGHT Unrestricted Discretionary Accounts	BUSINESS SERVICES DIVISION	\$41,850.00
84198247	CAL PERS SAFETY Fund 01 General Fund	DISTRICT EMPLOYEE BENEFITS	\$61,826.59
84198294	UNISOURCE WORLDWIDE, INC. Fund 01 General Fund	ACCOUNTING DEPARTMENT PUBLICATIONS WAREHOUSE AND DELIVERY	\$47,025.79
84198298	WARE DISPOSAL, INC. Unrestricted Discretionary Accounts	DISTRICTWIDE	\$29,170.40

SAUSD Board of Education Warrant Listing

October 08, 2014

Page 2 of 4

<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
84198339	SCHOLASTIC, INC. Fund 01 General Fund IASA: Title I Basic Grants Low-Income and Neglected, Part A	ACCOUNTING DEPARTMENT STUDENT ACHIEVEMENT	\$34,067.95
84198188	EDWARD B. COLE, SR. ACADEMY Fund 01 General Fund	CASH ACCOUNT	\$41,752.00
Fund 13 Cafeteria Fund			
84198423	A & R WHOLESALE DISTRIBUTORS Child Nutrition: School Programs	MCFADDEN INTERMEDIATE SCHOOL NUTRITION SERVICES	\$60,563.11
84198416	A & R WHOLESALE DISTRIBUTORS Child Nutrition: School Programs	MCFADDEN INTERMEDIATE SCHOOL NUTRITION SERVICES WILLARD INTERMEDIATE SCHOOL	\$59,835.10
84198441	GOLD STAR FOODS Child Nutrition: School Programs	CARR INTERMEDIATE SCHOOL GODINEZ FUNDAMENTAL HIGH SCHOOL MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL NUTRITION SERVICES SANTA ANA HIGH SCHOOL SPURGEON INTERMEDIATE SCHOOL VILLA FUNDAMENTAL INTERMEDIATE SCHOOL	\$29,351.82
84198419	A & R WHOLESALE DISTRIBUTORS Child Nutrition: School Programs	CENTURY HIGH SCHOOL NUTRITION SERVICES SANTA ANA HIGH SCHOOL	\$38,725.86

SAUSD Board of Education Warrant Listing

October 08, 2014

Page 3 of 4

<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
84198428	DRIFTWOOD DAIRY Child Nutrition: School Programs	NUTRITION SERVICES	\$61,404.85
84198430	DRIFTWOOD DAIRY Child Nutrition: School Programs	NUTRITION SERVICES	\$59,629.88
84198433	GOLD STAR FOODS Child Nutrition: School Programs	CENTURY HIGH SCHOOL MCFADDEN INTERMEDIATE SCHOOL MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL NUTRITION SERVICES SANTA ANA HIGH SCHOOL WILLARD INTERMEDIATE SCHOOL	\$39,392.54
84198435	GOLD STAR FOODS Child Nutrition: School Programs	CENTURY HIGH SCHOOL GODINEZ FUNDAMENTAL HIGH SCHOOL MCFADDEN INTERMEDIATE SCHOOL MENDEZ FUNDAMENTAL INTERMEDIATE SCHOOL NUTRITION SERVICES SANTA ANA HIGH SCHOOL SPURGEON INTERMEDIATE SCHOOL WILLARD INTERMEDIATE SCHOOL	\$33,568.98
84198439	GOLD STAR FOODS Child Nutrition: School Programs	NUTRITION SERVICES SANTA ANA HIGH SCHOOL SIERRA PREPARATORY ACADEMY SPURGEON INTERMEDIATE SCHOOL	\$37,043.41
84198421	A & R WHOLESALE DISTRIBUTORS Child Nutrition: School Programs	MCFADDEN INTERMEDIATE SCHOOL NUTRITION SERVICES	\$57,343.62

SAUSD Board of Education Warrant Listing

October 08, 2014

Page 4 of 4

<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
Fund 14 Deferred Maintenance Fund			
84198463	GREEN GIANT LANDSCAPE, INC. Fund 14 Deferred Maintenance Fund	WASHINGTON ELEMENTARY SCHOOL	\$44,384.71
84198470	TANDUS CENTIVA, INC. Fund 14 Deferred Maintenance Fund	BUILDING SERVICES	\$42,217.48
Fund 25 Capital Facilities Fund			
84198473	TJ JANCA CONSTRUCTION, INC. Fund 25 Capital Facilities Fund	MONTE VISTA ELEMENTARY SCHOOL MUIR FUNDAMENTAL ELEMENTARY SCHOOL	\$34,300.00
Fund 29 Measure G			
84198476	BEN'S ASPHALT, INC. Fund 29 Measure G Series E	FRANKLIN ELEMENTARY SCHOOL	\$125,499.99
Fund 35 County School Facilities Fund			
84198486	ELITE EARTHWORKS & ENGINEERING Fund 35 OPSC School Facilities Bond Projects	MITCHELL CHILD DEVELOPMENT CENTER	\$456,812.69
84198487	PALP INC, DBA EXCEL PAVING Fund 35 OPSC School Facilities Bond Projects	WILLARD INTERMEDIATE SCHOOL	\$306,407.78
Fund 40 Special Reserve Fund			
84198490	GRAYBAR Fund 40 Special Reserve Fund	SPURGEON INTERMEDIATE SCHOOL	\$35,512.55
84198489	DALKE & SONS CONSTRUCTION, INC. Fund 40 Special Reserve Fund	VALLEY HIGH SCHOOL	\$348,156.00
Grand Total:			\$2,813,248.85

AGENDA ITEM BACKUP SHEET
October 28, 2014

Board Meeting

TITLE: **Approval/Ratification of Listing of Agreements/Contracts with Santa Ana Unified School District and Various Consultants Submitted for Period of September 24, 2014 through October 14, 2014**

ITEM: **Consent**

SUBMITTED BY: **Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO**

PREPARED BY: **Jonathan Geiszler, Director, Purchasing and Stores**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval/ratification of the listing of agreements/contracts with Santa Ana Unified School District and various consultants submitted for the period of September 24, 2014 through October 14, 2014.

RATIONALE:

Consultants have been requested by school sites and District staff to enhance and support educational programs and provide professional development to improve student achievement.

The attached list identifies various consultants that will provide services throughout the District whose compensation is under \$250,000.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve/ratify the listing of agreements/contracts with the Santa Ana Unified School District and various consultants submitted for the period of September 24, 2014 through October 14, 2014.

2014-15 LISTING OF CONSULTANTS/CONTRACTED SERVICES
Submitting Division: Educational Services
October 28, 2014

NO.	NAME	IMPLICATIONS FOR THE DISTRICT/TYPE OF SERVICE	DATE	ANNUAL RENEWAL	FUNDING SOURCE	MAXIMUM NOT TO EXCEED
1.	Maria Valenzuela dba OC Health Care Agency	Edison Elementary School: Will provide ten two-hour Parent Education Classes for 20 parents that will teach positive approaches to parenting building on existing skills and how to communicate effectively with their children. Classes are proved in English and Spanish at no cost to the District.	November 13, 2014 through February 5, 2015		No cost to the District	N/A
2.	Orange County Opera	Franklin Elementary School: Will perform the "The Barber of Seville" exposing 2-5 grade students to perform arts grade level standards. The performance will be followed by a discussion about opera, the characters and the different voices.	November 21, 2014		Title I	\$825.00
3.	Smarty Ants, Inc.	Garfield Elementary School: Will provide professional development and support to K-3 grade students, and teachers in the implementation of the Early Literacy Technology Program. Students will increase achievement in Foundational Literacy Skills. DIBELS and BPST IV will be two measures that will be used to demonstrate growth and student achievement.	October 29, 2014 through June 30, 2015		Title I	\$5,000.00
4.	Discovery Cube	Madison Elementary School: Will provide a two 1-hour assembly for K-6 grade students. The program is a hands-on water usage that focuses on acids, basis chemical reactions, and surfactants. Students make their own biodegradable laundry detergent. At no cost to the District.	November 18, 2014		No cost to the District	N/A

2014-15 LISTING OF CONSULTANTS/CONTRACTED SERVICES

Submitting Division: Educational Services

October 28, 2014

Page 2

NO.	NAME	IMPLICATIONS FOR THE DISTRICT/TYPE OF SERVICE	DATE	ANNUAL RENEWAL	FUNDING SOURCE	MAXIMUM NOT TO EXCEED
5.	Janette Thomas dba Pathways to Hope Ratification	Madison Elementary School: Will allow the students to see an assistance dog, perform various tasks similar to dog in OCR store, Rugby and Rosie, aligned to the new state standards. Read Rugby and Rosie in OCR book at no cost to the District.	October 27, 2014		No cost to the District	N/A
6.	Santa Ana Zoomobile	Madison Elementary School: Will provide a 1-hour assembly for 3rd grade students. The program involves discussion and bio facts. It is designed around the "Systems and Interactions" theme suggested by the California State Science Framework, at no cost to the District.	November 18, 2014		No cost to the District	N/A
7.	Discovery Cube	Monte Vista Elementary School: Will provide a 1-hour assembly for 4th grade students. The Municipal Water District of Orange County sponsors the Water Education Program through the Discovery Cube. This program aligns with the next Generation Science Standards on Earth System. At no cost to the District.	November 7, 2014		No cost to the District	N/A
8.	myON Reader	Pio Pico Elementary School: Will facilitate support to teachers in the implementation of myON Reader Program to provide student access to thousands of digital books.	October 30, 2014 through June 30, 2015		Title I	\$7,000.00

2014-15 LISTING OF CONSULTANTS/CONTRACTED SERVICES

Submitting Division: Educational Services

October 28, 2014

Page 3

NO.	NAME	IMPLICATIONS FOR THE DISTRICT/TYPE OF SERVICE	DATE	ANNUAL RENEWAL	FUNDING SOURCE	MAXIMUM NOT TO EXCEED
9.	Anthony Hernandez dba Anthony the Magic	Walker Elementary School: Will provide a magic show for those students who met their reading goal in Accelerated Reader.	December 4, 2014		Donation Account	\$700.00
10.	Nancy Fetzer's Literacy Connections	Wilson Elementary School: Will provide professional development on new State Standards in writing. Wilson K-5 teachers will learn teaching strategies to enhance their daily writing instruction. Student writing achievement will increase by 10 percent as measured by district writing assessments and extended response. All Wilson teachers have previously been trained utilizing Fetzer strategies. The on-site demonstration lessons will be followed by on site coaching provided Wilson teacher leads.	December 3, 2014 through March 10, 2015		Title I	\$7,400.00
11.	Scholastics, Inc. Ratification	Lathrop Intermediate School: Will provide training to teachers and administrators in the implementation of the System 44 and READ 180 intensive intervention programs.	November 1, 2014 through June 30, 2015		Title I	\$19,900.00
12.	Rebeca Liaury	Head Start: Will conduct mental health observations and assessments of students. Record pertinent information in children's record. Provide consultation and guidance to children, parents and staff on related issues. Identify pupil concerns through assessment and case management.	October 29, 2014 through June 30, 2015		Head Start	\$29,980.00

2014-15 LISTING OF CONSULTANTS/CONTRACTED SERVICES

Submitting Division: Educational Services

October 28, 2014

Page 4

NO.	NAME	IMPLICATIONS FOR THE DISTRICT/TYPE OF SERVICE	DATE	ANNUAL RENEWAL	FUNDING SOURCE	MAXIMUM NOT TO EXCEED
13.	Dr. Riba's Health Club Ratification	Head Start: Will conduct a series of lesson plans for Head Start children, workshops for parents, and training for teacher. The workshops/training/lesson plans will illustrate the importance of nutrition and physical activity in the daily routine to prevent obesity in young children. Dr. Riba will provide a free consultation to the parents at no cost to the District.	October 14, 2014 through June 30, 2015		At no cost to the District	N/A
14.	Kid Healthy (OneOC)	Special Projects: Will provide training to staff in formation of Wellness Committees and playground structured recess program to address health and wellness at Jackson Elementary School.	October 29, 2014 through June 30, 2015		Title I	\$7,500.00
15.	Discovery Cube Orange County	Special Projects: Will provide teaching for after school programs for 6-8 grade students at intermediate schools.	January 6, 2015 through June 30, 2015		ASES	\$16,702.42
16.	Novarum, Inc.	Technology Innovations Services: The Consultant will provide services to enhance wireless design processes. This will ensure equitable access to technology in classrooms and on campus (Goal 2.4); we have determined that wireless access will be the means to deliver the core instructional programs (Goal 2.1). TIS staff will participate in the development of wireless design process. Consultant will deliver a process of knowledge transfer of the design skills to District technical team.	January 1, 2015 through June 30, 2015		General Fund	\$170,000.00

2014-15 LISTING OF CONSULTANTS/CONTRACTED SERVICES
Submitting Division: Business Services
October 28, 2014

NO.	NAME	IMPLICATIONS FOR THE DISTRICT/TYPE OF SERVICE	DATE	ANNUAL RENEWAL	FUNDING SOURCE	MAXIMUM NOT TO EXCEED
17.	Procore America	<p>Purchasing: Will review current waste and recycling contracts and services to identify possible cost savings and cost recovery from billing or services inconsistencies. Consultant will provide assistance in development of upcoming waste and recycling bid specifications. Payment will be based on 50% of any costs recovered.</p>	<p>October 29, 2014 through June 30, 2015</p>		<p>No cost to the District</p>	<p>N/A</p>
18.	IFusion	<p>Business Services: The consultant will provide professional support for business processes to support the integration of the required LCAP reporting. Will build enhancements for the Business and Business Intelligence (reporting) modules to enhance data reporting of financial and outcome data in compliance with Local Control Funding Formula requirements and transition the District to the new LCAP template that was recently revised by the State Board of Education. This authorization will ensure that the District can complete all required reporting and integration of LCAP activities into the ongoing District business operations and processes through a comprehensive and systematic evaluation of each module of the business system. This is not an increase in the budget that was assigned to business operations within the LCAP at budget adoption, rather just bringing the full authorization to complete necessary short-term projects essential to the smooth operations of the District.</p>	<p>October 29, 2014 through June 30, 2015</p>		<p>General Fund</p>	<p>\$250,000.00</p>

2014-15 LISTING OF CONSULTANTS/CONTRACTED SERVICES
Submitting Division: Facilities Governmental Relations
October 28, 2014

NO.	NAME	IMPLICATIONS FOR THE DISTRICT/TYPE OF SERVICE	DATE	ANNUAL RENEWAL	FUNDING SOURCE	MAXIMUM NOT TO EXCEED
19.	Associated Soils Engineering	<p>Increase to PO #212674. Will continue to provide soil testing, in-plant welding, masonry testing, and inspection services.</p> <p>Board approved: 06/10/14 - \$100,000.00 Total Contract: \$200,000.00</p>	November 1, 2014 through June 30, 2015	X	Various Funds: 24, 25, 26, 27, 28, 29, 35, 40, 49	\$100,000.00

2014-15 LISTING OF CONSULTANTS/CONTRACTED SERVICES
Submitting Division: Support Services
October 28, 2014

NO.	NAME	IMPLICATIONS FOR THE DISTRICT/TYPE OF SERVICE	DATE	ANNUAL RENEWAL	FUNDING SOURCE	MAXIMUM NOT TO EXCEED
20.	CareerStaff Unlimited, Inc. dba ProCare One Nurses, LLC Ratification	Pupil Support Services: Increase to P.O. #312849. Will provide nurses to fill in for absences and medical leaves. Board approved: 08/26/14 - \$12,000.00 Total Contract: \$60,000.00	September 9, 2014 through June 30, 2015		Pupil Support Services	\$48,000.00
21.	Jena Reynolds	Will provide Special Education related mental health and counseling services aligned to student IEPs in order to make progress on behavior and social emotional learning goals. To create safe and welcoming learning environments where students attend and are connected to their schools.	October 29, 2014 through June 30, 2015		Mental Health	\$29,160.00

AGENDA ITEM BACKUP SHEET
October 28, 2014

Board Meeting

TITLE: **Consideration of Application for Leave to File Late Claim under Government Code 911.4 and Approval of Rejection of Government Code §910 and §910.2 Claim Against Santa Ana Unified School District – File Number: 14-17554 JT**

ITEM: **Consent**

SUBMITTED BY: **Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO**

PREPARED BY: **Camille Boden, Executive Director, Risk Management**

BACKGROUND INFORMATION:

The purpose of this agenda item is to consider an application for Leave to File a Late Claim under Government Code 911.4, and approve rejection of that claim under Government Code §910 and §910.2 claim against the District, File Number: 14-17554 JT.

DESCRIPTION OF DAMAGE/INJURY:

Claimant requests reimbursement for damage to her personal vehicle.

FUNDING:

Not Applicable

RECOMMENDATION:

Consider application for Leave to File a Late Claim under Government Code 911.4, and recommend rejection of that claim under Government Code §910 and §910.2 claim against the District, File Number: 14-17554 JT.

AGENDA ITEM BACKUP SHEET
October 28, 2014

Board Meeting

TITLE: Acceptance of Completion of Contract for Bid Package No. 1
 Additional Parking Lots and Site Work at Carver and Washington
 Elementary Schools

ITEM: Consent

SUBMITTED BY: Joe Dixon, Assistant Superintendent, Facilities and Governmental
 Relations

PREPARED BY: Todd Butcher, Director, Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board acceptance of completion of a contract for Bid Package No. 1 for additional parking lots and site work at Carver and Washington Elementary Schools.

RATIONALE:

At its June 10, 2014 meeting, the Board awarded a contract for Bid Package No. 1 Additional Parking Lots and Site Work to Green Giant Landscape, Inc. District staff has confirmed that the work has been completed in accordance with the terms of the contract. Public Contract Code Sections 9201-9203 require the local agency to withhold retention from the contract price until final completion and acceptance of the project. The bid package was within budget and there were no change orders.

Project	Bid Package	Amount	Retention @ 5%	Change Order	Contractor
Carver and Washington ES	Bid Package No. 1 Additional Parking Lots and Site Work	\$274,905.00	\$13,745.25	0	Green Giant Landscape, Inc.
	TOTAL:	<u>\$274,905.00</u>	<u>\$13,745.25</u>	0	

FUNDING:

Fund 14 – Deferred Maintenance: \$13,745.25

RECOMMENDATION:

Accept the October 28, 2014, completion of contract with Green Giant Landscape, Inc. for Bid Package No. 1 Additional Parking Lots and Site Work at Carver and Washington Elementary School.

AGENDA ITEM BACK-UP SHEET
October 28, 2014

Board Meeting

TITLE: **Authorization to Utilize California Multiple Award Schedule Agreement with AkinsIT, Inc., for Purchase of Wireless Network Equipment**

ITEM: **Consent**

SUBMITTED BY: **Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO**

PREPARED BY: **Jonathan Geiszler, Director, Purchasing and Stores**
Ricardo Enz, Director, Technology Innovation Services

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board authorization to utilize California Multiple Award Schedule (CMAS) Agreement for the purchase of wireless network equipment through AkinsIT, Inc.

RATIONALE:

On October 25, 2013, the State of California entered into an agreement with AkinsIT, Inc., which grants local government agencies the ability to purchase wireless network equipment by utilizing the AkinsIT, Inc., CMAS Contract No. 3-13-70-3011A. This contract will continue in effect until termination or not to exceed a period of three years. CMAS Contract No. 3-13-70-3011A is currently in effect until December 31, 2015.

The District can, without going to bid, utilize such contracts pursuant to California Public Contract Code Sections 10298 and 20118. The contract prices offered by AkinsIT, Inc., have been assessed to be fair, reasonable and competitive. Staff has determined that it is in the best interest of the District to utilize the contract awarded to AkinsIT, Inc., as allowed under the CMAS Contract No. 3-13-70-3011A.

FUNDING:

Various Funds

RECOMMENDATION:

Authorize staff to utilize the California Multiple Award Schedule Contract No. 3-13-70-3011A awarded to AkinsIT, Inc., for the purchase of wireless network equipment.

AGENDA ITEM BACKUP SHEET
October 28, 2014

Board Meeting

TITLE: **Approval of Revised Job Description: Associate Superintendent of Business Services**

ITEM: **Consent**

SUBMITTED BY: **Mark A. McKinney, Associate Superintendent, Human Resources**

PREPARED BY: **Stefanie Phillips, Ed.D., Deputy Superintendent, Operations**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the revised job description: Associate Superintendent of Business Services to Assistant Superintendent of Business Services. This position will report to the Deputy Superintendent of Operations. The revision of this position is required for the purpose of assisting the Superintendent and Deputy Superintendent of Operations in the overall administration of the District's operation programs. The position will oversee the Accounting, Attendance, Budget, Charter Schools, Food Services, Logistics, Business Technology, Payroll, Purchasing, Position Control, and Transportation departments and assist all other aspects of District's operations. This position serves as the back-up to the Deputy Superintendent of Operations in their absence.

RATIONALE:

This position is essential in providing a proactive role in the improvement, development, and evaluation of the District's operations as the District implements the Local Control Funding Formula. The Assistant Superintendent of Business Operations will assist in the planning, development, and implementation of policies, procedures, and strategies for achieving District goals and objectives.

Funding for this position is within the current district budget as part of a realignment of positions within the operations division.

The revised job description is attached.

FUNDING:

General Funds – Cabinet Management Salary Schedule - \$174,090 (annual)

RECOMMENDATION:

Approve the revised job description of Associate Superintendent of Business Services.


MAM:SP:nr



SANTA ANA UNIFIED SCHOOL DISTRICT

ASSOCIATE ASSISTANT SUPERINTENDENT-BUSINESS SERVICES

JOB SUMMARY BASIC FUNCTION:

Under general direction of the **Deputy Superintendent, Operations**, plan, organize, implement, supervise and evaluate the District business services functions including the maintenance and operation of District facilities and equipment to ensure maximum effectiveness and achievement of defined District objectives; maintain and ensure a continuous personnel appraisal and evaluation system and act on the findings; and submit an annual report to the Superintendent.

REPRESENTATIVE DUTIES:

- Provide administrative leadership in the areas of financial administration; food services; purchasing, warehousing and transportation; ~~computer services~~; publications; ~~word processing~~; risk management; police services; building services, construction and facilities planning. **E**
- Evaluate systematically and continuously the work and performance of the assigned staff within the Business Services Division to attain the objectives of their schools/departments and assist them with their professional growth and development. **E**
- Attend and represent the Business Division at all meetings of the Board of Education and other special meetings as assigned and advise the Board of Education, Superintendent and cabinet members on budget policies. **E**
- Serve as a member of the Superintendent's Cabinet in analyzing, developing, coordinating, and implementing state laws, Board of Education policies, and administrative regulations. **E**
- ~~Direct~~ **Oversee** accounting and payroll activities and reporting systems. **E**
- ~~Direct~~ **Oversee** purchasing, warehousing and transportation activities. **E**
- ~~Direct~~ **Oversee** risk management activities to include worker's compensation, liability and safety, and health and welfare matters. **E**
- ~~Direct computer services and reporting systems.~~
- ~~Direct~~ **Oversee** Publications and ~~word processing~~ Services. **E**
- ~~Direct school police services.~~
- ~~Direct~~ **Oversee** the Food Services Department. **E**

ASSISTANT SUPERINTENDENT-BUSINESS SERVICES (CONTINUE)

REPRESENTATIVE DUTIES: (Continue)

- ~~• Direct the building services, construction and facilities planning department.~~
- Approval all printing requests for Business Services and other when there is a question. **E**
- Confirm staffing allocations (F.T.E.). **E**
- ~~Direct~~ **Oversee** maintenance and operations of District facilities and equipment. **E**
- Keep current of fiscal reporting requirements and mandated changes in fiscal policies. **E**
- Prepare, recommend and administer the District budget and ancillary state and federal financial reports. **E**
- Represent the District on business matters with other agencies and community groups. **E**
- ~~• Review and evaluate current and future business services and practices for the purpose of improving operational efficiency and effectiveness; coordinate business and financial services with other divisions. **E**~~
- Develop and maintains an up-to-date inventory of school property. **E**
- Participate in the negotiations process for employee insurance benefits. **E**
- ~~• Approve all contracts containing financial implications. **E**~~
- **Analyze and evaluate complex financial data and reports, maintain communication with state, county, and District administrators and special committees. Interpret financial, educational, and compliance legislation. **E****
- **Closely monitor all monthly, quarterly, and annual budget reports for the Board of Education and administrators, including numerous complex financial reports to federal, state, and local agencies. **E****
- **Review and analyze department and site budgets, provide assistance to budget managers as needed, and provide technical expertise to senior staff for all related budget areas. **E****
- **Perform a variety of special financial analysis for indirect costs, special funds, and categorical programs and perform high-level research and special projects at the direction of the Deputy Superintendent of Operations, Superintendent, or Board of Education. **E****

ASSISTANT SUPERINTENDENT-BUSINESS SERVICES (CONTINUE)

REPRESENTATIVE DUTIES: (Continue)

- **Coordinate and support management and classified employees in staff development activities with Deputy Superintendent of Operations, Human Resources, designated Directors, and other appropriate administrators ensure proper reporting district wide. E**
- **Perform other administrative duties and responsibilities as required and assigned.**
- ~~Perform other duties as assigned.~~

KNOWLEDGE AND ABILITIES:

Knowledge of:

- Principles, trends and development of school business services fiscal administration and management, including data processing, risk management and police services.
- Goals, objectives and operating techniques of a large school district.
- Problems involved in the formulation and carrying out of a program of business management for a large school district.
- Accounting principles and practices, budgeting and other fiscal procedures as they apply to a large school district.
- Problems involved in the maintenance and operation of school district buildings, together with knowledge of building construction and ordinances and laws affecting the construction and repair of school buildings.
- Governmental purchasing principles and practices.
- Provisions of the State Education Code and other Codes relative to business practices and procedures.
- City and community

Ability to:

- Plan, organize, direct, supervise, and give administrative direction to employees in a variety of professional and technical fields related to the Business Services functions.
- Prepare comprehensive and clear reports, conduct difficult correspondence, and prepare work estimates, specifications and contracts.
- Analyze various systems and programs and develop effective conclusions and recommendations.
- Establish and maintain effective and cooperative working relationships with others.
- Exercise judgment and discretion in interpreting and applying policies and procedures.
- Effectively communicate and deal with community groups and the public.
- Speak and write effectively.

ASSISTANT SUPERINTENDENT-BUSINESS SERVICES (CONTINUE)

EDUCATION AND EXPERIENCE:

Master's degree required. A minimum of three (3) years previous district level business operations administrative experience required. Experience in school district budgeting required. Undergraduate degree in business, accounting or finance or equivalent and/or School Business Management training highly desired.

~~Master's degree or equivalent experience required. Doctorate desired and five years recent business management experience in a large school district, municipal agency or similar large organization.~~

LICENSES, CERTIFICATES, AND OTHER REQUIREMENTS:

- If certificated, possess appropriate credential (s) for the position
- Valid driver's license
- Willingness **and ability** to work additional hours periodically
- Willing to travel as needed
- **CBO Certificate highly desired**

WORKING CONDITIONS:

Environment:

- Typical office/school environment
- **Numerous interruptions**
- **Frequent travel to and between school sites and community Agencies**

Physical abilities:

- **Hearing and speaking accurately to exchange information and make presentations**
- **Seeing to read a variety of materials and drive a vehicle**
- **Sitting or standing for extended periods**
- **Lifting or moving objects, normally not exceeding twenty (40) pounds**

~~PHYSICAL CHARACTERISTICS (Consideration will be given to reasonable accommodation, with or without the use of aids)~~

SUFFICIENT:

~~Vision to read volumes of printed materials. Hearing to conduct in person and telephone conversations, with or without the use of aids. Physical mobility to move about the District and drive a car. Ability to speak in an understandable voice with sufficient volume to be heard in normal conversational distance, on the telephone, and in addressing groups. Physical, mental and emotional stamina to endure long hours under sometimes stressful conditions.~~

Reasonable accommodation may be made to enable a person with a disability to perform the essential functions of the job with or without reasonable accommodation.

Board Approved: 11/12/91

AGENDA ITEM BACKUP SHEET
October 28, 2014

Board Meeting

TITLE: **Approval of Personnel Calendar Including the Transition of Specific Staff Members with such Topics as: Hiring, Promotions, Transfers, Resignations, Retirements, and Leaves**

ITEM: **Consent**

SUBMITTED BY: **Mark A. McKinney, Associate Superintendent, Human Resources**

PREPARED BY: **Mark A. McKinney, Associate Superintendent, Human Resources**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the Personnel Calendar including the transition of specific staff members with such topics as: hiring, promotions, transfers, resignations, retirements, and leaves.

RATIONALE:

Board approval of the Personnel Calendar is required for all Certificated and Classified personnel reports, non-confidential leaves of absences, and effective dates of resignations and retirements.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve the Personnel Calendar including the transition of specific staff members with such topics as: hiring, promotions, transfers, resignations, retirements, and leaves.


MAM:nr

Personnel Calendar
Board Meeting - October 28, 2014

CERTIFICATED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
RETIREMENTS					
Mc Cartin, Casey	Teacher	Jefferson	October 22, 2014		Retirement - 20 years
RESIGNATIONS					
Katz, David	Teacher	ROP	June 20, 2014		Personal - 2 years
NEW HIRE/RE-HIRE 2014-15					
Bond, Nini	Speech and Language Pathologist	Speech Department	October 13, 2014		Rehire - Temporary 44920 (44.3%)
Chang, Patrick	Teacher	Mendez	October 16, 2014		New Hire - Probationary I
RETURNING FROM 39-MONTH REEMPLOYMENT					
Morris, Dorothy	Teacher	Kennedy	October 13, 2014		
CHANGE IN STATUS					
Bondoc, Maria	Teacher	Godinez	September 4, 2014		From Intern to Probationary II
Marting, Danielle	Teacher	Santa Ana	August 27, 2014		From Intern to Probationary II

**Personnel Calendar
Board Meeting - October 28, 2014
CERTIFICATED PERSONNEL CALENDAR**

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
CHANGE IN STATUS (Continued)					
Mazur, Marc	Teacher	Special Education	August 27, 2014		From Intern to Probationary II
SHARED CONTRACT 2014-15					
Sobieski, Louise	Teacher	Mitchell	November 3, 2014		20% Contract
Sommer, Kimberly	Teacher	Mitchell	August 27, 2014		80% Contract
LEAVE (21 duty days or more) - Without Pay and Without Benefits					
	Speech and Language Pathologist				
Ingersoll, Laura		Speech Department	October 13, 2014	February 3, 2015	Child Care
FAMILY CARE AND MEDICAL LEAVE ABSENCE (3 to 20 duty days) - Paid with Benefits					
Cardenas, Marisol	Teacher	Valley	October 20, 2014	November 6, 2014	Statutory
Echaves, Michael	Teacher	Segerstrom	September 15, 2014	September 30, 2014	Statutory
FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Paid with Benefits					
Alcaraz, Amy	Teacher	Pio Pico	September 15, 2014	November 7, 2014	Statutory
Callaway, Katrina	Assistant Principal	Segerstrom	November 3, 2014	December 19, 2014	Statutory

**Personnel Calendar
Board Meeting - October 28, 2014
CERTIFICATED PERSONNEL CALENDAR**

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Paid with Benefits (Continued)					
	Speech and Language Pathologist	Speech Department	October 13, 2014	December 15, 2014	Statutory
Gaschen, Tracy	Teacher	Taft	September 18, 2014	December 2, 2014	Statutory
Jaramillo, Rosa	Teacher	Esqueda	October 6, 2014	December 19, 2014	Statutory
Peshke, Christina					
FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Paid and Without Benefits					
Ibanez, Amanda	Teacher	Godinez	August 27, 2014	October 24, 2014	Statutory
FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Without Pay with Benefits					
Huynh, Tham	Teacher	Jefferson	October 13, 2014	December 19, 2014	Statutory
		Psychological Services			
Kim, Jennifer	Psychologist		October 20, 2014	February 3, 2015	Statutory
FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Without Pay and Without Benefits					
Ibanez, Amanda	Teacher	Godinez	October 27, 2014	February 5, 2015	Statutory
CALIFORNIA FAMILY RIGHTS ACT (3 to 20 duty days) - Paid with Benefits					
Echaves, Michael	Teacher	Segerstrom	September 15, 2014	September 30, 2014	Statutory

**Personnel Calendar
Board Meeting - October 28, 2014
CERTIFICATED PERSONNEL CALENDAR**

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
CALIFORNIA FAMILY RIGHTS ACT (21 duty days or more) - Without Pay with Benefits					
Huynh, Tham	Teacher	Jefferson	October 13, 2014	December 19, 2014	Statutory
Kim, Jennifer	Psychologist	Psychological Services	October 20, 2014	February 3, 2015	Statutory
CALIFORNIA FAMILY RIGHTS ACT (21 duty days or more) - Without Pay and Without Benefits					
Ibanez, Amanda	Teacher	Godinez	October 27, 2014	February 5, 2015	Statutory
CORRECTION ON FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Paid with Benefits					
Adams, Jeffrey	Teacher	Transition Programs	September 8, 2014	October 20, 2014	Statutory
Huestis, Mindy	Teacher	Child Development	September 30, 2014	October 31, 2014	Statutory
Maldonado, Angela	Teacher	Segerstrom	September 23, 2014	October 14, 2014	Statutory
CORRECTION ON CALIFORNIA FAMILY RIGHTS ACT (21 duty days or more) - Paid with Benefits					
Adams, Jeffrey	Teacher	Transition Programs	September 8, 2014	October 20, 2014	Statutory
Maldonado, Angela	Teacher	Segerstrom	September 23, 2014	October 14, 2014	Statutory
EXTENSION ON FAMILY CARE MEDICAL LEAVE (21 duty days or more) - Paid with Benefits					
Ben-Jacob, Ashley	Teacher	Taft	September 26, 2014	October 10, 2014	Statutory

**Personnel Calendar
Board Meeting - October 28, 2014
CERTIFICATED PERSONNEL CALENDAR**

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
EXTENSION ON FAMILY CARE MEDICAL LEAVE (21 duty days or more) - Paid with Benefits (Continued)					
Kim, Jennifer	Psychologist	Psychological Services	October 13, 2014	October 17, 2014	Statutory
Mendoza, Fabiola	Teacher	Sepulveda	October 6, 2014	October 22, 2014	Statutory
Morten, Jessica	Teacher	Martin	October 14, 2014	October 24, 2014	Statutory
CHANGE IN DATE FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Without Pay with Benefits					
				From October 20, 2014 to	
Huynh, Tham	Teacher	Jefferson	August 27, 2014	October 10, 2014	Statutory
				From October 20, 2014 to	
Sanchez, Mayra	Teacher	Valley	September 8, 2014	October 17, 2014	Statutory
CHANGE IN DATE CALIFORNIA FAMILY RIGHTS ACT (21 duty days or more) - Without Pay with Benefits					
				From October 20, 2014 to	
Sanchez, Mayra	Teacher	Valley	September 8, 2014	October 17, 2014	Statutory
EXTENDED WORK YEAR 2014-15					
Bohinc, Melissa	Teacher	Sierra	August 1, 2014	August 26, 2014	18 Additional Days

**Personnel Calendar
Board Meeting - October 28, 2014
CERTIFICATED PERSONNEL CALENDAR**

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
EXTRA DUTY 2014-15					
Callanan, Jill	Teacher	Saddleback	September 29, 2014	June 18, 2015	Extra Period
Chen, George	Teacher	Century	September 22, 2014	June 18, 2015	Extra Period
DEPARTMENT CHAIRPERSONS 2014-15					
Booker, Howard		Lorin Grisnet	2014-15		Social Studies
De Quesada, Isabel		Lorin Grisnet	2014-15		English
Garcia-Chau, Elsa		Lorin Grisnet	2014-15		ELD/Bilingual
Kim, Duy		Lorin Grisnet	2014-15		Mathematics
Mackenzie, Marcus		Lorin Grisnet	2014-15		Science
Mandolini, Gloria		Lorin Grisnet	2014-15		Foreign Language
Murgolo, Kimberly		Lorin Grisnet	2014-15		Physical Education
Pena, Maricela		Lorin Grisnet	2014-15		Art
Reynozo, Jesse		Lorin Grisnet	2014-15		Business
Tucker, Adriana		Lorin Grisnet	2014-15		Special Education
Cocca, Anastasia		Sierra	2014-15		Science
Cuevas, Sofia		Sierra	2014-15		English (sharing)
Hendon, Sandra		Sierra	2014-15		Mathematics (sharing)
Higgins, Daynon		Sierra	2014-15		English (sharing)
Kleinschmidt, Janet		Sierra	2014-15		ELD/Bilingual
McCabe, Rosemarie		Sierra	2014-15		Mathematics (sharing)

Personnel Calendar
Board Meeting - October 28, 2014

CERTIFICATED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
DEPARTMENT CHAIRPERSONS 2014-15 (Continued)					
Melodia, Connie		Sierra	2014-15		Physical Education (sharing)
Phillips, Marilyn		Sierra	2014-15		Special Education
Prestinary, Irene		Sierra	2014-15		Art
Samson, David		Sierra	2014-15		Physical Education (sharing)
Tory, Susan		Sierra	2014-15		Music
Warwick, Sandra		Sierra	2014-15		Social Studies
CO-CURRICULAR 2014-15					
Garcia-Chau, Elsa		Lorin Griset	2014-15		Drama
Veitch, Deborah		Lorin Griset	2014-15		Senior Class Advisor
STIPENDS 2014-15					
Avila, Christina		Carr	2014-15		Lead Counselor
Benavides, Emily-Anne		Carr	2014-15		AVID Coordinator (sharing)
Kassaei, Dana		Carr	2014-15		GATE Site Coordinator
Pearson, Noel		Carr	2014-15		AVID Coordinator (sharing)

**Personnel Calendar
Board Meeting - October 28, 2014
CERTIFICATED PERSONNEL CALENDAR**

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
STIPENDS 2014-15 (Continued)					
Hazlett, James		Century	2014-15		AVID Coordinator, GATE Site Coordinator
Ruvalcaba, Jennifer		Century	2014-15		Academic Coach (Mock Trial) (sharing) Lead Counselor, Academic Coach (Mock Trial) (sharing)
Vazquez, Mireya		Century	2014-15		
Reta, George		Chavez	2014-15		Lead Counselor
Bondoc, Maria		Godinez	2014-15		Academic Coach (Math Team)
Castro, Elizabeth		Godinez	2014-15		Lead Counselor (sharing)
Jocham, Laurie		Godinez	2014-15		GATE Site Coordinator
Keeling, Lynette		Godinez	2014-15		Academic Coach (OCAD)
Morgan, Robert		Godinez	2014-15		AVID Coordinator
Oxx, Gerry		Godinez	2014-15		Lead Counselor (sharing)

**Personnel Calendar
Board Meeting - October 28, 2014
CERTIFICATED PERSONNEL CALENDAR**

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
STIPENDS 2014-15 (Continued)					
Siddall, Marie-Claire		Godinez	2014-15		Academic Coach (Kiwanis Bowl) (sharing)
Statler, Monique		Godinez	2014-15		Academic Coach (Kiwanis Bowl) (sharing)
Maki, Sarah		Lathrop	2014-15		GATE Site Coordinator
Polydoros, Lori		Lathrop	2014-15		AVID Coordinator (sharing)
Raya, Paul		Lathrop	2014-15		Lead Counselor
Sullivan, Lory		Lathrop	2014-15		AVID Coordinator (sharing)
Manske, Tammy		MacArthur	2014-15		AVID Coordinator
Sprafka, John		MacArthur	2014-15		GATE Site Coordinator
Tristan, Laurie		MacArthur	2014-15		Lead Counselor
Espinoza Onofre, Danelia		McFadden	2014-15		Lead Counselor
McDonald-Van Dyke, Jennifer		McFadden	2014-15		GATE Site Coordinator
Sotolongo, Mildred		McFadden	2014-15		AVID Coordinator

Personnel Calendar
Board Meeting - October 28, 2014

CERTIFICATED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
STIPENDS 2014-15 (Continued)					
Holte, Amy		Mendez	2014-15		AVID Coordinator GATE Site
Romeo, Sharon		Mendez	2014-15		Coordinator
Tran, Tina		Mendez	2014-15		Lead Counselor
Espinosa, Velina		Middle College	2014-15		AVID Coordinator
Cowans, Katheryn		Saddleback	2014-15		Academic Coach (Kiwanis Bowl)
Cunningham, Katie		Saddleback	2014-15		Academic Coach (OCAD)
Sachs, Stephanie		Saddleback	2014-15		Lead Counselor
Turner, Rosalind		Saddleback	2014-15		GATE Site
Whittington, Cheryl		Saddleback	2014-15		Coordinator AVID Coordinator
Dukus, Robert		Santa Ana	2014-15		Academic Coach (Kiwanis Bowl) (sharing)
Hinman, Robert		Santa Ana	2014-15		Academic Coach (Kiwanis Bowl) (sharing)
Huizar, Ann		Santa Ana	2014-15		GATE Site
Nguyen, Dana		Santa Ana	2014-15		Coordinator AVID Coordinator

Personnel Calendar
Board Meeting - October 28, 2014

CERTIFICATED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
STIPENDS 2014-15 (Continued)					
Ridoutt-Schonborn, Arlette		Santa Ana	2014-15		Lead Counselor
Gore, Dinesh		Segerstrom	2014-15		Academic Coach (Mock Trial) (sharing)
Griset-Villanueva, Gabrielle		Segerstrom	2014-15		Lead Counselor (sharing)
Lara, Maria A.		Segerstrom	2014-15		Lead Counselor (sharing)
Martinez, Andres		Segerstrom	2014-15		Academic Coach (Kiwanis Bowl)
Mateo, Amelia		Segerstrom	2014-15		AVID Coordinator
Neufeld, Sara		Segerstrom	2014-15		Academic Coach (Mock Trial) (sharing)
Segalla, Margaret		Segerstrom	2014-15		GATE Site Coordinator
Dente, Donna		Sierra	2014-15		Lead Counselor
Hendon, Sandra		Sierra	2014-15		GATE Site Coordinator (sharing)

**Personnel Calendar
Board Meeting - October 28, 2014
CERTIFICATED PERSONNEL CALENDAR**

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
STIPENDS 2014-15 (Continued)					
Jacobs, Linda		Sierra	2014-15		GATE Site Coordinator (sharing)
Estrada, Rebecca		Spurgeon	2014-15		Lead Counselor
Thomas, Christina		Spurgeon	2014-15		AVID Coordinator
Tran, Hien		Spurgeon	2014-15		GATE Site Coordinator
Aguilar, Monica C.		Valley	2014-15		GATE Site Coordinator
Collins, Michael		Valley	2014-15		AVID Coordinator
Lutack, Ian		Valley	2014-15		Academic Coach (OCAD)
Valdez, Javier		Valley	2014-15		Lead Counselor
Nevarez, Deborah		Villa	2014-15		Lead Counselor
Owens, Sarah		Villa	2014-15		GATE Site Coordinator
You, Ah Ryang		Villa	2014-15		AVID Coordinator
Crowe-Yrarrazaval, Kelly		Willard	2014-15		Lead Counselor
Dreng, Karen		Willard	2014-15		AVID Coordinator

Personnel Calendar
Board Meeting - October 28, 2014
CERTIFICATED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
STIPENDS 2014-15 (Continued)					
Van de Merghel, Caroline		Willard	2014-15		GATE Site Coordinator
GRADE LEVEL LEADERS 2014-15					
Aceves Bravo, Yadira		Diamond	2014-15		
Bogle, Barbara		Diamond	2014-15		
Culpepper, Anne		Diamond	2014-15		
Dodson, Kimberly		Diamond	2014-15		
Fields, Lisa		Diamond	2014-15		
Riley, Claudia		Diamond	2014-15		
Spira, Mary		Diamond	2014-15		
Arvizu, Marisol		Greenville	2014-15		
Blankinship, Judy		Greenville	2014-15		
Chamberlain, Margaret		Greenville	2014-15		
Evans, Lisa		Greenville	2014-15		
Fierle, Nicole		Greenville	2014-15		
Ingles, Patricia		Greenville	2014-15		
Duarte, Marisol		Heninger	2014-15		
Gonzalez, Laura A.		Heninger	2014-15		
Reyes, Margarita		Heninger	2014-15		
Ritchie, Frances		Heninger	2014-15		
Rowan, Sehra		Heninger	2014-15		

**Personnel Calendar
Board Meeting - October 28, 2014
CERTIFICATED PERSONNEL CALENDAR**

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
VISUAL & PERFORMING ARTS 2014-15 (Continued)					
Dempsey, William		Visual & Performing Arts	2014-15		Choir Director, Instrumental Director
Halverson, Gary		Visual & Performing Arts	2014-15		Choir Director, Instrumental Director
Kamp, Mark		Visual & Performing Arts	2014-15		Choir Director, Instrumental Director
Maeda, Eileen		Visual & Performing Arts	2014-15		Choir Director, Instrumental Director
Martinez, Barney		Visual & Performing Arts	2014-15		Choir Director, Instrumental Director
Maxson, Joyce		Visual & Performing Arts	2014-15		Choir Director, Instrumental Director
Raneri, James		Visual & Performing Arts	2014-15		Choir Director, Instrumental Director
Schermer, Janet		Visual & Performing Arts	2014-15		Choir Director, Instrumental Director

**AGENDA ITEM REQUESTS
CERTIFICATED
2014-15**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
2014-15 After-School Grades 6-8 Intramural Sports Girls' Basketball & Boys Soccer - Certificated	Secondary Division/ Special Projects	ASES - After School Program	\$42,000	October 30, 2014
2014-15 Elementary Physical Education Training	Special Projects/ Wellness	PEP Grant	\$50,000	October 29, 2014
After/Before School Tutoring	Heninger	Title I	\$10,000	October 29, 2014
After School Personal Support Group Extra Duty	Century	ASSETS Grant	\$3,000	October 29, 2014
After School Tutoring	Thorpe	Title I	\$9,000	October 29, 2014
Assessment, Intervention, Enrichment, Saturday Tutoring & Before and After School Tutoring	Martin	Title I	\$11,000	October 29, 2014
CAHSEE Tutors	Segerstrom	CAHSEE	\$20,000	October 29, 2014
Data Analysis Meeting	Pio Pico	Title I	\$5,000	October 29, 2014
Data Chats, Teachers & Administrators	Greenville	Title I	\$4,300	October 29, 2014
DIBELS Support for Teachers/Staff	Greenville	Title I	\$4,300	October 29, 2014
Early Childhood Education - Facilitate Preschool Activities and Community Events	Early Childhood Education	Title I	\$1,000	October 29, 2014
Extra Duty - Planning Time	Greenville	Title I	\$4,500	October 29, 2014
GLR Planning Meeting	Greenville	Title I	\$4,320	October 29, 2014
Higher Education Late Nights	Segerstrom	Title I	\$2,600	October 29, 2014
IPT Testing	English Learner Programs & Student Achievement	Title III	\$7,000	October 29, 2014
LCAP - Certificated Teachers	Communication Office/Community Relations Office	LCAP	\$7,500	October 29, 2014

**Board Meeting
October 28, 2014**

**AGENDA ITEM REQUESTS
CERTIFICATED
2014-15**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
Library Study Hours	Segerstrom Educational Services K-12	Title I	\$3,200	October 29, 2014
Mathematics Institute Instructor	Educational Services K-12	Bechtel Grant	\$3,000	October 29, 2014
Mathematics Institute Planning	Educational Services K-12	Bechtel Grant	\$2,000	October 29, 2014
Parent Meetings	Segerstrom	Title I	\$4,500	October 29, 2014
Pentathlon Coaches	MacArthur	General Funds	\$6,600	November 3, 2014
Saturday/American College Testing Boot Camp	Segerstrom	Title I	\$1,994	October 29, 2014
SST Facilitation and Coordination	Martin	Title I	\$3,000	October 29, 2014
SST/504 Facilitators	Greenville	Title I	\$1,000	October 29, 2014
Staff Development	Wilson	Title I	\$10,000	October 29, 2014
Student Study Team Facilitator	Pio Pico	Title I	\$4,000	October 29, 2014
Vertical Teaming	Santiago	Title I	\$3,000	October 29, 2014
WASC Co-Chair (Ratification)	Middle College	WASC-Program Planning/Teacher Extra Salary	\$5,000	July 23, 2014

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
Board Meeting - October 28, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
RESIGNATIONS						
Bagh, Sasha	SSP Sp. Ed.	Esqueda	October 2, 2014			Personal - 1 month
Cuellar, Estela	Fd. Svc. Wkr.	Santa Ana	October 1, 2014			Personal - 5 months
James, Ryan	Instr. Asst. Sev. Dis.	Transition Program	July 19, 2014			Correction of Date
Lugo, Erica	Site Clerk	Diamond	September 26, 2014			Personal - 13 years, 11 months
Mejia, Lucero	Preschool Teacher	ECE	October 18, 2014			Personal - 11 months
Mendoza, Gabriela	Preschool Teacher	ECE	October 31, 2014			Personal - 6 years, 2 months
Sixtos, Dulce	Site Clerk	Sepulveda	October 3, 2014			To Sub Teach
Tenorio, Rafael	Fd. Svc. Wkr.	Sierra	October 15, 2014			Personal - 3 years, 1 month
ABSENCE (3 to 20 duty days) - Without Pay						
Serrano, Maria	Head Start Teacher	Kennedy	November 18, 2014	December 4, 2014		Personal
FAMILY CARE & MEDICAL LEAVE/CFRA (California Family Right Act) (3 to 20 duty days) - Paid						
Kanally, Margaret	Head Start Teacher	Child Development	October 16, 2014	October 30, 2014		Statutory Leave

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
Board Meeting - October 28, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
FAMILY CARE & MEDICAL LEAVE/CFRA (California Family Right Act) (21 duty days or more) - Paid						
Avina, Osbaldo	Plant Custodian Elem.	Chavez	September 12, 2014	October 13, 2014		Statutory Leave
Miramontes, Jose	Plant Cust. Int.	Mendez	August 25, 2014	October 31, 2014		Correction of date
PROBATIONARY APPOINTMENTS						
Acevedo, Julio	After-School ISP	Various School Sites	October 29, 2014		16/1	
Aguilar, Arlene	After-School ISP	Various School Sites	October 29, 2014		16/1	
Aguilar, Edgardo	After-School ISP	Various School Sites	October 29, 2014		16/1	
Anaya, Jennifer	After-School ISP	Various School Sites	October 29, 2014		16/1	
Arizmendi, Kelly	Fd. Svc. Wkr.	Santa Ana	October 29, 2014		11/1	
Arroyo-Franco, Jovita	After-School ISP	Various School Sites	October 29, 2014		16/1	
Barajas, Veronica	After-School ISP	Various School Sites	October 29, 2014		16/1	
Bernal, Melissa	After-School ISP	Various School Sites	October 29, 2014		16/1	
Cartright, Marianne	After-School ISP	Various School Sites	October 29, 2014		16/1	

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
Board Meeting - October 28, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
PROBATIONARY APPOINTMENTS (Continuation)						
Casas, Giovanni	After-School ISP	Various School Sites	October 29, 2014		16/1	
Colli, Victor	After-School ISP	Various School Sites	October 29, 2014		16/1	
Cortez, Freddy	After-School ISP	Various School Sites	October 29, 2014		16/1	
Cuellar, Noemi	After-School ISP	Various School Sites	October 29, 2014		16/1	
Cuevas, Stephanie	After-School ISP	Various School Sites	October 29, 2014		16/1	
Estis, Anthony	After-School ISP	Various School Sites	October 29, 2014		16/1	
Fernandez, Teresa	After-School ISP	Various School Sites	October 29, 2014		16/1	
Flores, Francisca	After-School ISP	Various School Sites	October 29, 2014		16/1	
Galaviz, Maria	SSP Sp. Ed.	Century	October 6, 2014		19/1	
Galeana, Wendy	After-School ISP	Various School Sites	October 29, 2014		16/1	
Garcia, Jocelyn	After-School ISP	Various School Sites	October 29, 2014		16/1	
Gonzalez, Cesar	After-School ISP	Various School Sites	October 29, 2014		16/1	
Gonzalez, Guillermo	After-School ISP	Various School Sites	October 29, 2014		16/1	

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
Board Meeting - October 28, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
PROBATIONARY APPOINTMENTS (Continuation)						
Granados, Ana	After-School ISP	Various School Sites	October 29, 2014		16/1	
Guevara, Aracely	After-School ISP	Various School Sites	October 29, 2014		16/1	
Guillen, Sandra	After-School ISP	Various School Sites	October 29, 2014		16/1	
Gutierrez, Guillermo	After-School ISP	Various School Sites	October 29, 2014		16/1	
Han, David	After-School ISP	Various School Sites	October 29, 2014		16/1	
Hernandez, Karina	After-School ISP	Various School Sites	October 29, 2014		16/1	
Hernandez, Michelle	After-School ISP	Various School Sites	October 29, 2014		16/1	
Hernandez, Yesenia	After-School ISP	Various School Sites	October 29, 2014		16/1	
Herrera, Celia	After-School ISP	Various School Sites	October 29, 2014		16/1	
Herrera, Maria de la Luz	After-School ISP	Various School Sites	October 29, 2014		16/1	
Ilagan, Rochelle	After-School ISP	Various School Sites	October 29, 2014		16/1	
Jamies, Jetsabeth	After-School ISP	Various School Sites	October 29, 2014		16/1	

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
Board Meeting - October 28, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
PROBATIONARY APPOINTMENTS (Continuation)						
Leal, Bereniza	After-School ISP	Various School Sites	October 29, 2014		16/1	
Leav, Daitrang	After-School ISP	Various School Sites	October 29, 2014		16/1	
Lo, Arick	After-School ISP	Various School Sites	October 29, 2014		16/1	
Lorenzo, Alma	After-School ISP	Various School Sites	October 29, 2014		16/1	
Majia, Maribel	After-School ISP	Various School Sites	October 29, 2014		16/1	
Maldonado, Edgar	After-School ISP	Various School Sites	October 29, 2014		16/1	
Marroquin, Francisco	After-School ISP	Various School Sites	October 29, 2014		16/1	
Martin, Diego	After-School ISP	Various School Sites	October 29, 2014		16/1	
Martinez, Cynthia	After-School ISP	Various School Sites	October 29, 2014		16/1	
Mejia, Maria	After-School ISP	Various School Sites	October 29, 2014		16/1	
Mercado, Graciela	After-School ISP	Various School Sites	October 29, 2014		16/1	
Merino, Mayra	After-School ISP	Various School Sites	October 29, 2014		16/1	

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
Board Meeting - October 28, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
PROBATIONARY APPOINTMENTS (Continuation)						
Minter, Vincent	After-School ISP	Various School Sites	October 29, 2014		16/1	
Monterroso, Ashley	After-School ISP	Various School Sites	October 29, 2014		16/1	
Morales, Thomas	After-School ISP	Various School Sites	October 29, 2014		16/1	
Moreno, Jacqueline	After-School ISP	Various School Sites	October 29, 2014		16/1	
Moreno, Maria	After-School ISP	Various School Sites	October 29, 2014		16/1	
Murillo, Tania	After-School ISP	Various School Sites	October 29, 2014		16/1	
Nava, Leticia	After-School ISP	Various School Sites	October 29, 2014		16/1	
Navarrete, Andrea	After-School ISP	Various School Sites	October 29, 2014		16/1	
Ocampo, Alicia	After-School ISP	Various School Sites	October 29, 2014		16/1	
Ogiamien, Osarumwense	After-School ISP	Various School Sites	October 29, 2014		16/1	
Ornedo, Emmanuel	After-School ISP	Various School Sites	October 29, 2014		16/1	
Parg, Frances	After-School ISP	Various School Sites	October 29, 2014		16/1	
Pedroza, Lisbeth	SSP Sp. Ed.	Jefferson	October 15, 2014		19/1	

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - October 28, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
PROBATIONARY APPOINTMENTS (Continuation)						
Perez, Marlene	After-School ISP	Various School Sites	October 29, 2014		16/1	
Quiñonez, Alene	After-School ISP	Various School Sites	October 29, 2014		16/1	
Ramirez, Maria	After-School ISP	Various School Sites	October 29, 2014		16/1	
Ramos, Liliana	After-School ISP	Various School Sites	October 29, 2014		16/1	
Ramos, Martha	After-School ISP	Various School Sites	October 29, 2014		16/1	
Reyes, Juliana	SSP Sp. Ed.	Valley	September 30, 2014		19/1	
Riley, Jenna	Stage Manager	Century	October 29, 2014		28/3	
Rios, Sara	After-School ISP	Various School Sites	October 29, 2014		16/1	
Rivera, Felix	After-School ISP	Various School Sites	October 29, 2014		16/1	
Robles, Celeste	After-School ISP	Various School Sites	October 29, 2014		16/1	
Rodriguez, Eric	After-School ISP	Various School Sites	October 29, 2014		16/1	
Rodriguez, Janet	After-School ISP	Various School Sites	October 29, 2014		16/1	
Rodriguez, Xiclale	After-School ISP	Various School Sites	October 29, 2014		16/1	

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - October 28, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
PROBATIONARY APPOINTMENTS (Continuation)						
Roldan, Karina	After-School ISP	Various School Sites	October 29, 2014		16/1	
Roman Antunez, Luz	After-School ISP	Various School Sites	October 29, 2014		16/1	
Ruiz, Jennifer	After-School ISP	Various School Sites	October 29, 2014		16/1	
Salas, Jesus	After-School ISP	Various School Sites	October 29, 2014		16/1	
Santamaria, Euleuterio	After-School ISP	Various School Sites	October 29, 2014		16/1	
Santamaria, Izamar	After-School ISP	Various School Sites	October 29, 2014		16/1	
Schickler, Michelle	After-School ISP	Various School Sites	October 29, 2014		16/1	
Serrato, Gudelia	After-School ISP	Various School Sites	October 29, 2014		16/1	
Simon, Anabel	After-School ISP	Various School Sites	October 29, 2014		16/1	
Soto, Evelin	After-School ISP	Various School Sites	October 29, 2014		16/1	
Soto, Regina	After-School ISP	Various School Sites	October 29, 2014		16/1	
Suarez, Zoraida	After-School ISP	Various School Sites	October 29, 2014		16/1	

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - October 28, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
PROBATIONARY APPOINTMENTS (Continuation)						
Swaminathan, Ajay	After-School ISP	Various School Sites	October 29, 2014		16/1	
Tenorio, Maria	After-School ISP	Various School Sites	October 29, 2014		16/1	
Thai, Hung	After-School ISP	Various School Sites	October 29, 2014		16/1	
Trang, Meyly	After-School ISP	Various School Sites	October 29, 2014		16/1	
Valenzuela, Crystal	After-School ISP	Various School Sites	October 29, 2014		16/1	
Varela, Jessica	After-School ISP	Various School Sites	October 29, 2014		16/1	
Vega, Daniel	After-School ISP	Various School Sites	October 29, 2014		16/1	
Velasquez, Maricela	After-School ISP	Various School Sites	October 29, 2014		16/1	
Velez, Wendy	After-School ISP	Various School Sites	October 29, 2014		16/1	
Villega, Adelaida	After-School ISP	Various School Sites	October 29, 2014		16/1	
Visoso, Janet	Fd. Svc. Wkr.	Villa	October 29, 2014		11/1	
Vizcarra, Malyssa	After-School ISP	Various School Sites	October 29, 2014		16/1	
Webb, Allyson	After-School ISP	Various School Sites	October 29, 2014		16/1	

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar
Board Meeting - October 28, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
PROBATIONARY APPOINTMENTS (Continuation)						
William, Jasmine	After-School ISP	Various School Sites	October 29, 2014		16/1	
Zamani, Mena	After-School ISP	Various School Sites	October 29, 2014		16/1	
PROMOTIONAL APPOINTMENTS						
Chavez Montero, Jesus	From SSP Sp. Ed. to Instr. Asst. Sev. Dis.	From Century to McFadden	October 13, 2014		20/3	
Mejia, Josefina	From Fd. Svc. Spvr. HS to Fd. Svc. Fld. Spvr.	From Segerstrom to Nutrition Services	October 29, 2014		37/4	
ADJUSTMENT OF WORKING ASSIGNMENT						
Sanchez, Brenda	Fd. Svc. Wkr.	Nutrition Services	October 28, 2014		11/5	From 3.5 hours to 6.5 hours
ADJUSTMENT OF WORKING ASSIGNMENT (Continuation)						
Saucedo, Guadalupe	Fd. Svc. Wkr.	Lowell	October 22, 2014		11/6	From 11:15 to 11:30

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - October 28, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
TEMPORARY ASSIGNMENTS - Out of Class Compensation (Continuation)						
Cregut-Gonzalez, Shanee	Sr. Fd. Svc. Wkr.	Nutrition Services	September 23, 2014	November 28, 2014	13/6	
Dorado, Raul	Rv. Ld. Custodian	Bldg. Svcs.	October 1, 2014	October 31, 2014	28/5 + Diff.	
Escobedo, Angel	Sr. Groundskeeper	Bldg. Svcs.	September 1, 2014	October 31, 2014	30/5	
Flores, Beatriz	Sr. Fd. Svc. Wkr.	Nutrition Services	September 23, 2014	October 13, 2014	13/6	
Gonzalez, David	Plant Custodian Elem.	Bldg. Svcs.	October 1, 2014	October 31, 2014	28/4	
Hernandez, Alvaro	Plant Custodian Elem.	Bldg. Svcs.	September 22, 2014	October 17, 2014	28/5	
Mendoza, Dolores	Sr. Fd. Svc. Wkr.	Nutrition Services	September 23, 2014	October 13, 2014	13/6	
Mojica, Rita	Sr. Fd. Svc. Wkr.	Nutrition Services	September 23, 2014	October 13, 2014	13/6	
Morales, Guillermina	Sr. Fd. Svc. Wkr.	Nutrition Services	October 1, 2014	October 21, 2014	13/6	
Nieto, Cesar	Rv. Ld. Custodian	Bldg. Svcs.	October 1, 2014	October 31, 2014	28/5 + Diff.	
Penalzoza, Ruby	Sch. Acct. Clk.	Godinez	September 23, 2014	October 24, 2014	25/4	
Perez, Juan	Plant Custodian HS	Bldg. Svcs.	October 1, 2014	October 31, 2014	35/2	
Ramirez, Noelia	Sr. Fd. Svc. Wkr.	Nutrition Services	September 23, 2014	November 28, 2014	13/6	
Saldana, Carmen	Fd. Svc. Spvr. Elem.	Nutrition Services	October 1, 2014	November 28, 2014	15/3	
Valencia Lopez, Karina	Sr. Fd. Svc. Wkr.	Nutrition Services	September 2, 2014	September 22, 2014	13/6	

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
Board Meeting - October 28, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
ACTIVITY SUPERVISORS						
Cabrera, Valeria	Activity Supervisor	Heninger	October 20, 2014		10/1	
Cochran, Elizabeth	Activity Supervisor	Wilson	October 9, 2014		10/1	
Cruz, Ana	Activity Supervisor	Sepulveda	October 16, 2014		10/1	
Erazo de Solano, Daisy	Activity Supervisor	Carr	October 20, 2014		10/1	
Infante Rodriguez, Hortencia	Activity Supervisor	Edison	October 10, 2014		10/1	
Lopez de Frias, Irma	Activity Supervisor	Thorpe	October 17, 2014		10/1	
Luna, Julia	Activity Supervisor	Sepulveda	October 8, 2014		10/1	
Mora, Guadalupe	Activity Supervisor	Washington	October 20, 2014		10/1	
Perales, Analicia	Activity Supervisor	Washington	October 8, 2014		10/1	
Pivaral Gonzalez, Lidia	Activity Supervisor	Heninger	October 14, 2014		10/1	
Retana, Delia	Activity Supervisor	Chavez	October 8, 2014		10/1	
Rodriguez, Jacquelin	Activity Supervisor	Sepulveda	October 20, 2014		10/1	
Salas De Botello, Lourdes	Activity Supervisor	Esqueda	October 8, 2014		10/1	
Solorzano, Virginia	Activity Supervisor	Carver	October 17, 2014		10/1	
HOURLY						
Allison, Chantelle	Instr. Provider	Lathrop	October 13, 2014		16/1	
Bokhari, Mursal	Instr. Provider	Lathrop	October 10, 2014		16/1	
Devera, Glycerine	Instr. Provider	Lathrop	October 14, 2014		16/1	
Gonzalez, Adrianna	Instr. Provider	MacArthur	October 20, 2014		16/1	

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
Board Meeting - October 28, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
HOURLY (Continuation)						
Gonzalez, Noemi	Instr. Provider	MacArthur Middle College Villa Mendez Willard	October 13, 2014		16/1	
Gutierrez, Jose	Instr. Provider		October 17, 2014		16/1	
Hinkle, Olivia	Instr. Provider		October 14, 2014		16/1	
Luevano, German	Instr. Provider		October 9, 2014		16/1	
Martinez, Alicia	Instr. Provider		October 13, 2014		16/1	
Miranda Osormio, Giovanna	Instr. Provider		October 10, 2014		16/1	
Nelsen, Robert	Instr. Provider	Segerstrom Lathrop	October 14, 2014		16/1	
Osorio Elizondo, Andres	Instr. Provider		October 10, 2014		16/1	
Plass, Tyler	Instr. Provider	Lathrop	October 13, 2014		16/1	
Rios, Mayra	Instr. Provider	Spurgeon	October 14, 2014		16/1	
Scherer, Andrew	Instr. Provider	Spurgeon	October 14, 2014		16/1	
SUBSTITUTES						
Carrillo, Claudia	Clerical		October 15, 2014		20/1	
Choi, Eunice	Child Dev. Teacher		October 7, 2014		\$105	
Correa, Susan	Clerical		October 7, 2014		20/1	
Diaz, Dulce	Clerical		October 8, 2014		20/1	
Garcia, Jorge	Fd. Svc. Wkr.		September 22, 2014		11/1	
Huckabay, Carmen	Child Dev. Teacher		October 13, 2014		\$105	
Huynh Marzan, Hannah	Fd. Svc. Wkr.		September 29, 2014		11/1	

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
Board Meeting - October 28, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
SUBSTITUTES (Continuation)						
Iglesias, Laura	Clerical		October 7, 2014		20/1	
Ramirez, Alyssa	Child Dev. Teacher		October 13, 2014		\$105	
Roacho, Connie	Clerical		October 15, 2014		20/1	
Verduzco Contreras, Gabriela	Fd. Svc. Wkr.		October 17, 2014		11/1	

**AGENDA ITEMS REQUESTS
CLASSIFIED
2014-15 School Year**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
After School Personal Support Group Extra Duty	Century	General Fund		October 29, 2014
AVID Tutors (Ratification)	Spurgeon	LCAP/LCFF Supplemental Concentration/AVID	\$21,000	October 15, 2014
AVID Tutors (Ratification)	Valley	AVID/General Fund	\$75,000	September 2, 2014
Childcare (Ratification)	Middle College	WASC	\$200	October 3, 2014
Childcare and Student Supervision for Parent Meetings and Training	Martin	Unrestricted Discretionary Accounts	\$1,000	October 29, 2014
Classified Extra Duty Assignments	Fremont	General Fund	\$3,000	October 29, 2014
Classified Extra Duty - Computer Technician (Ratification)	Willard	Title I	\$5,000	August 1, 2014
District Safety Officer Extra Duty	MacArthur	General Fund	\$600	November 3, 2014
Early Childhood Education Program	Educational Services	Title I	\$2,000	October 29, 2014
Early Childhood Education Program	Educational Services	Title I	\$2,000	October 29, 2014
Early Childhood Education Program	Educational Services	Title I	\$7,000	October 29, 2014
Early Childhood Education Program	Educational Services	Title I	\$1,000	October 29, 2014
Extra Duty Assignment	Lincoln	Unrestricted Discretionary Accounts	\$2,000	October 28, 2014
Extra Duty - Computer Lab	Greenville	Title I	\$300	October 29, 2014
EL Literacy Support	Garfield	Title I	\$6,000	October 29, 2014
Intervention for English Learners	Muir	Discretionary	\$6,000	October 29, 2014
IPT Testing	English Learner Programs & Student Achievement	Title III	\$3,000	November 19, 2014
Kindergarten Detail Process	Greenville	General Fund	\$600	January 15, 2015

**AGENDA ITEMS REQUESTS
CLASSIFIED
2014-15 School Year**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
LCAP - Activity Supervisors	Communication Office/Community Relations Office	LCAP	\$7,500	October 29, 2014
LCAP - Custodial Services	Communication Office/Community Relations Office	LCAP	\$7,500	October 29, 2014
LCAP - Office Assistants/Clerical Support	Communication Office/Community Relations Office	LCAP	\$7,500	October 28, 2014
LCAP - Learning Innovations with Technology/Technology Innovation Services	Communication Office/Community Relations Office	LCAP	\$7,500	October 29, 2014
LCAP - Translators/Interpreters	Communication Office/Community Relations Office	LCAP	\$7,500	October 29, 2014
Paraprofessionals/Translators		Unrestricted Discretionary Accounts		
Site Clerk Extra Duty (Ratification)	Lincoln		\$4,500	November 19, 2014
Student Achievement Monitoring/Differentiated Instruction	Fremont	General Fund	\$1,560	September 17, 2014
Supervision for Parent Workshops	Muir	Discretionary	\$4,000	October 29, 2014
	Pio Pico	Title I	\$4,000	October 29, 2014
Translation, Communication, Intervention, Assessment, Parent Support		Unrestricted Discretionary Accounts		
	Martin		\$1,500	October 29, 2014
Translation, Communication, Intervention, Supervision, Assessment, and Parent Support		Unrestricted Discretionary Accounts		
	Martin		\$1,500	October 29, 2014

**AGENDA ITEMS REQUESTS
CLASSIFIED
2014-15 School Year**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
Translation for Parent Conference	Greenville	Title I	\$600	October 29, 2014
Translator (Ratification)	Middle College	WASC	\$500	October 3, 2014
Visual Performing Arts Stage Manager Extra Duty	MacArthur	General Fund	\$500	November 3, 2014
Visual Performing Arts Stage Manager Extra Duty	Willard	General Fund	\$500	October 29, 2014

AGENDA ITEM BACKUP SHEET
October 28, 2014

Board Meeting

TITLE: **Acceptance of Gifts in Accordance with Board Policy 3290 – Gifts, Grants, and Bequests**

ITEM: **Consent**

SUBMITTED BY: **David Haglund, Ed.D., Deputy Superintendent, Educational Services**

PREPARED BY: **David Haglund, Ed.D., Deputy Superintendent, Educational Services**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board acceptance of gifts, grants, and bequests on behalf of school sites and the District. For purposes of determining the estimated value of a gift, the District does not perform an appraisal or other such valuation, rather simply reports the value of the gift as provided by the donor.

RATIONALE:

The Board may accept any bequest or gift of money or property on behalf of the District. While greatly appreciating suitable donations, the Board discourages any gifts which may directly or indirectly impair its commitment to provide equal educational opportunities for all District students. The Board shall carefully evaluate any conditions or restrictions imposed by the donor in light of District philosophy and operations. If the Board believes the District will be unable to fully satisfy the donor's conditions, the gift shall not be accepted. Gift books and instructional materials shall be accepted only if they meet District criteria. At the Superintendent or designee's discretion, a gift may be used at a particular school.

FUNDING:

Not Applicable

RECOMMENDATION:

Accept gifts in accordance with Board Policy (BP) 3290 – Gifts, Grants, and Bequests.

SANTA ANA UNIFIED SCHOOL DISTRICT
GIFTS RECOMMENDED FOR ACCEPTANCE - October 28, 2014

School:	Gift:	Amount:	Donor:	Used for:
Davis Elementary		\$935	Davis PTA Mrs. Veronica Raymundo President Santa Ana	Field trip for 2 nd graders to Inside the Outdoors
Davis Elementary		\$1,138	Davis PTA Mrs. Veronica Raymundo President Santa Ana	Field trip for Kindergartens to Balboa Peninsula
Lowell Elementary		\$1,500	CA Association for Bilingual Education Mrs. María Villa 16022 E. San Bernardino Road Covina	Instructional supplies
Lowell Elementary		\$5,000	Santa Ana Boys and Girls Club of Santa Ana Mr. Robert Santana Santa Ana	Field trips
Pio Pico Elementary		\$662	Studio 1 Distrinctive Portraiture Mr. Rick Lutz Rancho Park Court Rancho Cucamonga	Instructional supplies
Pio Pico Elementary		\$1,650	Pio Pico PTA Ms. Maria Brito President Santa Ana	Instructional supplies
Remington Elementary		\$2,000	Target Corporation Ms. Dianna Landucci P.O. Box 1296 Minneapolis, MN	Field trips

School:	Gift:	Amount:	Donor:	Used for:
Wilson Elementary		\$2,000	Target Corporation Ms. Angelica Pulido Manager P.O. Box 1296 Minneapolis, MN	Library books
Segerstrom High School		\$600	US Army Recruiting Battalion Southern California Mr. Douglas Buckley Mission Viejo	Staff appreciation
October 28, 2014 donations		\$15,485		
2014 Total donations	\$200,030	\$215,515		

For purposes of determining the estimated value of a gift, the District does not perform an appraisal or other such valuation, rather simply reports the value of the gift as provided by the donor.

DH:lr

AGENDA ITEM BACKUP SHEET
October 28, 2014

Board Meeting

TITLE: Charter Petition for Vista Heritage Charter Middle School

ITEM: Public Hearing

SUBMITTED BY: Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO

PREPARED BY: Mavis Mitchell, Charter Schools Financial Coordinator

BACKGROUND INFORMATION:

The purpose of this agenda item is to conduct a public hearing for the charter petition proposing the Vista Heritage Charter Middle School submitted by Vista Charter Public Schools, a California nonprofit public benefit corporation on Friday, September 12, 2014. The charter petition was formally received by the SAUSD Board of Education at its regular Board meeting on Tuesday, October 14, 2014.

In compliance with California Education Code, within 30 days of receipt of the charter petition, the governing board of the school district must hold a public hearing on the provisions of the charter petition in order to provide an opportunity for public comment and demonstration of support for the charter petition.

RATIONALE:

The relevant excerpt of California Education Code Section 47605 contains the specific requirements regarding the timely response of an authorizing agency to the submission of a charter petition:

(b) No later than 30 days after receiving a petition, in accordance with subdivision (a), the governing board of the school district shall hold a public hearing on the provisions of the charter, at which time the governing board of the school district shall consider the level of support for the petition by teachers employed by the district, other employees of the district, and parents.

FUNDING:

Not Applicable

RECOMMENDATION:

Conduct a Public Hearing at the regular meeting of the Santa Ana Unified School District Board on October 14, 2014, which may include a brief presentation by representatives of the proposed Vista Heritage Charter Middle School.

SP:mm

AGENDA ITEM BACKUP SHEET
October 28, 2014

Board Meeting

TITLE: Common Core State Standards Implementation Update

ITEM: Presentation

SUBMITTED BY: Michelle Rodriguez, Ed.D., Assistant Superintendent, Elementary Education

PREPARED BY: Michelle Rodriguez, Ed.D., Assistant Superintendent, Elementary Education

BACKGROUND INFORMATION:

The purpose of this agenda item is to present to the Board an update on the implementation of the Common Core State Standards (CCSS) including the digitization of the units of study and increased focus on academic language and 21st Century learning.

RATIONALE:

The CCSS defines the knowledge, concepts, and skills students should acquire at each grade level. The CCSS were developed through a State-led initiative to establish consistent, clear education standards for English-language arts and mathematics across the nation. The CCSS are designed to prepare students for success in college and careers not only in the nation, but in the competitive global economy.

FUNDING:

Not Applicable

RECOMMENDATION:

Presented for information.

COMMON CORE STATE STANDARDS K-12 IMPLEMENTATION UPDATE

Board of Education Meeting
October 28, 2014

Michelle Rodriguez, Ed.D.
Assistant Superintendent, Elementary Education



COMMON CORE IMPLEMENTATION UPDATE

- **Assessment Update**
- **Subject Area Initiatives**
- **Parent Initiative**
- **Digitization of Curriculum**



SAUSD California New State Standards 4 Year Transition Plan

Awareness Phase
2011-2012

Transitional Phase
2012-2013

Transitional Phase
2013-2014

Full Implementation
2014-2015

2011-2012 School Year

- Develop multi-year district-wide plan
- Overview of New State Standards for all K-12 teachers
- Pilot of units of study during Summer Extended Learning

2012-2013 School Year

- Provide job-embedded professional learning through CLAS teachers
- Professional Learning Module for all K-12 teachers on Text Complexity
- Develop SAUSD theoretical framework to guide unit development
- Developed two units of study for Elementary and one unit of study for Secondary
- Hold Parent and Community Informational Sessions

2013-2014 School Year

- Provide job-embedded professional learning through CLAS teachers
- Professional Learning Module for all K-12 teachers on Collaborative Conversations
- Develop additional K-12 units of study
- Train teachers on extended response and performance based assessments
- Adapt curriculum maps and benchmarks to reflect new standards
- Hold Parent and Community Educational Sessions
- Create Winter and Summer Family Projects

2014-2015 School Year

- Professional Learning Module for all K-12 teachers on Academic Language
- Fully implement curriculum maps, units of study and expanded assessments
- Use of growth measures to assess growth
- Digitization of units of study
- Professional learning through in-person, blended learning and online to promote flexibility and element of choice
- Revise theoretical framework to reflect new learning
- Continue parent outreach efforts

SMARTER BALANCED ASSESSMENT CONSORTIUM (SBAC) PILOT

SAUSD ENGAGEMENT	
Grade 3-5 Students	12,579
Grade 6-8 Students	11,791
Grade 9 Students (Middle College)	83
Grade 10 Students (Godinez)	610

CAASPP AND MAP

CAASPP

- Required by State
- For all students grades 3-8 and grade 11
- Assessed in both ELA and Math
- Computer Adaptive
- Assessment items will include multiple choice, constructed response and a performance task
- Receive results at end of year

MAP

- Required by District
- For all students K-10 for math and 3-10 in ELA
- Assessed in both ELA and Math
- Computer Adaptive
- Assessment items will include multiple choice and constructed response
- Receive results three times a year (beginning, middle and end)

LITERACY INITIATIVE

GRADES K-3

Purpose: To support the goal of reading by third grade through re-emphasis on the foundational skills of reading

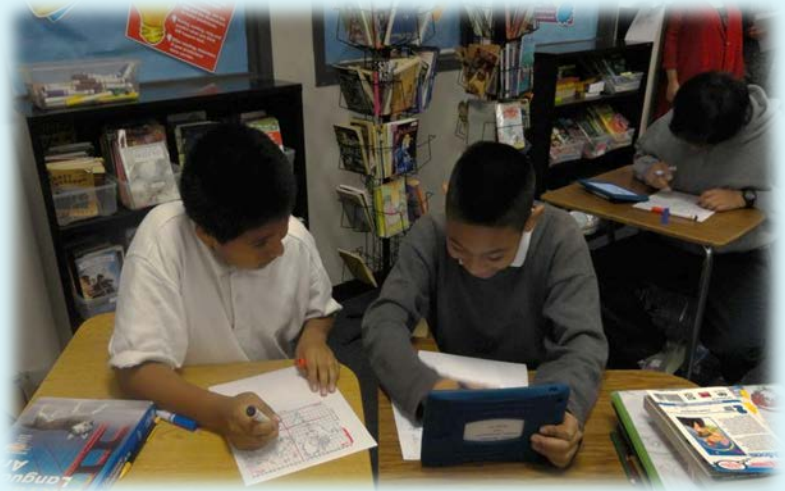
Phonemic Awareness, Phonics, Fluency, Vocabulary, Comprehension

- **Summer 2014—Provided five-day institute on foundational skills to elementary principals trained by Consortium on Reading Excellence**
- **October 2014—Received Trainer of Trainer support for 12 administrators and curriculum specialists to train Grade K-3 SAUSD staff**
- **2014-2015 School Year—Train all K-1 teachers on foundational skills**
- **2015-2016 School Year—Train all Grade 2-3 teachers on foundational skills**

TECHNOLOGY INITIATIVE GRADES 6-8

PLAN FOR 2014-15

- At 14 district schools
- Approximately 8,600 mobile devices
- Phase-in approach throughout the 2014-15 school year
- Key components of implementation include:
 - Instructionally-focused planning
 - Professional development
 - Student digital literacy training
 - Parent communication and training



MATH INITIATIVE

GRADES K-12

Purpose: To support the effective implementation of the new state standards and ensure math instruction

- **Summer Math Institutes**
 - 1st Opportunity—End of June/July
 - 2nd Opportunity—September/October
- **Follow-up Math Coaching with Irvine Math Project**
 - Lesson Study Design
 - Lesson Planning
 - Learning of content knowledge prior to unit of instruction
- **Articulation Days—K-12**
- **K-12 Units of Study**
- **Building of Teachers' Content Knowledge for Secondary Teachers**
 - Algebra/Number Skills
 - Geometry
 - Probability/Statistics
 - Pre-Calculus

SOCIAL SCIENCE INITIATIVE

GRADES K-12

Document-Based Questioning (DBQ)

- Promotes rigorous reading and writing instruction for all students, not just those in advanced classes
- Short units of study ensure students encounter progressively more complex tasks and challenges as they move through social science classes
 - Fall 2013: First cohort of teachers
 - Spring 2014: Second cohort of teachers
 - Fall 2014: Remaining teachers had the opportunity to be trained

SCIENCE INITIATIVE

GRADES K-12

New Next Generation Science Standards

- Hired two new curriculum specialists to support science and STEM programs throughout the K-12 continuum
- Increased implementation of Project Lead the Way Curriculum
 - K-5: Launch Curriculum
 - Middle School: Gateway
 - High School: Engineering, Biomedical Science
- Development of units of study in science/integrated units of study K-12 by classroom teachers and curriculum specialists
- Cadre of teachers attended Buck Institute's Summer Institute on project-based learning in science

PARENT & COMMUNITY INITIATIVE

We know that our parents are our students first teachers. Therefore, we must support their efforts:

- K-12 Winter and Summer Family Projects
 - Traditions
 - Journeys
- Parent Workshop Series
 - Literacy
 - Math
 - New Assessments
- Parent Toolkit on CCSS website
 - Tools and Activities to do at Home
 - Standards Tri-Folds
 - Videos
- Parent Report Card Guides



Common Core State Standards

- General Information
 - How to Navigate the CCSS Webpage
 - What is Common Core?
 - Standards
- Spotlight on SAUSD
 - Video Gallery
 - Gooru
- Theory of Action
- Instructional Shifts
- Implementation Plan

General Information

A quick overview of California Core Standards
[CLICK HERE](#)



GET AN EASY-TO-READ LOOK AT THE CALIFORNIA CORE STANDARDS HERE!

NOTE: For a better experience, please use IE 10 or another browser.



DIGITIZATION OF CURRICULUM

- Response to teacher feedback
- Allows teachers to customize/modify units of study
- Allows teachers and administrators access to materials for self-paced professional learning
- Allows students to use available devices to engage with the grade level content
- All units of study and professional learning modules are placed on Gooru
- Gooru is a free resource—there will never be a cost



**Click on Libraries,
then District
Libraries
Followed by Santa
Ana Unified**

www.goorulearning.org/#home&emailId=wes.kriesel%2540saud.us

!come to Facebook 3D GameLab 3DGL STAGING Outlook Web App Aeries.Net SAUSD - Teaching a What's New in Goog Log In to

gooru beta Search for a topic Search Libraries My Collections My Classes

Community Library
 District Libraries
 Partner Libraries
 District Libraries
 Leadership Public Schools
 Riverside Unified
 Santa Ana Unified
 Stockton Unified
 Val Verde Unified

Together, we can tri
 Create and share collections of free K-12 web re
 Read more about our mission

Find

Browse thousands of K-12 collections made by teachers or search over 16M resources

e.g. Shakespeare Search

Remix

Remix collections and customize content to meet your students' needs.

Start creating collections

Share

Share collections with students via My Classes. Login is not required to access.

Start creating classes

M

Measure your student engagement and intervene in real-time

View sample



gooru



gooru beta Search for a topic... Search Libraries My Collections My Classes Settings

Science Math Social Studies Language Arts Professional Learning About SAUSD

<http://www.sausd.us/site/default.aspx?PageID=26175>

Community of Learners and Innovators

Powered by Santa Ana Unified School District and the Common Core.



Theoretical Framework

How does the lesson value and build on students' language and experiences to promote deep understandings?

How does the lesson provide frequent opportunities to collaborate with others to optimize learning?


How does the lesson sustain academic rigor to prepare students for college and careers?

How does the lesson build students' agency and promote them to become lifelong learners in the Global society?

SAUSD Featured Courses



English Language Arts 6



Algebra



Grade 2: ELA/Science



Social Sciences 10



Biology

The Road to Equality

Big Ideas
The road to equality is met with many obstacles.

Essential Questions
How do different people handle inequality and what does this show about their character?
What segregates, or separates people from one another

<http://www.goorulearning.org/#sausd>

gooru
Insights

- Dashboards
- Usage
 - Collection
 - Resource
 - Quiz
- Catalog
- Report Cards
- Student
- Teacher
- Coach**
- Principal
- Curriculum Head
- IT
- District Admin
- Content
- Library
- Zeitgeist
 - Zeitgeist : Community
 - Zeitgeist : SAUSD
- Tools

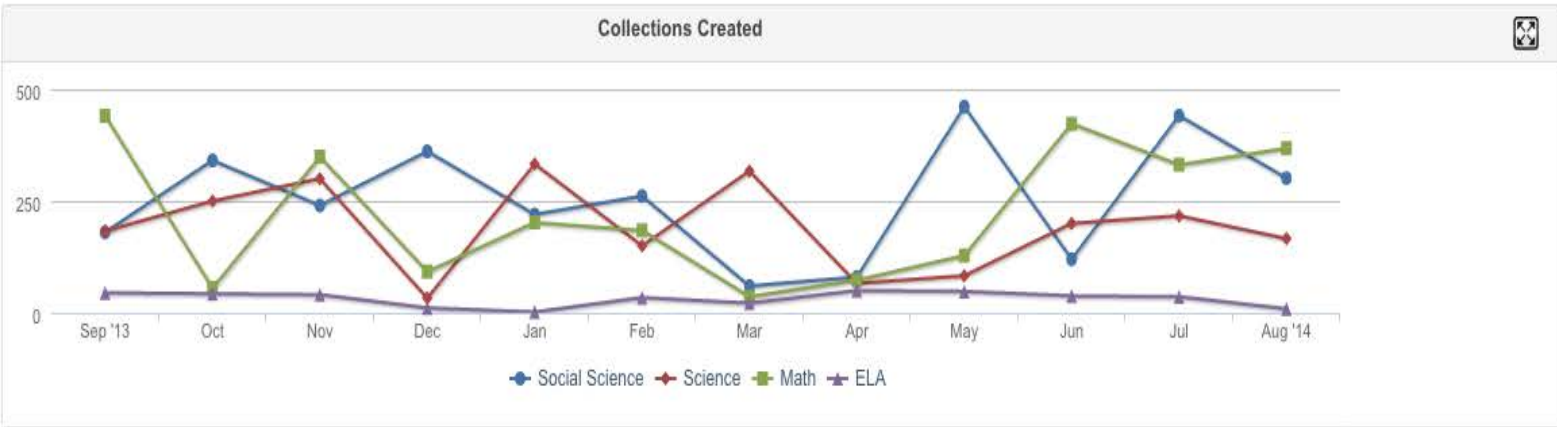
Collection Creation Report

Total Collections Created
2196

Authors
304

New Registered Users
939

First-time creators
303



Date Created	Collection Title	Sharing	Author Name	Resources	Question Count	Views
2014-10-03 23:26:10	Starting a Business	anyonewithlink	AuroraE	10	0	0
2014-10-02 23:24:21	Biomes	anyonewithlink		3	3	0
2014-10-02 23:16:39	Google Slides Module 1	anyonewithlink	WesK	5	1	4
2014-10-02 23:00:08	Biomes	anyonewithlink		11	4	0
2014-10-02 16:38:57	Water Cycle	anyonewithlink	CarmenR	6	8	0
2014-10-02 13:36:27	English Helpers	anyonewithlink		3	1	0
2014-10-02 06:42:54	Google Forms Module 1	anyonewithlink	WesK	2	1	10
2014-10-02 05:51:38	The How and Why of Gooru in 30 Minutes or Less	public	WesK	1	1	17
2014-10-02 02:48:33	Iroquois Indians	anyonewithlink	rossi1419	6	5	0
2014-10-02 02:19:35	Enrichment/Differentiation: Lesson 1	anyonewithlink	sausdlibrary	14	11	0
2014-10-01 05:10:12	Lesson 1	anyonewithlink		9	0	0

Back-Up Slides

LESSONS LEARNED



- Units of Study in PDFs did allow chunking of information for teachers or students
- Need to dynamically modify the units to promote responsive teaching
- Increase interactivity between students and content
- Need to crowd source for improvement of value added resources
- Importance of having students providing feedback and tracking of student outcomes

COMMON CORE BLOCK GRANT

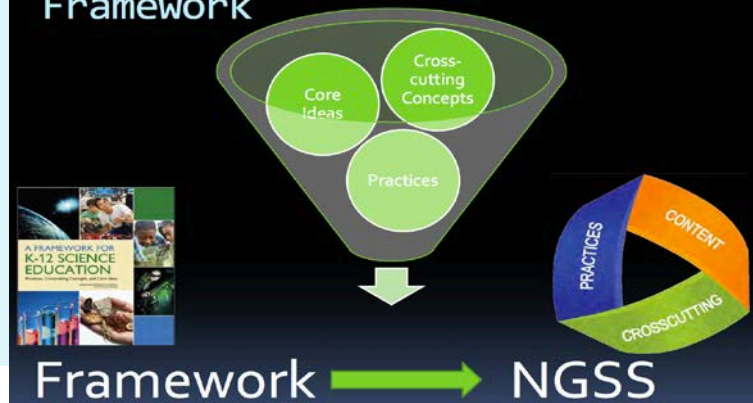
Use of the Common Core Block Grant Monies

- Professional learning opportunities to effectively use technology to complete online assessments (CASAAP, MAP)
- Site-based technology integration coaches
- Secure student technology to support new state standards and 21st Century skills

FOCUS ON NEW NEXT GENERATION SCIENCE STANDARDS

- September 2013: Adopted by California Board of Education
- Current: State revising science framework
- 2015-2016 school year: Anticipated implementation in all CA schools
- 2016-2017 school year: Implementation of new science assessment
- Connect learning to students' interests and experiences
- Connection to new state literacy standards
- Coherent investigation of core ideas across multiple years of schooling
- Focus on the three dimensions of:
 - Scientific and Engineering Practices
 - Crosscutting Concepts
 - Disciplinary Core Ideas

Importance of Understanding the Framework



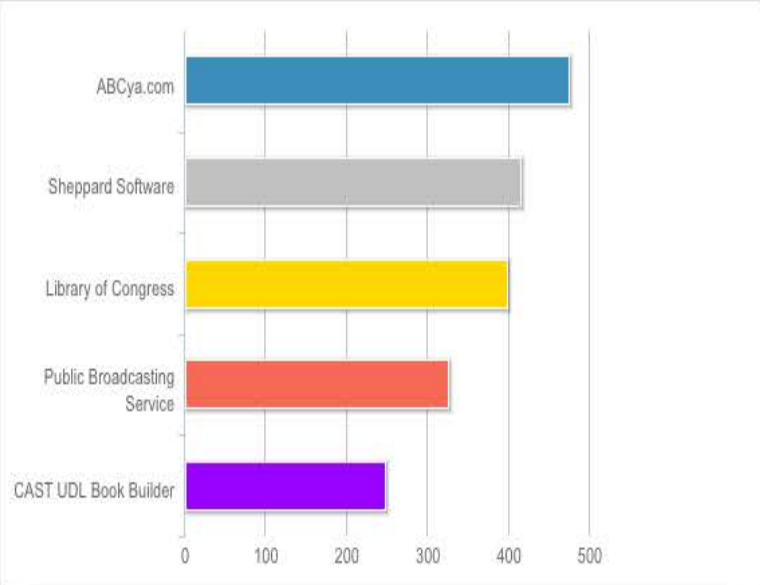
FOCUS ON NEW NEXT GENERATION SCIENCE STANDARDS

Three Dimensions:

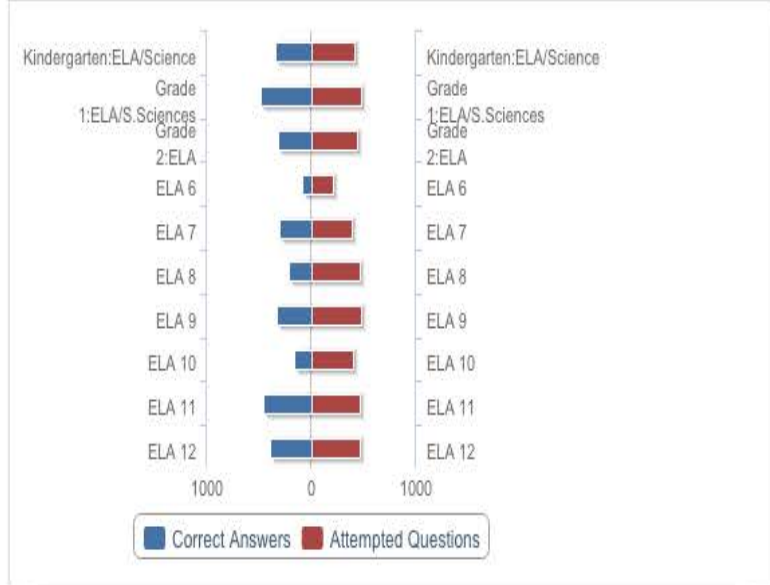
- **Scientific and Engineering Practices**
 - Analyzing data
 - Asking questions
 - Defining problems
 - Developing and using models
 - Using mathematics and computational thinking
- **Crosscutting Concepts**
 - Patterns
 - Cause and Effect
 - Scale, Proportion and Quantity
 - Energy and Matter
- **Disciplinary Core Ideas**
 - Physical Sciences
 - Life Sciences
 - Earth and Space Sciences
 - Engineering, Technology and Applications of Sciences

- Collection
- Resource
- Quiz
- Catalog
- Report Cards**
- Student
- Teacher
- Coach
- Principal
- Curriculum Head
- IT
- District Admin
- Content
- Library
- Zeitgeist**
- Zeitgeist : Community
- Zeitgeist : SAUSD**
- Tools
- Visualization Options

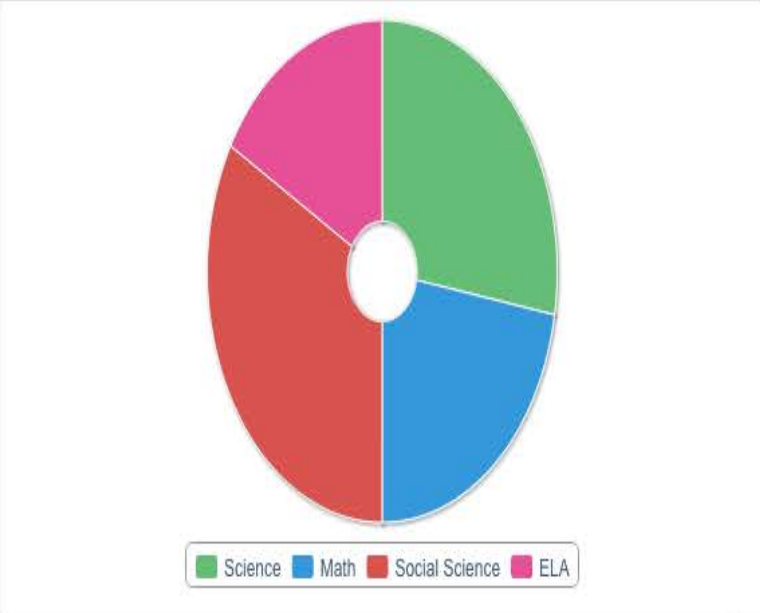
What are the top 5 publishers used in the SAUSD library?



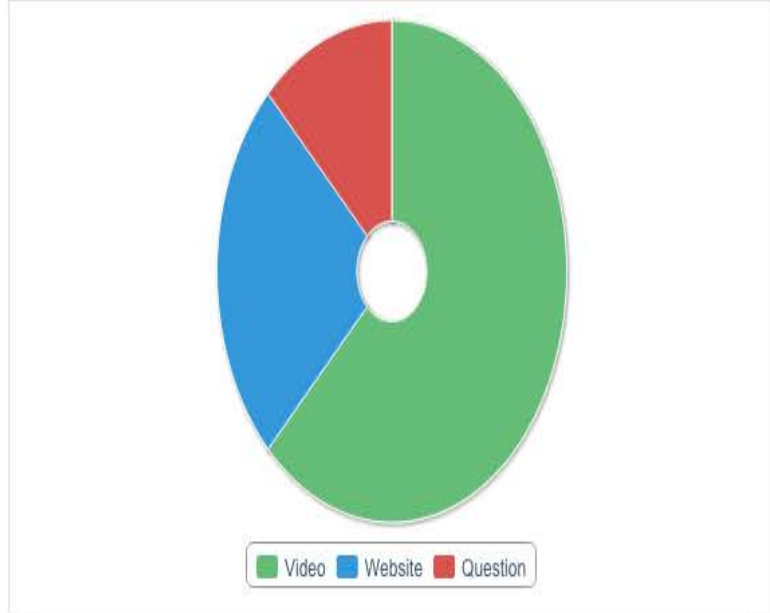
Which Language Arts course has the most questions attempted?



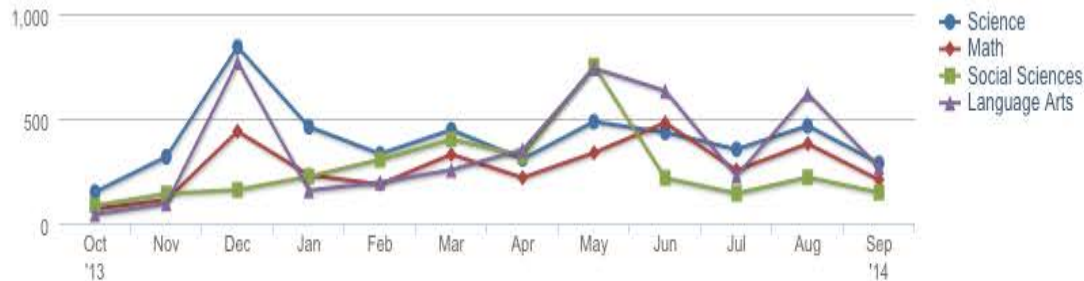
Which subjects are most active for "Remixing"?



Which 3 resource types have the most time spent?

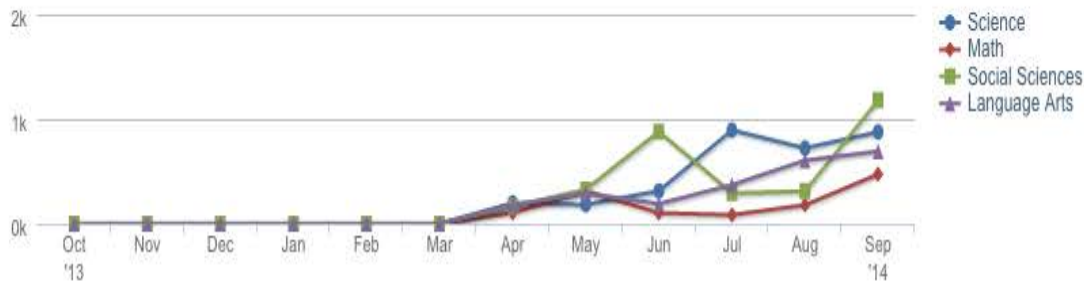


Create Collections



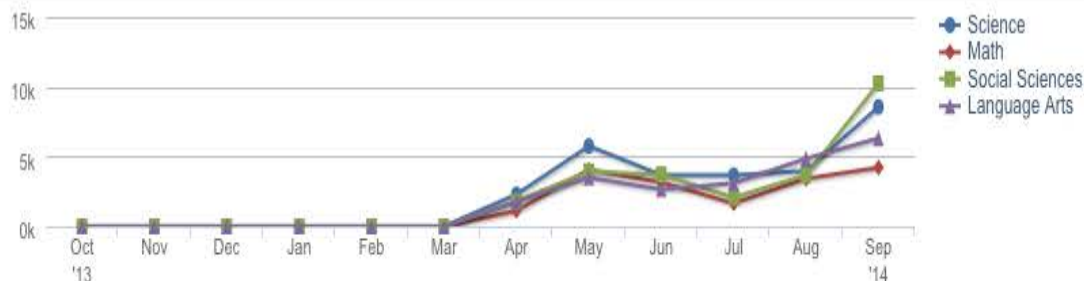
Peak count : 842 in Dec '13

Total time spent on Collection Study (Hours)



Sep '14 had the most study time = 1180 hrs

Collection Study (Count)



Peak Study count : 10261 in Sep '14

AGENDA ITEM BACKUP SHEET
October 28, 2014

Board Meeting

TITLE: Local Control Accountability Plan (LCAP) Update

ITEM: Presentation

SUBMITTED BY: David Haglund, Ed.D., Deputy Superintendent, Educational Services

PREPARED BY: David Haglund, Ed.D., Deputy Superintendent, Educational Services

BACKGROUND INFORMATION:

The purpose of this agenda item is to present to the Board the LCAP update on District response to stakeholder feedback in terms of coordinated actions and services designed to meet LCAP goals.

RATIONALE:

Beginning in January 2012 and throughout the spring, approximately 4,850 community members participated in 52 focus group sessions and represented a broad scope of key community stakeholders. The stakeholders commented on key areas of need and responsive actions that might be taken by the District to ensure a successful educational experience for each child.

Consistent among internal and external stakeholder groups, participants were clear that they desired for students to be prepared for their post-secondary school lives and felt the only way to achieve this was to ensure strong academic programs, consistent community engagement, and informed parental involvement in every stage of the children's educational journey.

Parent and community input and research shows a strong correlation between parent, community involvement, and student achievement. The District's LCAP Plan highlights three measurable and observable goals and related metrics. This presentation will highlights the District's efforts to establish a transparent and credible implementation process, to support community and stakeholder involvement, to inform partnerships with parent and community groups, and to provide timely, proactive communication to all stakeholders.

FUNDING:

Not Applicable

RECOMMENDATION:

Presented for information.

DH:lr

LOCAL CONTROL ACCOUNTABILITY PLAN UPDATE



BOARD OF
EDUCATION
MEETING

OCTOBER 28,
2014

A TWO PART REPORT

■ Tonight

- LCAP Overview
- District response to Stakeholder input
- Ensuring fidelity to the LCAP plan
- Principal Comments

■ November

- A shifting locus of control
- Implementing local control at the sites
- Review of site plans
- Parent and student comments

OVERARCHING PURPOSE OF LCFF

K-12 **Disadvantaged** Student

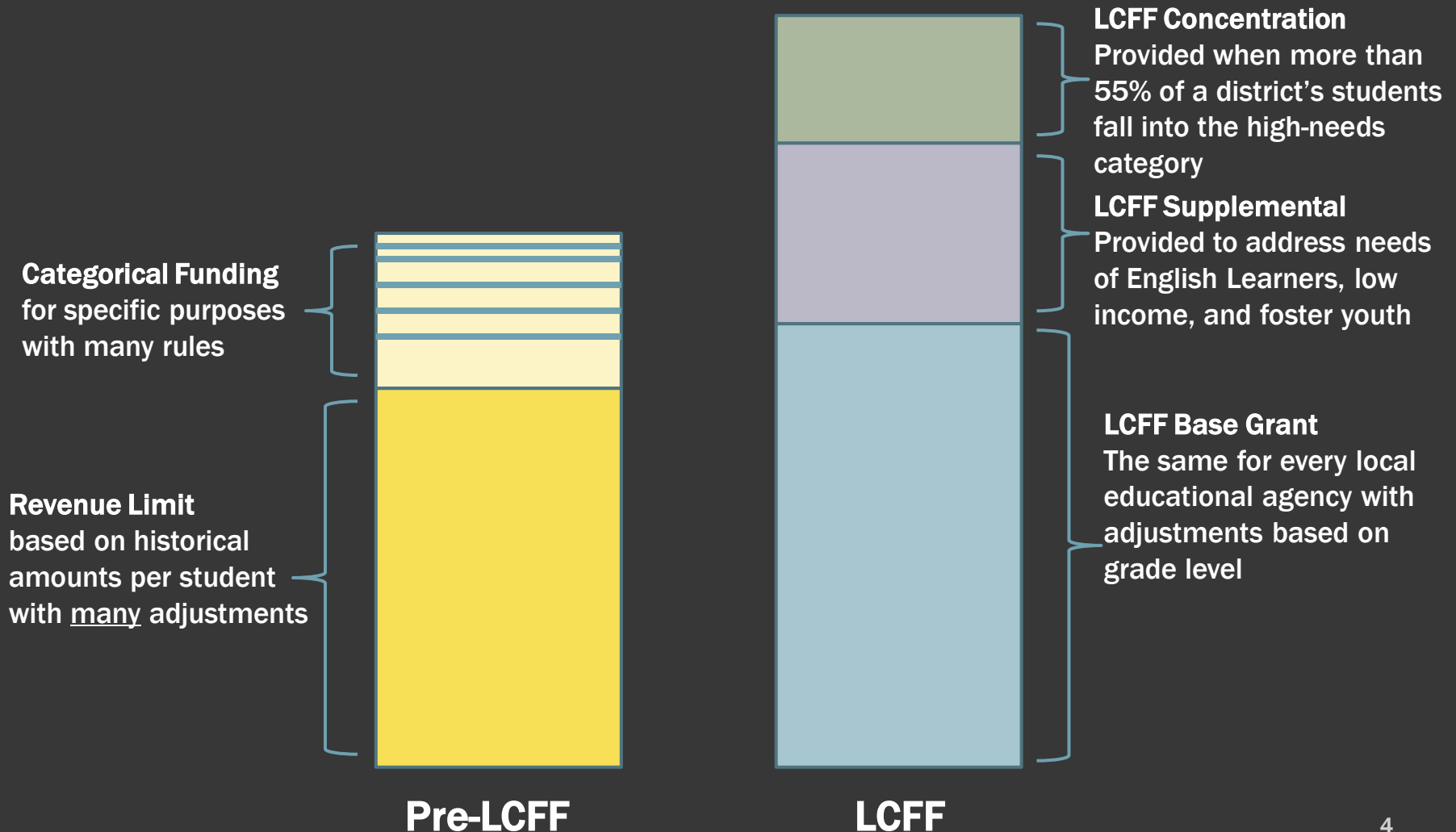
A large, hollow white arrow pointing downwards, connecting the top box to the middle box.

Service Provided

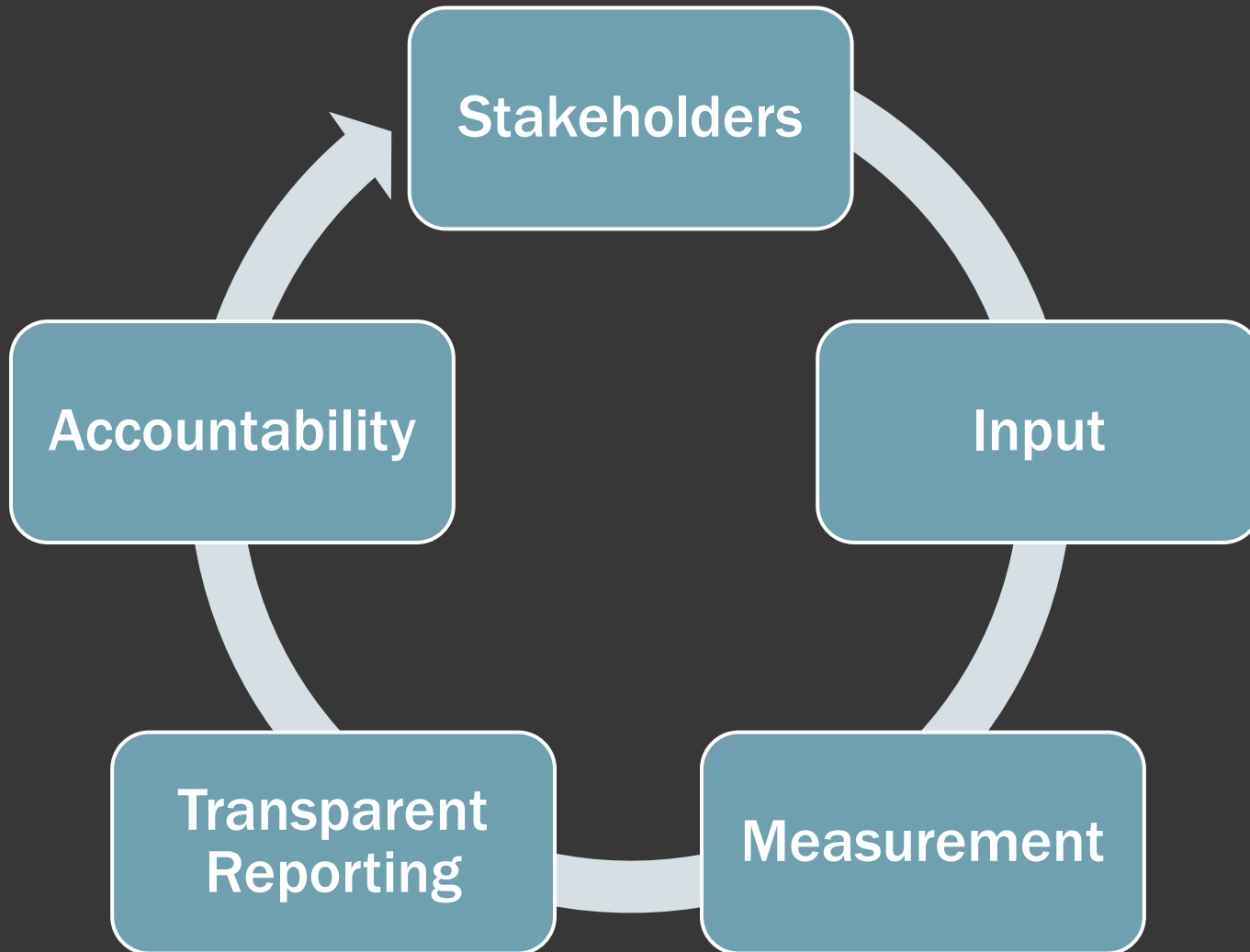
A large, hollow white arrow pointing downwards, connecting the middle box to the bottom box.

Resources Available \$\$

CHANGES MADE BY LCFF



THEORY OF ACTION



STAKEHOLDER INPUT

- 52 stakeholder meetings (February – April)
- All Eyes on Learning website
- A total of 7,854 comments were collected from 4,850 stakeholders
- Support from the Education Trust West



COMMUNITY INPUT SESSIONS (VIDEO)

MANAGING THE DATA

- WestEd supported the aggregation of data collected during the public input sessions
- Summarized data was presented to the BOE and to DAC/DELAC in the planning process
- The tables that follow provide a summary of the recurrent themes (Source: WestED)



HOW THE PROCESS WORKED

Parent Community Mtg - Lowell ES, Pio Pico 6 - Implementation of New 5 Teachers to do tutoring after school	
Parent Community Mtg - Lowell ES, Pio Pico 6 - Implementation of New 5 Have different groups of tutoring (advanced/below grade level) (not mixing levels altogether)	
Parent Community Mtg - Lowell ES, Pio Pico 6 - Implementation of New 5 More tutoring	
Parent Community Mtg - Lowell ES, Pio Pico 6 - Implementation of New 5 Ensure that tutors focus on current needs	
Parent Community Mtg - Lowell ES, Pio Pico 6 - Implementation of New 5 More tutoring all levels	
Parent Community Mtg - Lowell ES, Pio Pico 7 - School Climate	Small tutoring groups
Parent Community Mtg - SAHS, Heringer ES 1 - Student Achievement	Offer more help to those students that need help (tutoring, small groups)
Parent Community Mtg - SAHS, Heringer ES 2 - Parent Involvement	Tutoring for children with poor grades, specifically in the district tests
Parent Community Mtg - SAHS, Heringer ES 3 - Student Engagement	More tutoring after school and on Saturdays
Parent Community Mtg - SAHS, Heringer ES 3 - Student Engagement	Hire more tutors at Heringer
Parent Community Mtg - SAHS, Heringer ES 4 - Basic Services	Tutoring
Parent Community Mtg - SAHS, Heringer ES 4 - Basic Services	Tutoring at school after school in any necessary subject
Parent Community Mtg - SAHS, Heringer ES 5 - Other Outcomes	Tutoring
Parent Community Mtg - SAHS, Heringer ES 6 - Implementation of New 5 Tutoring starting at elementary	
Parent Community Mtg - SAHS, Heringer ES 6 - Implementation of New 5 Tutoring in all subjects, after school, especially in Math and reading	
Parent Community Mtg - SAHS, Heringer ES 6 - Implementation of New 5 Tutoring	
Parent Community Mtg - SAHS, Heringer ES 6 - Implementation of New 5 Tutoring for students and parents	
Parent Community Mtg - SAHS, Heringer ES 7 - School Climate	More help after school, tutoring, homework and reading
Parent Community Mtg - SAHS, Heringer ES 8 - Course Access	More tutoring for the English learners
Parent Community Mtg - Lincoln/Community 2 - Parent Involvement	Tutoring after school to help the students in reading and math
Parent Community Mtg - Lincoln/Community 3 - Student Engagement	Summer programs
Parent Community Mtg - Lincoln/Community 4 - Basic Services	More tutoring in vocabulary, reading and math
Parent Community Mtg - Lincoln/Community 5 - Other Outcomes	More tutorial time in reading and math after school
Parent Community Mtg - Lincoln/Community 7 - School Climate	Tutoring before and after school, also for special education
Parent Community Mtg - Lincoln/Community 7 - School Climate	More tutoring after school
Parent Community Mtg - Lincoln/Community 8 - Course Access	More math (Algebra) tutoring
Parent Community Mtg - Lincoln/Community 8 - Course Access	More reading tutoring



Goal 1

All students demonstrate the knowledge, skills, and values necessary to become productive citizens in the 21st century.



Goal 2

All students have equitable access to a high quality curricular and instructional program that is accessible from school and home.

Intervention

Early Literacy and Numeracy

Before and After School Tutoring

Padres Unidos

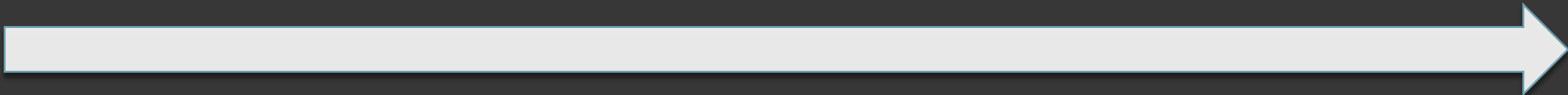
AVID / MESA

Extended Learning Time and Days

• Parent Input

• Goal Development

• Actions and Services



PUPIL OUTCOMES

Theme	Total	Employees	Parents / Community	Unknown
Academic intervention, remediation, tutoring, summer school	317	37	278	2
Academic achievement in reading, writing, math, and science; Assessment of English learners	298	133	163	2
College career ready, college career ready post secondary tracking	385	120	261	4
Instruction, Instruction alternatives, Differentiated instruction	499	108	391	0

ENGAGEMENT

Theme	Total	Employees	Parents / Community	Unknown
Communication	244	16	227	1
Enrichment, extracurricular activities, electives, activities, field trips	851	117	684	50
Parental involvement, parent accountability, parent meetings, family conferences	515	72	442	1
Parental support, parent education	400	59	339	2
Relationships, connectedness	243	37	206	0

CONDITIONS FOR LEARNING

Theme	Total	Employees	Parents / Community	Unknown
Computer, access to technology	425	77	303	45
Discipline	227	42	180	5
School environment, facilities	257	27	175	55
Teacher quality, staffing needs	226	16	200	10
Materials, supplies, textbooks needs	286	28	225	33
School climate, safety	456	26	423	7
Wrap around services	210	43	164	3

OTHER TOPICS AND THEMES

- Career Technical Education
- Transition supports
- Rigor/AP/IB
- Dual Enrollment
- Attendance and truancy
- Community partnerships
- Community service
- Data collection
- Graduation rate and dropout prevention
- Rewards and recognition
- Positive school climate
- Student wellness
- Common Core
- Early childhood and Preschool
- Equity
- Flexibility in school schedule
- Professional development
- Special education
- Staff/district accountability
- Student accountability
- Leadership
- Student-teacher ratio
- Support staff
- Volunteers

OVERARCHING GOALS



Goal 1

All students demonstrate the knowledge, skills, and values necessary to become productive citizens in the 21st century.



Goal 2

All students have equitable access to a high quality curricular and instructional program that is accessible from school and home.



Goal 3

All students and staff work in a healthy, safe, and secure environment that supports learning.



IDENTIFIED LCAP METRICS



Goal 1

Reclassification Rate

**Grade-level
On-Track Indicators**

A-G Access and Success Rates

College Readiness Indicators

Post Secondary Enrollment



Goal 2

HQT Hiring and Retention Rates

Teacher/Leader Professional Development

Extracurricular Participation

Course Enrollments

Access to Technology



Goal 3

California Healthy Kids Survey

California School Parent Survey

California School Climate Survey

Suspension and Expulsion Rates

Parent Participation Rates

Facilities Inspection Tool Results

BUDGET BREAKDOWN



GOAL 1: STUDENT LEARNING OUTCOMES

ACTION PLAN STRATEGIES AND RESOURCES

1.1: Provide equitable student access to a rigorous, standards-based, instructional program

1.2: Implement progress monitoring assessments for all academic programs

1.3: Maintain partnerships with institutions of higher education and community organizations

1.4: Conduct an Equal Opportunity Study to determine where equity issues exist

1.5: Increase early literacy and reading intervention programs, expand credit recovery options, and build the AVID program

1.6: Provide equity of access to AP courses and implement the IB program

1.7: Expand access to math and science programs

1.8: Increase availability of CTE and ROP courses and academies

1.9: Create course options by establishing a virtual school that promotes course choice

1.10: Support extended learning opportunities for low-income pupils

1.11: Ensure success for low-income pupils by providing transition support

1.12: Provide EL student services

1.13: Provide foster students with services targeted to their specific needs

1.14: Students receiving special education services will receive services and supports in IEPs

GOAL 1: ALL STUDENTS WILL DEMONSTRATE THE KNOWLEDGE, SKILLS, AND VALUES NECESSARY TO BECOME PRODUCTIVE CITIZENS IN THE 21ST CENTURY.

Intervention

Early Literacy and Numeracy

Before and After School Tutoring

Padres Unidos

AVID / MESA

Extended Learning Time and Days

Base Program

Highly-Qualified Teachers and Leaders

Pre-K and TK

Access to Technology

College and Career Pathways

Growth-Based Assessments

Curriculum Support

Enhancement

Summer Bridge and Transition Programs

STEM and STEAM Programs

AP and IB Programs

Personalized Learning

Professional Development

GOAL 2: ENGAGEMENT

ACTION PLAN STRATEGIES AND RESOURCES

2.1: Ensure access to the core instructional program

2.2: Support learning opportunities for current special education students

2.3: Increase resources to schools to support extracurricular programs for students, instructional materials, and other programs and supplies

2.4: Ensure equitable access to technology in classrooms, on campus, and at home

2.5: Ensure equitable access to the core instructional program, including Visual and Performing Arts and Physical Education

2.6: Ensure access for low income pupils to the core instructional program, project-based learning, and electives

2.7: Increase access to technology that is available to students at school and home

2.8: Provide professional development for teachers

2.9: Support and extend learning opportunities for low-income pupils

2.10: Support student learning via science camps and experiential field trips and summer enrichment programs for elementary and intermediate students

2.11: Establish partnerships that ensure student success

2.12: Ensure access for EL students and parents to Rosetta Stone licenses, provide parent English classes, and develop native language translations of website

2.13: Provide foster students with services targeted to their specific needs

GOAL 2: STUDENTS NEED EQUITABLE ACCESS TO A HIGH QUALITY CURRICULAR AND INSTRUCTIONAL PROGRAM THAT IS ACCESSIBLE FROM SCHOOL AND HOME.

Intervention

Increased Instructional Time / Days

Access to Social Services

Computer and English Classes for Parents

Access to Alternative / Choice Programs

Base Program

Adequate Materials and Supplies

Increased Access to Technology

Digital Resources

Professional Development

Home Internet Access

Enhancement

Increased VAPA Courses (K-12)

Extended Learning Opportunities

Project-Based Learning

Community-Based Learning

Online Learning

GOAL 3: CONDITIONS OF LEARNING

ACTION PLAN STRATEGIES AND RESOURCES

3.1: Provide adult supervision/staff during transition periods

3.2: Support learning events and opportunities for all stakeholders

3.3: Establish processes that support maintaining current facilities

3.4: Support school and district operations to create welcoming and productive environments

3.5: Ensure access for low-income pupils to the core instructional program by including, but not limited to, PBIS training, expanding drop-out prevention and retention efforts, mentoring, increasing nursing services, nutritious food, intramural sports, and other wellness programs

3.6: Support extended learning opportunities for low-income pupils by providing parent training on accessing the student information system

3.7: Establish parenting programs that support student success by working with community partners and organizations and other family services

3.8: Parents of EL students will receive assistance including translation services and English and computer classes

3.9: RFEP students will receive services including, but not limited to, the services provided to all low-income students

3.10: Support the enhancement of school climate through smooth operations and processes

3.11: Conduct a review of policies and procedures relating to discipline to incorporate restorative justice practices where appropriate

GOAL 3: ALL STUDENTS AND STAFF WILL WORK IN A HEALTHY, SAFE, AND SECURE ENVIRONMENT THAT SUPPORTS LEARNING.

Intervention

PBIS

**Parenting Classes
and Workshops**

PlayWorks

Transportation

**Dropout Prevention /
Credit Recovery**

Base Program

**Welcoming
Environment**

**Health and Wellness
Programs**

**Safe Instructional
Learning Spaces**

Curriculum Support

Enhancement

Community Partners

**Before/After School
Programs**

Dad's University

**K-8 Intramural
Sports Programs**

**Mentoring Programs
for At Risk Youth**

INTERNALIZING THE LCAP

State identifies priorities and funding levels



District identifies the goals, metrics and spending priorities



Site implements strategies to meet relevant goal metrics

MAINTAINING FIDELITY



Principal Summits

Administrative Oversight

Capacity Building

Audits and Program Evaluation

ENGAGING OUR PARENTS



SITE REFLECTIONS



Bill Skelly

**Heninger
Elementary
School**



Todd Irving

**Spurgeon
Intermediate
School**



Julie Infante

**Santa Ana
High School**

QUESTIONS?



AGENDA ITEM BACKUP SHEET
October 28, 2014

Board Meeting

TITLE: Equal Opportunity Audit and Blueprint for Action

ITEM: Presentation

SUBMITTED BY: Dawn Miller, Assistant Superintendent, Secondary Education

PREPARED BY: Lucinda Pueblos, Executive Director, School Renewal

BACKGROUND INFORMATION:

The purpose of this agenda item is to present to the Board the Equal Opportunity Audit (EOA) and Blueprint for Action.

RATIONALE:

This presentation will highlight the purpose of EOA and the Blueprint work. The report will include what the District is currently doing with respect to college and career readiness, expose opportunity gaps for significant subgroups in access to college and career preparation, and develop detailed action plans to ensure all students have access to college and career preparation and are successful in rigorous coursework.

FUNDING:

Not Applicable

RECOMMENDATION:

For informational purposes.



Santa Ana
UNIFIED SCHOOL DISTRICT

Educational Opportunity Audit & Blueprint for Action

Board of Education Presentation
October 28, 2014

Dawn Miller, Assistant Superintendent, Secondary Division
Lucinda Pueblos, Executive Director, School Renewal



The Education Trust–West



NCUST

Purpose of the Educational Opportunity Audit and Blueprint Work

- Understand what the District is currently doing with respect to college and career readiness for all students
- Determine what supports and safety nets are currently in place
- Expose barriers that prevent students from becoming college and career ready

Purpose of the Educational Opportunity Audit and Blueprint Work (Cont'd)

- Expose opportunity gaps for significant subgroups in access to college and career preparation
- Develop detailed action plans to ensure all students have access to college and career preparation and are successful in rigorous coursework

Phase One: Components of the Audit

**How are students progressing through
our secondary schools?**

What do we know about student achievement, course options, and policies that drive school practice?

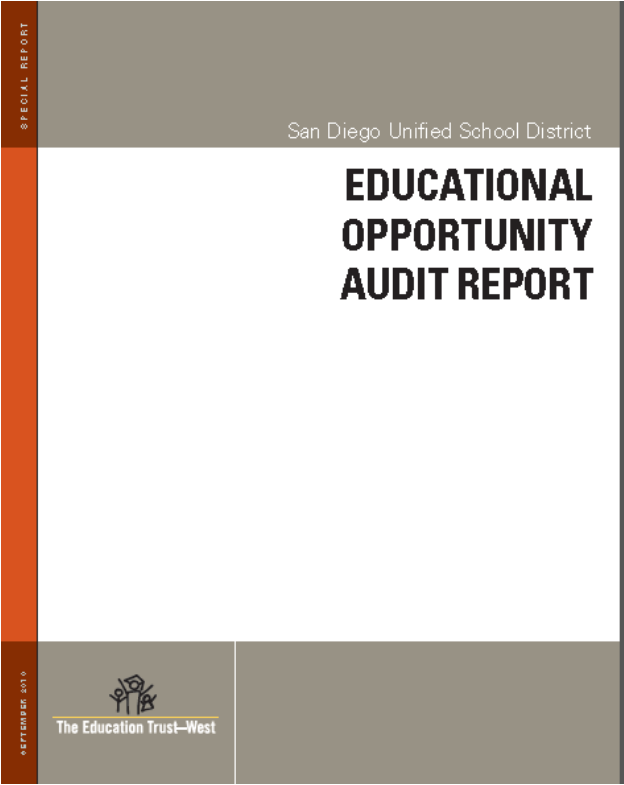
Phase One: Components of the Audit (Cont'd)

- **Study of Student Transcripts**
 - What does the journey through middle and high school currently look like for our students? For subgroups of students?
- **Analysis of Master Schedules**
 - How does the master schedule limit/enhance student choices and opportunities?
- **Focus groups/community conversations**
 - What do our major stakeholder groups feel about our level of preparation for students?

Phase One: Components of the Audit (Cont'd)

- **Surveys for District Leaders and Schools**
 - What are we currently doing to ensure students have access to a college/career preparatory curriculum? What is missing?
- **Interviews with School Leaders**
 - What are the barriers for students graduating with the knowledge and skills they need to be prepared for college and career?
- **Classroom Visits**
 - What do we observe about the rigor of classroom instruction?

Purpose & Components of the Audit



- Present audit report to community stakeholders and the Board of Education
- Use as a launching point for Blueprint for Action work

Report/Audit 

Phase Two: Our Blueprint for Action

- Based on the Audit results, what are the concrete action steps we need to implement to ensure students are prepared for college and career?
- Specifically what changes are required in:
 - Curriculum and Instruction
 - Safety Nets and Student Supports
 - Professional Development
 - Special Needs Populations

Phase Two: Our Blueprint for Action (Cont'd)

- The Blueprint for Action becomes a detailed implementation plan to help us reach our LCAP goals around college and career readiness

Timeline – Fall 2014 – April 2016

- Phase I – Educational Audit
October 2014 – June 2015
Presentation of Audit Findings:
May 2015
- Phase II – Blueprint for Action Committee Work
July 2015 – April 2016
Presentation of Blueprint:
May 2016



AGENDA ITEM BACKUP SHEET
October 28, 2014

Board Meeting

TITLE: **Ratification for Submission of Orange County United Way Childhood Obesity Prevention Grant Application for District's K-12 Schools for 2014-15 School Year**

ITEM: **Action**

SUBMITTED BY: **Dawn Miller, Assistant Superintendent, Secondary Education**

PREPARED BY: **Roxanna S. Owings, Coordinator, Special Projects**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board ratification for submission of the Orange County United Way Childhood Obesity Prevention grant application for the District's K-12 schools for the 2014-15 school year. This application for funding is designed to support and expand upon programs that focus on improving healthy eating and increasing physical activity both within the school and community environment, as well as parent education on nutrition and the benefits of engaging in a healthy and active lifestyle.

RATIONALE:

If funded, the Orange County United Way Childhood Obesity Prevention grant will be used to empower families to incorporate healthy food choices into their daily diet. It will also motivate students and families to participate in a variety of physical activities individually and as a family. The Orange County United Way Childhood Obesity Prevention grant utilizes technology to engage and motivate students to increase their levels of physical activity.

FUNDING:

Orange County United Way Childhood Obesity Prevention grant: \$100,000.00

RECOMMENDATION:

Approve the ratification of the Orange County United Way Childhood Obesity Prevention grant application for the District's K-12 schools for the 2014-15 school year.

GRANT SUMMARY

Title:	Orange County United Way Childhood Obesity Prevention
Funding Source:	Orange County United Way
Due Date:	October 24, 2014
Contact Person:	Roxanna S. Owings, Coordinator, Special Projects
Amount/Duration:	\$100,000.00 for the 2014-15 school year
Grade Level/Target Population:	K-12
Budget Impact:	Orange County United Way Childhood Obesity Prevention grant award: \$100,000.00
Indirect Rate:	3.97%
Personnel Impact:	None
Survey Questions:	None without prior District approval and parent consent
Grant Program Description	
<p>This application for funding is designed to support and expand upon programs that focus on improving healthy eating and increasing physical activity both within the school and community environment, as well as parent education on nutrition and the benefits of engaging in a healthy and active lifestyle.</p>	
Goals/Objectives:	<ul style="list-style-type: none"> • Empower families to incorporate healthy food choices into their daily diet. • Motivate students and families to participate in a variety of physical activities individually and as a family. • Utilize technology to engage and motivate students to increase their levels of physical activity.
Activities:	<ul style="list-style-type: none"> • Participating schools will establish a Wellness Council that meets quarterly and whose members make up parents, students, and staff. • The District will work with parent liaisons to provide resources, nutrition education, and support to students and their families. • The District will work with Physical Education teachers who will utilize technology and applications so that students can set fitness goals and monitor their own progress towards goals.

**AGENDA ITEM BACKUP SHEET
October 28, 2014**

Board Meeting

TITLE: Authorization to Award Contract for Bid Package Increment 1 of 2 - Grading and Ground Utilities at SAUSD Sports Complex

ITEM: Action

SUBMITTED BY: Joe Dixon, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: Todd Butcher, Director, Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board authorization to award a contract for Bid Package Increment 1 of 2 - Grading and Ground Utilities at SAUSD Sports Complex.

RATIONALE:

At its June 10, 2014 meeting, the Board authorized staff to obtain bids for the Santa Ana Unified School District Sports Complex project. Legal advertisements of notice calling for bids were placed in the *Orange County Register* on September 19 and September 26, 2014. Staff contacted 20 contractors, of which 14 picked up plans. On October 16, 2014, bid day, the District received three bids. PH Hagopian Contractor, Inc. represents the lowest responsive bidder. This bid amount is within budget.

Contractors:	Bid Amounts:
PH Hagopian Contractor, Inc.	\$2,468,000
F & M Sons, Inc.	\$2,800,000
Horizon Construction, Inc.	\$3,687,000

FUNDING:

Capital Outlay Projects: \$2,468,000

RECOMMENDATION:

Authorize staff to award a contract to PH Hagopian Contractor, Inc. for Bid Package Increment 1 of 2 - Grading and Ground Utilities at SAUSD Sports Complex in the amount of \$2,468,000.

AGENDA ITEM BACKUP SHEET
October 28, 2014

Board Meeting

TITLE: **Approve or Deny Charter Petition for Proposed 21st Century Global Academy Charter School and if Denied Adopt Resolution No. 14/15-3032 Effectuating that Action**

ITEM: **Action**

SUBMITTED BY: **Stefanie P. Phillips, Ed.D., CBO, Deputy Superintendent, Operations**

PREPARED BY: **Mavis Mitchell, Coordinator, Charter Schools**

BACKGROUND INFORMATION:

Pursuant to Education Code Section 47605, the Board of Education is required to approve or deny a charter petition that is submitted to it proposing to establish a charter school within the geographic boundaries of the Santa Ana Unified School District. The purpose of this agenda item is for the Board to take action on the charter petition (“Charter Petition”) submitted for the establishment of the proposed 21st Century Global Academy Charter School, and, if the Board denies the Charter Petition, to adopt Resolution No. 14/15-3032 implementing that action. The Charter Petition was received by the District Governing Board at its meeting of September 9, 2014.

RATIONALE:

Review of the Charter Petition for the proposed 21st Century Global Academy Charter School demonstrates that the Charter is deficient in a variety of respects and that approval of the Charter Petition would not be consistent with sound educational practice. Resolution No. 14/15-3032 includes a number of written factual findings specific to the 21st Century Global Academy Charter Petition setting forth some of the most significant defects in the Charter Petition and supporting the denial of the Charter Petition.

In accordance with Education Code Section 47605(b), the written factual findings set forth in Resolution No. 14/15-3032 demonstrate that approval of the 21st Century Global Academy Charter Petition would not be consistent with sound educational practice because:

1. The charter school presents an unsound educational program for the pupils to be enrolled in the charter school.
2. The petitioners are demonstrably unlikely to successfully implement the program set forth in the Charter Petition.

3. The Charter Petition does not contain reasonably comprehensive descriptions of all of the required elements.

FUNDING:

Not Applicable

RECOMMENDATION:

Adopt Resolution No. 14/15-3032 – Denying the Charter School Petition for 21st Century Global Academy Charter School.

SP:mm

1 RESOLUTION NO. 14/15-3032
2 BOARD OF EDUCATION
3 SANTA ANA UNIFIED SCHOOL DISTRICT
4 ORANGE COUNTY, CALIFORNIA

5
6 DENYING CHARTER SCHOOL PETITION FOR
7 21ST CENTURY GLOBAL ACADEMY
8

9 **WHEREAS**, pursuant to Education Code Section 47605 *et seq.*, the Governing
10 Board of the Santa Ana Unified School District ("SAUSD" and/or "District") is
11 required to review and consider authorization of charter schools; and
12

13 **WHEREAS**, in January of 2012 a charter petition was submitted to the SAUSD
14 Governing Board proposing the 21st Century Global Academy, which charter petition
15 was processed by the District in accordance with the Charter Schools Act of 1992.
16 During that process, the District Governing Board held a public hearing on the
17 provisions of the Charter, at which public hearing only the petitioners spoke in
18 favor of the Charter and no evidence of parent/guardian or student interest in
19 attending the proposed charter school was presented. After the petitioners
20 received a copy of the District administrative staff's recommendation that the
21 charter be denied, including a proposed resolution of denial setting forth a number
22 of factual findings specific to that charter petition supporting denial, the
23 petitioners withdrew the charter from further consideration by the SAUSD Governing
24 Board; and
25

26 **WHEREAS**, in September of 2013 a second charter petition was submitted to the
27 SAUSD Governing Board proposing the 21st Century Global Academy, which charter
28 petition was processed by the District in accordance with the Charter Schools Act
29 of 1992. During that process, the District Governing Board held a public hearing
30 on the provisions of the Charter, at which public hearing only the lead petitioner,
31 a potential teacher at the school, and one parent spoke in favor of the Charter and
32 no other evidence of parent/guardian or student interest in attending the proposed
33 charter school was presented; and
34

35 **WHEREAS**, at the SAUSD Governing Board's meeting of November 12, 2013, the
36 Governing Board denied the charter and adopted Resolution Number 13/14-2986, which
37 was more than 10 pages long, and set forth detailed factual findings specific to
38 that charter petition supporting three of the statutory findings for denial; and
39

1 **WHEREAS**, on or about August 19, 2014, the petitioners delivered to the
2 District office a third charter petition ("Charter") for 21st Century Global Academy
3 ("21st CGA" and/or "Charter School"); and
4

5 **WHEREAS**, in accordance with the Charter Schools Act of 1992, the Charter was
6 brought to the District Governing Board meeting of September 9, 2014, at which time
7 it was received by the District Governing Board, thereby commencing the timelines
8 for District Governing Board action thereon; and
9

10 **WHEREAS**, a public hearing on the provisions of the 21st CGA Charter was
11 conducted on September 23, 2014, pursuant to Education Code Section 47605, at which
12 time the District Board considered the level of support for this Charter by
13 teachers employed by the District, other employees of the District, and parents;
14 and
15

16 **WHEREAS**, at the public hearing only two petitioners spoke in favor of the
17 Charter and no other evidence of parent/guardian or student interest in attending
18 the proposed charter school was presented with the charter petition or at the
19 public hearing; and
20

21 **WHEREAS**, the Charter proposes a kindergarten through twelfth grade program,
22 commencing with a kindergarten through seventh grade program and adding a grade
23 level each year until all grade levels are served, with an initial enrollment of
24 214 students and 430 students in the fifth year of operation; and
25

26 **WHEREAS**, in reviewing the Petition for the 21st CGA Charter, the Governing
27 Board has been cognizant of the intent of the Legislature that charter schools are
28 and should become an integral part of the California educational system and that
29 establishment of charter schools should be encouraged; and
30

31 **WHEREAS**, in reviewing the Petition for the 21st CGA Charter, the Governing
32 Board has been cognizant of Education Code Section 47605(h) which provides
33 (emphasis added):
34

35 In reviewing petitions for the establishment of charter
36 schools within the school district, the governing board of
37 the school district shall give preference to petitions that
38 demonstrate the capability to provide comprehensive
39 learning experiences to pupils identified by the petitioner
40 or petitioners as academically low achieving pursuant to

1 the standards established by the department under Section
2 54032, as it read before July 19, 2006.

3
4 **WHEREAS**, the District staff, working with an independent evaluator and
5 District legal counsel, have for the third time reviewed and analyzed all of the
6 information received with respect to the Charter, including information related to
7 the operation and potential effects of 21st CGA, and made a recommendation to the
8 District Governing Board that the 21st CGA Charter be denied based on that review;
9 and

10
11 **WHEREAS**, the District Governing Board has fully considered the Charter
12 submitted for the establishment of 21st CGA and the recommendation provided by
13 District staff; and

14
15 **WHEREAS**, the District Governing Board specifically notes that SAUSD has
16 expended extensive District time and fiscal resources in processing, considering,
17 and acting upon three separate charter petitions for 21st CGA, only to find each
18 time that the proposed 21st CGA Charter is inconsistent with sound educational
19 practice, and that the petitioners have failed to address the most fundamental
20 educational defects in the proposal, despite extensive findings by the SAUSD
21 Governing Board regarding the nature of the omissions and defects in the prior
22 versions of the Charter; and

23
24 **WHEREAS**, the SAUSD Governing Board specifically notes that this Resolution
25 No. 14/15-3032 does not include findings relative to each and every defect in the
26 Charter submitted, but is limited to a few significant issues in the Charter.
27 SAUSD does not believe it is necessary to expend further SAUSD resources providing
28 additional detailed findings relative to the Charter. Not only are the findings
29 set forth herein legally sufficient to support the SAUSD Board's denial of the
30 Charter, but also because it is imperative, should these petitioners ever decide to
31 propose another charter, either to SAUSD or elsewhere, that such petition establish
32 that the petitioners themselves have the knowledge, understanding, and expertise
33 necessary both to write an educationally, fiscally, and practically sound charter
34 petition and to open and operate a sound charter school, not just respond directly
35 to findings of this Board;

36
37 **NOW, THEREFORE, BE IT RESOLVED AND ORDERED AS FOLLOWS:**

- 38
39 I. That the Governing Board of SAUSD finds the above listed recitals to be true
40 and correct and incorporates them herein by this reference.

1 II. That the Governing Board, having fully considered and evaluated the Petition
2 for the establishment of the proposed 21st Century Global Academy, hereby
3 finds that it is not consistent with sound educational practice, based upon
4 grounds and factual findings including, but not limited to, the following,
5 and hereby denies the renewal pursuant to Education Code Section 47605:
6

7 A. The Charter School presents an unsound educational program for the
8 pupils to be enrolled in the Charter School. [Education Code Section
9 47605(b)(1)]
10

11 B. The petitioners are demonstrably unlikely to successfully implement the
12 program set forth in the petition. [Education Code Section
13 47605(b)(2)]
14

15 C. The petition does not contain reasonably comprehensive descriptions of
16 all of the required elements. [Education Code Section 47605(b)(5)]
17

18 III. That the Governing Board of the Santa Ana Unified School District hereby
19 determines the foregoing findings are supported by specific facts, including
20 but not limited to the following:
21

22 A. THE CHARTER SCHOOL PRESENTS AN UNSOUND EDUCATIONAL PROGRAM FOR THE
23 PUPILS TO BE ENROLLED IN THE CHARTER SCHOOL. [Education Code Section
24 47605(b)(1)]
25

26 When the SAUSD Board denied the previous charter submitted proposing
27 this school, it adopted numerous factual findings supporting the
28 finding that the charter as then proposed presented an unsound
29 educational program for the pupils to be enrolled at the proposed
30 school, and included specifics, including clear examples of the defects
31 in the charter.
32

33 Surprisingly, petitioners made few substantive changes to the basic
34 description of the educational program in this version of the 21st CGA
35 Charter, nor did they remedy these fundamental defects in the
36 description of the proposed educational plan and program which had
37 previously been pointed out by the District. As with the prior
38 versions, the Charter is full of grandiose verbiage, but there is
39 little actual detail or evidence of 21st CGA's ability to create an
40 innovative learning environment. A large amount of what is presented

1 in the Charter is too general, is clearly cut and pasted from other
2 sources, or lacks cohesion.

3
4 The Petitioners appear to be overly-reliant on lessons pulled from the
5 Internet, websites, and online instruction to provide both the content
6 and the structure. While online instruction, texts and their
7 accompanying activities and tests do provide some structure and
8 content, the Petitioners have not convinced the District that they are
9 capable of providing a sound educational program. They have only
10 provided photocopies of largely copyrighted lessons and guidebooks,
11 lessons pulled from websites, one paragraph glimpses of the Common Core
12 State Standards and one-paragraph course descriptions. There are no
13 examples of original teacher products, such as sample lesson plans,
14 portfolios, rubrics, measurements, or examples of original project-
15 based lessons. This is particularly surprising because the two lead
16 petitioners are teachers, and thus should have no difficulty producing
17 original sample lessons, with related rubrics and project-based
18 activities. To establish that the petitioners can succeed in educating
19 students in kindergarten through twelfth grades using the techniques
20 described in the Charter, the Petitioners should have at a minimum
21 included some original instructional work with the Charter.

22
23 The fact that the petitioners can transfer information from websites to
24 their petition or photocopy copyrighted work, does not assure the
25 District that they have the capacity to offer a sound educational
26 program that successfully teaches the standards and curricula copied
27 from the various sources. No matter how well-written some of the
28 examples from various Internet sources are, simply putting various
29 examples of copyrighted curricula in the Appendices does not
30 demonstrate the petitioners' capacity to integrate these out-of-context
31 lessons into a complete and measurably successful K-12 curriculum.

32
33 Overall, the description of the proposed education program continues to
34 fail to indicate that 21st CGA would be successful. It possesses
35 neither the depth nor breadth that is expected of an effective
36 educational program and it is substantially lacking in detail,
37 coherence, and original thought that would demonstrate the makings of a
38 successful educational program.

1 B. THE PETITIONERS ARE DEMONSTRABLY UNLIKELY TO SUCCESSFULLY IMPLEMENT THE
2 PROGRAM SET FORTH IN THE PETITION. [Education Code Section
3 47605(b)(2)]
4

5 1. The Charter specifies that 21st CGA will be operated by Future
6 Global Scholars Foundation, Inc. ("FGSF"), a California nonprofit
7 public benefit corporation. Multiple ongoing reviews of the
8 California Secretary of State's website by District
9 representatives have consistently established that FGSF is "FTB
10 suspended."• Thus, FGSF's powers, rights, and privileges,
11 including the right to use the name Future Global Scholars
12 Foundation, Inc., were suspended or forfeited in California by
13 the Franchise Tax Board for failure to meet tax requirements.
14 Because the corporation is suspended, FGSF currently cannot
15 operate in California. As such, FGSF should not have even taken
16 the actions necessary to submit the Charter to the District for
17 consideration, and it is prohibited from operating a public
18 charter school in California at this time. As such, no Charter
19 can be granted to this suspended corporate entity.
20

21 Moreover, the fact that the petitioners failed to correct the
22 errors and omissions that led to the suspension before or during
23 the charter review process is indicative of a lack of care and/or
24 knowledge with regard to its current operations and its
25 obligations as a California entity. The District finds these
26 issues not only problematic given the current ban on FGSF's
27 operations, but also troubling with regard to its proposed future
28 operations and its reliability, responsibility, knowledge, and
29 capacity to operate as proposed in the Charter and in accordance
30 with law. Even were FGSF to cure the issues which led to its
31 suspension and be reinstated to operate within California in the
32 future, the submittal of this Charter to the District by a
33 suspended corporation would continue to cause the District
34 concern regarding any request to operate a charter school in the
35 future.
36

37 Additionally, while the Charter states that FGSF is "a duly
38 constituted California 501(c)(3) nonprofit benefit corporation,"
39 these statements are inaccurate. A recent search of the Internal
40 Revenue Service's website establishes that FGSF does not have

1 501(c)(3) nonprofit status. Further, the California Franchise
2 Tax Board's website specifies that FGSF, even had it not been
3 suspended, is "nonexempt," thus it is not a tax exempt nonprofit.
4

5 2. There is no indication of parent/guardian or student interest in
6 and support for the 21st CGA proposal. The SAUSD Board has now
7 conducted three public hearings on this Charter proposal, and
8 only one parent has spoken at one of those three hearings in
9 favor of the Charter. The petitioners have obviously been
10 working on this proposal and attempting to make this school a
11 reality for at least a few years, but have not been able to
12 demonstrate an actual desire for the proposed school by
13 parents/guardians and students. The Charter includes no parent
14 signatures of support or any other indicia of interest in and/or
15 support for the Charter, despite the Charter and petitioners'
16 statements at the public hearing that their target student
17 population is from a distinct geographic area within the
18 District. At the public hearing, the petitioners stated that
19 they had conducted community meetings at which they garnered
20 significant parent support, although they also indicated that
21 they had perhaps 40 interested parents/guardians. Given a
22 proposed initial enrollment of 214 students, even 40 interested
23 students is relatively small. Moreover, the petitioners provided
24 no evidence of such interest other than their own self-serving
25 statements. The school is not viable without an adequate student
26 population to sustain it both fiscally and educationally.
27

28 3. The fact that these petitioners have now submitted essentially
29 the same educational program to the District three times, and
30 have failed substantively to address the extensive and
31 fundamental defects in the description of the educational
32 program, despite receiving findings and guidance on these issues
33 from the District, establishes that they are demonstrably
34 unlikely to successfully implement the proposed educational
35 program. This would continue to be true even were the
36 petitioners to submit a revised charter in the future that may
37 appear to address these concerns on the face of the document,
38 because any such future revisions would clearly be at the
39 direction of SAUSD and would not necessarily establish the
40 petitioners' actual understanding of the issues and/or experience

1 and preparation successfully to implement an appropriate
2 educational program.

3
4 While not binding on the SAUSD Board, the State Board of
5 Education's ("SBE") regulations governing SBE consideration of
6 charter petitions specifies that the following factor will be
7 taken into consideration in determining whether charter
8 petitioners are "demonstrably unlikely to successfully implement
9 the program."

10
11 (1) If the petitioners have a past history of
12 involvement in charter schools or other education
13 agencies (public or private), the history is one that
14 the SBE regards as unsuccessful, e.g., the
15 petitioners have been associated with a charter
16 school of which the charter has been revoked or a
17 private school that has ceased operation for reasons
18 within the petitioners' control.

19
20 (Cal. Code Regs., Tit. 5 § 11967.5.1(c).) The SAUSD Board finds
21 that the petitioners' failure to effectively address the myriad
22 concerns and defects in their charter, even those defects which
23 were identified by SAUSD, establishes a past history of
24 involvement in unsuccessful charter school efforts.

25
26 4. The petitioners' presentation at the public hearing demonstrated
27 a lack of knowledge of the contents of their Charter and/or an
28 effort by the petitioners to respond in a manner that was
29 calculated to satisfy the members of the SAUSD Board without
30 regard to the fact that the answers were inconsistent with the
31 Charter itself.

32
33 Specifically, when questioned about the viability and
34 advisability of making the teaching of Mandarin a primary focus
35 of the proposed 21st CGA given the very high anticipated English
36 Language Learner population, the petitioners stated that perhaps
37 Mandarin would not be taught until high school, when students
38 were ready for it, and attempted to explain their rationale and
39 proposal regarding the teaching of Mandarin. One of the
40 petitioners suggested, "You can read the petition and it will be

1 more specific." However, a review of the Charter itself
2 establishes that there is absolutely no specificity or clarity
3 regarding this proposal. The Charter states in one place that
4 Spanish and Mandarin will be taught beginning in kindergarten.
5 Another part of the Charter provides that students in
6 kindergarten through fourth will be taught Spanish, in fifth
7 through eighth they will be taught Mandarin, and in ninth through
8 twelfth students will be able to choose to continue with Spanish,
9 Mandarin, or another world language, and if they choose a
10 different language, it will be taught using Rosetta Stone or
11 similar products. This is the entirety of the description of the
12 teaching of Mandarin at 21st CGA. Thus, the Charter does not
13 answer the questions raised by the Board, is both internally
14 inconsistent and inconsistent with the statements made by
15 petitioners at the public hearing, and provides absolutely no
16 detail or specificity regarding the proposal to teach Mandarin.
17

18 Similarly, at the public hearing a Board member asked whether 21st
19 CGA would be providing transportation to students. The
20 petitioner responded that whether transportation would be
21 provided would depend on where the students live. The Charter,
22 however, specifies that 21st CGA will provide transportation only
23 to students for whom it is required pursuant to their IEP,
24 otherwise transportation is the responsibility of the
25 parents/guardians. Thus, the petitioner's response to the Board
26 member's question at the public hearing was entirely inconsistent
27 with the terms of the Charter she was requesting that the Board
28 approve.
29

30 3. The cash flow budget provided by 21st CGA is unreadable and the
31 lead petitioner herself stated that she has access to it only in
32 PDF format, and as a result, the District finds that the
33 submitted cash flow budget is unacceptable and unworkable. The
34 cash flow document attached to the Charter is in minute and
35 colored print that is completely unreadable. Upon determining
36 that the District could not read the document, on September 4,
37 2014, the District contacted the lead petitioner, explained the
38 concern, and requested a new, legible version of the cash flow
39 budget. The petitioner resent an unreadable document, which the
40 District again explained was unreadable. The District requested

1 the document in Excel format, or at least that the petitioners
2 adjust the font to make it readable, and that the petitioner
3 confirm its legibility prior to sending it to the District. The
4 petitioner responded that she had the budget document for the
5 charter school she is proposing only in PDF format, and suggested
6 that the District adjust the view percentage in reviewing the
7 document electronically in order to make it legible. The
8 District explained that adjusting the percentage view
9 electronically made it slightly more readable, but did not fully
10 resolve that issue. Furthermore, it did nothing to address the
11 illegibility when the document was printed or copied, which is
12 naturally necessary in order for the entire SAUSD team, including
13 the Board members, to consider and act on the Charter. The
14 District received no response from the petitioner, and the
15 petitioner never provided a legible version of the required cash
16 flow budget.

17
18 Because the petitioner failed to provide the required cash flow
19 budget in a legible format, despite multiple requests from the
20 District, the Charter does not meet the minimum requirements for
21 submittal of a charter for SAUSD Board consideration. The
22 illegible cash flow document, naturally, has not been analyzed by
23 the District, and the District therefore cannot determine that it
24 is accurate or workable.

25
26 Additionally, the District is troubled both by the lack of
27 responsiveness on the part of the petitioners to this simple
28 request that they comply with the mandatory submittal
29 requirements for a charter, and the fact that the petitioners
30 stated that they have access only to a PDF version of their own
31 budget documents. Charter schools that operate under the
32 oversight of SAUSD are statutorily required to
33 promptly respond to all reasonable inquires, including, but not
34 limited to, inquiries regarding its financial records, from its
35 chartering authority" (Ed. Code § 47604.3.) Obviously,
36 a request that a submitted financial record be legible is
37 "reasonable." When the petitioners are unwilling or unable to
38 respond properly to such a request during the consideration of
39 their Charter proposal, it bodes ill for both their
40 responsiveness should their Charter be approved and the overall

1 relationship they would maintain with the District as their
2 oversight agency.

3
4 Furthermore, budget documents, especially for a school that has
5 not yet been approved, enrolled students, or opened its doors,
6 must be working documents that can be changed and updated based
7 on changing circumstances. For the petitioners to specify that
8 they do not have access to their own budget documents in anything
9 but PDF format – which prevents them from changing even the font
10 size, much less the actual budget assumptions and numbers –
11 establishes that they are unprepared to operate an actual public
12 school budget. Even if the petitioners plan to work with a
13 contracted service provider on budget matters, the school itself
14 would need to maintain ultimate control over its budget and
15 budget documents, and certainly would be expected to have an
16 adequate relationship with such a service provide that obtaining
17 a revised version of a budget document would be a simple and
18 quick process. For some reason, however, the petitioners in this
19 case seem to have absolved themselves of any control over or
20 responsibility for their own budget documents.

21
22 C. THE PETITION DOES NOT CONTAIN REASONABLY COMPREHENSIVE DESCRIPTIONS OF
23 ALL OF THE REQUIRED ELEMENTS. [Education Code Section 47605(b)(5)]

24
25 1. DESCRIPTION OF THE EDUCATIONAL PROGRAM OF THE SCHOOL. [Ed. Code
26 §47605(b)(5)(A)(i)]

27
28 All of the above-described concerns regarding the unsoundness of
29 the educational program and the inadequacy of the Charter's
30 description thereof are hereby incorporated herein by this
31 reference.

32
33 2. GOVERNANCE STRUCTURE OF THE SCHOOL. [Ed. Code §47605(b)(5)(D).]

34
35 All of the above-described concerns regarding the corporate
36 status and structure of FGSF, including the fact that the
37 corporation has been suspended and does not have either federal
38 or state tax exempt status, are hereby incorporated herein by
39 this reference.
40

1 IV. The petitioners' have demonstrated disregard for the findings made by the
2 District in reviewing their various charter submissions and a lack of
3 responsiveness in effectively addressing the defects and presenting a sound
4 educational program. Thus, they have repeatedly shown that they are
5 demonstrably unable to submit a legally sufficient charter petition and
6 further are demonstrably unlikely to successfully implement a sound charter
7 school educational program. Accordingly, in order to avoid the waste of
8 further public resources, the SAUSD Board discourages these petitioners from
9 submitting any charter proposals, whether under the name 21st CGA or
10 otherwise, to the SAUSD Governing Board in the future. Should these
11 petitioners nevertheless determine to resubmit a petition to the District,
12 the SAUSD Board expects that it will deny any such petition on the basis that
13 the petitioners are demonstrably unlikely successfully to implement the
14 program set forth in the petition and their past history of involvement in
15 unsuccessful charter school efforts.

16
17 V. That the terms of this Resolution are severable. Should it be determined
18 that one or more of the findings and/or the factual determinations supporting
19 the findings is invalid, the remaining findings and/or factual determinations
20 and the denial of the Charter shall remain in full force and effect. In this
21 regard, the District Board specifically finds that each factual
22 determination, in and of itself, is a sufficient basis for the finding it
23 supports, and each such finding, in and of itself, is a sufficient basis for
24 denial.

25
26 The foregoing resolution was considered, passed, and adopted by this Board
27 at its regular meeting of October 28, 2014.

28
29
30 By: _____
31 Audrey Yamagata-Noji, Ph.D.
32 President of the Board of Education
33 Santa Ana Unified School District

34 Attest:
35 _____
36 Rob Richardson
37 Clerk of the Board of Education
38 Santa Ana Unified School District
39
40

1 STATE OF CALIFORNIA)
2) ss
3 ORANGE COUNTY)
4

5 I, Rob Richardson, Clerk of the Board of Education, do hereby certify that the
6 foregoing is a true and correct copy of Resolution No. • 14/15-3032, which was
7 duly adopted by the Board of Education of the Santa Ana Unified School District at
8 meeting thereof held on the 28th day of October, 2014, and that it was so adopted by
9 the following vote:

10
11 AYES:
12 NOES:
13 ABSENT:
14 ABSTENTIONS:
15

16 By _____
17 Rob Richardson
18 Clerk of the Board of Education
19 Santa Ana Unified School District
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40

AGENDA ITEM BACKUP SHEET
October 28, 2014

Board Meeting

TITLE: Authorization to Award Contracts for Kitchen Equipment for Nutrition Services

ITEM: Action

SUBMITTED BY: Stefanie P. Phillips Ed.D., Deputy Superintendent, Operations, CBO

PREPARED BY: Jonathan Geiszler, Director, Purchasing and Stores
Mark Chavez, Director, Nutrition Services

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board authorization to award contracts for the purchase of kitchen equipment for Nutrition Services for school site cafeterias and the District central kitchen.

RATIONALE:

At its June 10, 2014 meeting, the Board authorized staff to obtain bids for the purchase of kitchen equipment for Nutrition Services to be used at school site cafeterias and the District central kitchen. The bid was advertised, as legally required, in the *Orange County Register*. Twenty bidders received bid packages and ten submitted bids. Staff recommends multiple awards on an item-by-item basis to the six lowest responsive, responsible bidders listed below. Vendor selection is in compliance with Board Policy.

Qualified Bidders	No. Items Awarded
Action Sales	11
Strategic Equipment & Supply Corporation	10
Arrow Restaurant Equipment & Supplies, Inc.	7
Chef's Toys	6
Pueblo Hotel Supply dba Grady	1
Douglas Equipment	1
Kamran and Company, Inc.	No low bid on any item
Great Lakes Hotel Supply Company	No low bid on any item
New Asia FSE, Inc.	No low bid on any item
F.S.E., Inc.	No low bid on any item

FUNDING:

Fund 13: \$4,000,000.00

RECOMMENDATION:

Authorize staff to award contracts to Action Sales, Strategic Equipment & Supply Corporation, Arrow Restaurant Equipment & Supplies, Inc., Chef's Toys, Pueblo Hotel Supply dba Grady, and Douglas Equipment for the purchase of kitchen equipment renewable annually for a period of up to three years, pursuant to Bid No. 03-15.

SP:mm

Type of Equipment	Make	Model	Quantity	Price	Low Bidder	Brand
double deck convection oven	Montague	2-115A	70	\$9,123.00	ARROW EQUIPMENT	Montague
		*Casters				
		*3 year parts and labor warranty				
		*Pilot reinitiation system #28764-4				
		*delivery, unpacking, instillation and removal of old equipment to specified location within the district				
double deck convection oven	Blodgett	Zephaire-200-GESDBL	70	\$5,700.00	STRATEGIC EQUIPMENT	Blodgett
		*Casters				
		*3 year parts and labor warranty				
		*Gas manifold for double sections				
		*delivery, unpacking, instillation and removal of old equipment to specified location within the district				
sliding glass door display refrigerator	Traulsen	RHT223WUT-FSL	10	\$11,140.00	ACTION SALES	Traulsen
		*Casters				
1 door Reach in refrigerator	Traulsen	G10010	15	\$2,130.00	ACTION SALES	Traulsen
2 door Reach in refrigerator	Traulsen	G20010	35	\$2,610.00	ACTION SALES	Traulsen
3 door Reach in refrigerator	Traulsen	G30010	15	\$3,530.00	ACTION SALES	Traulsen
1 door Roll in refrigerator	Traulsen	ARI132HUT-FHS	15	\$6,000.00	CHEF'S TOYS	Traulsen
2 door Roll in refrigerator	Traulsen	ARI123HUT-FHS	35	\$8,576.00	CHEF'S TOYS	Traulsen
3 door Roll in refrigerator	Traulsen	ARI332HUT-FHS	5	\$12,739.00	CHEF'S TOYS	Traulsen
1 door Reach in freezer	Traulsen	G12010	18	\$2,409.00	ACTION SALES	Traulsen
2 door Reach in freezer	Traulsen	G22010	10	\$3,210.00	ACTION SALES	Traulsen
3 door Reach in freezer	Traulsen	G31310	2	\$4,448.00	ACTION SALES	Traulsen
Milk Cooler 34" single	Beverage Air	SM34N-S	17	\$1,601.97	STRATEGIC EQUIPMENT	Beverage Air
		*Stainless Steel				
Milk Cooler 49" single	Beverage Air	SM49N-S	17	\$1,832.44	STRATEGIC EQUIPMENT	Beverage Air
		*Stainless Steel				
Milk Cooler 58" single	Beverage Air	SM58N-S	17	\$2,221.62	STRATEGIC EQUIPMENT	Beverage Air
		*Stainless Steel				
Milk Cooler 34" double	Beverage Air	ST34N-S	25	\$1,884.00	ARROW EQUIPMENT	Beverage Air
		*Stainless Steel				
Milk Cooler 49" double	Beverage Air	ST49N-S	30	\$2,136.48	STRATEGIC EQUIPMENT	Beverage Air
		*Stainless Steel				
Milk Cooler 58" Double	Beverage Air	ST58N-S	35	\$2,358.52	STRATEGIC EQUIPMENT	Beverage Air
		*Stainless Steel				
Worktop Freezer - single	Beverage Air	WTF27A	30	\$1,377.75	STRATEGIC EQUIPMENT	Beverage Air
Worktop Freezer - double	Beverage Air	WTF48A		\$2,001.14	STRATEGIC EQUIPMENT	Beverage Air
Horizontal Cooler 49"	Beverage Air	DW49-S	12	\$1,480.00	ACTION SALES	
Hot Food Holding	Cres Cor	H-138-S-1834D	75	\$2,733.00	ARROW EQUIPMENT	Cres Cor
		*key lock handle				
		*perimeter bumper				
Hot Speed Line	GA Systems	H5	30	\$6,005.95	CHEF'S TOYS	GA Systems
Cold Speed Line	GA Systems	C5	30	\$6,419.06	CHEF'S TOYS	GA Systems
Hot/Cold Speed Line	GA Systems	HCD02	10	\$9,030.00	ACTION SALES	GA Systems
Hot/Cold Speed Line	GA Systems	HCD03	10	\$9,615.00	ACTION SALES	GA Systems
Hot/Cold Speed Line	GA Systems	HDC04	10	\$10,065.00	ACTION SALES	GA Systems
Hot/Cold Speed Line	GA Systems	HDC05	12	\$10,510.00	ACTION SALES	GA Systems
Baskets (CK Distribution)	GA Systems	B13262 2" Brite Zinc (25-15/16" x 13-1/4" x 2-5/16")	5250	\$20.00	DOUGLAS EQUIPMENT	GA Systems
Dollies (for baskets)	GA Systems	LY8 (27" x 27")	200	\$288.28	CHEF'S TOYS	GA Systems
Can opener	Elund	625M	1	\$5,431.78	GRADY'S	Elund
Can opener	Elund	625L				
Steamer	Cleveland	24-CEA-10	10	\$12,125.13	STRATEGIC EQUIPMENT	Cleveland
Ice Machine	Hoshizaki	KM-260BAH	15	\$2,046.87	STRATEGIC EQUIPMENT	Hoshizaki
Quiktherm Rethermilization cart	Crescor	RO-151-FUA-18D single Phase, 208 Volt	5	\$5,679.00	ARROW EQUIPMENT	Cres Cor
		*Key Lock Latches				
		*Perimeter Bumper				
Quiktherm Rethermilization cart	Crescor	RO-151-FUA-18D three Phase, 208 volt				
		*Key Lock Latches				
		*Perimeter Bumper				
Transport Cart	Crescor	H-137_SUA-12D-SD	5	\$3,270.00	ARROW EQUIPMENT	Cres Cor
Insulated Super Duty Hot Cabinet	Crescor	H-137-SUA-12D-SD	5	\$3,270.00	ARROW EQUIPMENT	Cres Cor

AGENDA ITEM BACKUP SHEET
October 28, 2014

Board Meeting

TITLE: Approval of New Job Description: Position Control Supervisor

ITEM: Action

SUBMITTED BY: Mark A. McKinney, Associate Superintendent, Human Resources

PREPARED BY: Tony Wold, Ed.D., Executive Director, Business Operations

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the new job description: Position Control Supervisor. This position will report to Deputy Superintendent/Executive Director of Business Operations and/or designee. This position performs a variety of complex technical and specialized functions in support of the District's position control, including position classification, document tracking and processing, database management, position related budget management, records management, and other functions.

RATIONALE:

Approximately 90% of the District's budget expenditures are on spent on personnel. This position will ensure the appropriate tracking and monitoring of all positions within the District budget. The position will be independent of the budget and Human Resources Department and ensure proper checks and balances will be in place in the staffing process.

Funding for this position is within the current District budget as part of a realignment of current positions within the operations division.

The new job description is attached.

FUNDING:

General Funds: Supervisor Salary Schedule Grade 49: \$5,818 - \$7,434 (monthly)

RECOMMENDATION:

Approve the new job description of Position Control Supervisor.


MAM:TW:nr



SANTA ANA UNIFIED SCHOOL DISTRICT

POSITION CONTROL SUPERVISOR

JOB SUMMARY:

Under the direction of the Deputy Superintendent/Executive Director of Business Operations and/or designee, this position performs a variety of complex technical and specialized functions in support of the District's position control, including position classification, document tracking and processing, database management, position related budget management, records management, and other functions.

The Position Control Supervisor reviews and monitors District staffing requests for compliance with authorized budget allocations; manages, maintains and acts as a liaison for the personnel position control system and the human resources department regarding approved positions for recruitment; maintains a coordinated relationship with payroll and budget in the development of budget projections and budget maintenance in relationship to staffing; provides accurate analysis and projections for negotiations; assists in the development of policies and procedures relating to the improvement of the position control system.

REPRESENTATIVE DUTIES:

- Performs a wide variety of specialized and responsible position control functions related to employment processing, status changes and separation; provides information and assistance in person or on the telephone to District staff regarding a variety of position control policies and procedures. **E**
- Coordinate the maintenance of District staffing allocation sheets and dashboards of staffing by site and department. Ensure accurate maintenance of authorized FTE for staffing by site. **E**
- Prepares materials and assists in Classified and Certificated negotiations as related to layoffs, staffing, transfers, and the effects of layoffs. **E**
- Responsible for working with the Technology department to updates, modify, and enhance the position control and interface HR modules within the business system. **E**
- Train personnel staff, site administrators, managers, and other staff as applicable in operating and generating reports from the position control and HR module of the financial system. **E**

POSITION CONTROL SUPERVISOR (CONTINUED)

REPRESENTATIVE DUTIES: (Continued)

- Participates in the budget process; ensures that all positions budgeted are also appropriately entered in the position control system; ensures changes made to positions during the budget process are updated in the budget system; generates reports to verify employees and positions are assigned to the appropriate school site or department in the position control system. **E**
- Receive, review and process all requests for new positions, changes in hours/FTE, and changes in account codes within the position control system. Reviews and processes status notices in a timely manner; calculates the cost of the change; ensures all appropriate approvals are received; notifies schools/departments of approvals. **E**
- Establish and maintain communication with supervisors, principals, and directors to ensure accuracy of staffing funding sources. **E**
- Design and develop reports to extract data from the position control and HR module to ensure accuracy of data input and maintenance. **E**
- Responsible for the creation and maintenance of all essential master tables, salary schedules, and work calendars in coordination with the Human Resources department for all position control and HR modules. **E**
- Audit and ensure that proper and valid account codes are utilized for all prime and extra duty assignments in the position control and payroll modules of the financial system. **E**
- Prepare, review and verify financial statements and related summaries regarding personnel costs and trends. **E**
- Analyze data, checking for accuracy, and making adjustments as necessary. **E**
- Perform related functions as assigned.

KNOWLEDGE AND ABILITIES:

Knowledge of:

- Principles and practices of position control management.
- Classified and certificated bargaining agreements.
- Payroll processing.
- Application of employee statutory benefits.
- Applicable sections of State Education Code.
- District administrative procedures and practices.

POSITION CONTROL SUPERVISOR (CONTINUED)

KNOWLEDGE AND ABILITIES: (Continued)

Knowledge of: (Continued)

- Principles & practices of administration, supervision and training.
- Complex accounting and budgeting functions.
- Principles and practices of sound business communication; correct English usage, grammar, spelling, punctuation and vocabulary.
- District budget management and associated timelines.

Ability to:

- Understand and follow oral and written directions.
- Perform double entry bookkeeping.
- Function within appropriate line-staff relationships.
- Establish and maintain effective working relationships with others.
- Work confidentially with discretion.
- Use tact and diplomacy in dealing with sensitive situations and concerned people and customers.
- Lift moderately heavy objects.
- Train and supervise business and management personnel.
- Initiate and check records with accuracy and speed.
- Prepare clear, concise and accurate correspondence, reports and other written materials.
- Communicate effectively both orally and in writing.
- Perform the essential functions of the job.

EDUCATION AND EXPERIENCE:

Bachelor's degree from a recognized four-year college or university with a major in business administration, accounting, finance, public administration or closely related field. Coursework in computer science and computer applications is highly desirable.

At least three years of increasingly responsible experience in performing highly complex technical functions with position control and business operation systems ideally in a governmental or school district setting. Experience in application of software programs in word processing, spreadsheets and databases is required with experience in Oracle software highly desired.

LICENSES AND OTHER REQUIREMENTS:

Valid California driver's license.

POSITION CONTROL SUPERVISOR (CONTINUED)

WORKING CONDITIONS:

Environment:

- Office environment.
- Frequent interruptions
- Driving a vehicle to conduct work.

Physical abilities:

- Hearing and speaking accurately to exchange information in person or on the telephone.
- Seeing to read and prepare various materials.
- Lifting, carrying, pushing or pulling moderately heavy objects.
- Seeing to read a variety of materials and drive a vehicle.
- Reaching over head, above the shoulders and horizontally.
- Sitting or standing for extended periods of time.
- Dexterity of hands and fingers to operate a computer keyboard.
- Bending at the waist, kneeling or crouching.
- Lifting or moving objects, normally not exceeding twenty (40) pounds.

Hazards:

- Extended viewing of computer monitor.
- Working around and with office equipment having moving parts.

Accommodation may be made to enable a person with a disability to perform the essential functions of the job with or without reasonable accommodation.

Board Approved:

AGENDA ITEM BACKUP SHEET
October 28, 2014

Board Meeting

TITLE: Adoption of Resolution No. 14/15-3034 – Local Reserves Cap SB 858, Section 27/California Education Code 42127.01

ITEM: Action

SUBMITTED BY: Stefanie Phillips, Ed.D., CBO, Deputy Superintendent, Operations

PREPARED BY: Stefanie Phillips, Ed.D., CBO, Deputy Superintendent, Operations

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board adoption of Resolution No. 14/15-3034 on Local Reserves Cap SB 858, Section 27/California Education Code 42127.01.

RATIONALE:

Members of the Board of Education are calling for the repeal of the reserve cap language, which takes effect if Proposition 2 is approved by voters. This new language was included in the 2014-15 Budget Trailer Bill and would limit the amount of reserves a local district could maintain in the event that the State makes a deposit into the Special Prop 98 Reserve Account. This would significantly impair local districts' abilities to manage both appropriate cash flows as well as fluctuating revenues over time.

FUNDING:

Not Applicable

RECOMMENDATION:

Adopt Resolution 14/15-3034 on Local Reserves Cap SB 858, Section 27/California Education Code 42127.01.

SP:rr

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48

RESOLUTION NO. 14/15-3034
BOARD OF EDUCATION
SANTA ANA UNIFIED SCHOOL DISTRICT
ORANGE COUNTY, CALIFORNIA

LOCAL RESERVES CAP
SB 858, SECTION 27/CALIFORNIA EDUCATION CODE 42127.01

WHEREAS, the Board of Education (Board) of the Santa Ana Unified School District (District) have the obligation to provide a quality education that is essential for an informed citizenry, a competitive economy, a fulfilling life for all students, and the foundation of our democratic society; and

WHEREAS, the Board is responsible for maintaining fiscal solvency of the school systems they govern; and

WHEREAS, the Local Control Funding Formula (LCFF), based on the principle of subsidiarity, provides governing boards, working with interested stakeholders, with the authority to prioritize funds in order to provide quality education for all students, especially those who are English Learners, from low income households and who are Foster Youth; and

WHEREAS, funds for crucial services for school operations, such as payroll, classroom materials, school construction projects, technology, home-to-school transportation, deferred maintenance, etc. often require successful ongoing cash-flow management and disciplined planning, including the creation and maintenance of prudent financial reserves; and

WHEREAS, District reserve levels, as well as fund balances, are determined by governing boards to meet local priorities and allow districts to save for potential future expected and unexpected expenditures and for eventual economic downturns; and

WHEREAS, the statutory minimum for District reserves for economic uncertainties ranges from 1 to 5 percent, depending on district enrollment, and covers between one to five weeks of payroll, or less than 20 days of total cash flow; and

WHEREAS, prudent budgeting raises expectations for districts to establish and maintain reserves above the statutory minimum; and

WHEREAS, the District currently maintains a reserve of approximately 4.9% for purposes of Local Control Accountability Plan (LCAP) implementation, impacts of the Affordable Care Act, mitigation of declining student enrollment, emergency repairs and safety issues, response to new legislation (i.e. sick leave for substitutes, etc.), fluctuations in state and Federal revenue; and

WHEREAS, on June 20, 2014, the Governor signed into law SB 858 (Committee on Budget and Fiscal Review, Chapter 32, Statutes of 2014), now embodied in California Education Code 42127.10, and

AGENDA ITEM BACKUP SHEET
October 28, 2014

Board Meeting

TITLE: Board Reports/Activities
ITEM: Reports
SUBMITTED BY: Rick Miller, Ph.D., Superintendent
PREPARED BY: Rick Miller, Ph.D., Superintendent

BACKGROUND INFORMATION:

The purpose of this agenda item is for the members of the Board of Education to make announcements to the community regarding events and activities within Santa Ana Unified School District and the community as they relate to student achievement.

RATIONALE:

Members of the Board of Education have requested an item on the agenda of each regular meeting to provide an opportunity for announcements.

This item will provide pertinent information to the general public.

FUNDING:

Not Applicable

RECOMMENDATION:

Board members will make announcements regarding community events and activities within Santa Ana Unified School District and the community.

RM:rr